



ESTD. 1984
shapes and sharpens the progeny

ST. JOHN'S SCHOOL

AFFILIATED TO THE CBSE, NEW DELHI | AFFILIATION NO:930151 | SCHOOL CODE: 75109

MAR GREGORIOS CAMPUS, ANCHAL, KOLLAM, KERALA - 691 306

AN ISO 9001-2005 CERTIFIED INSTITUTION

MANAGED BY THE MALANKARA CATHOLIC EDUCATIONAL SOCIETY
OF THE MAJOR ARCHDIOCESE OF TRIVANDRUM

-SINCE 1984-

STUDENT'S HANDBOOK 2022-2023





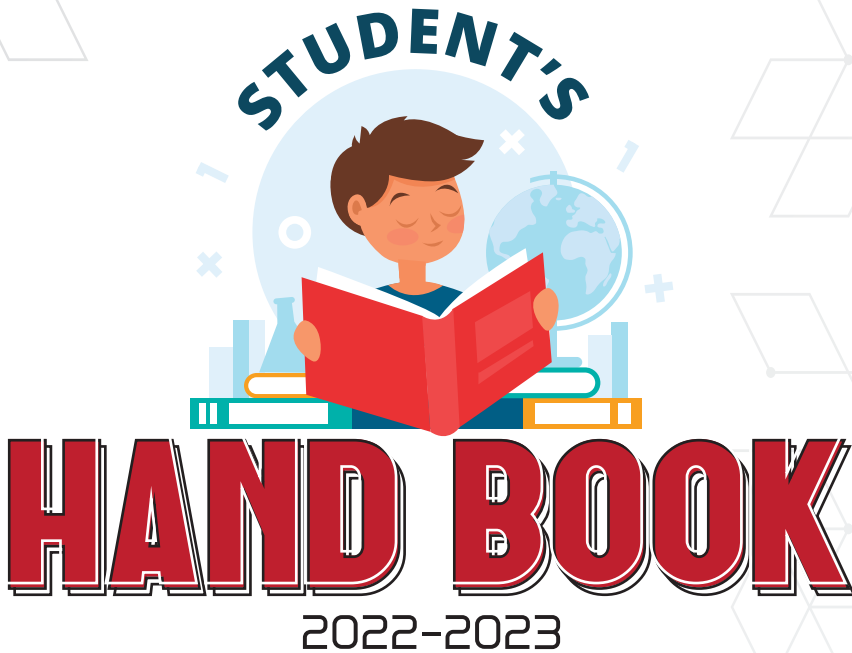
ESTD. 1984
shapes and sharpens the progeny

ST. JOHN'S SCHOOL

AFFILIATED TO THE CBSE, NEW DELHI | AFFILIATION NO:930151 | SCHOOL CODE: 75109

MAR GREGORIOS CAMPUS, ANCHAL, KOLLAM, KERALA - 691 306

AN ISO 9001-2005 CERTIFIED INSTITUTION



Name

Class Division Roll No Adm. No.

THIS SCHOOL IS MANAGED BY
THE MALANKARA CATHOLIC EDUCATIONAL SOCIETY OF
THE MAJOR ARCHDIOCESE OF TRIVANDRUM

☎ 0475-2272357 ✉ stjohnsschoolanchal@gmail.com 🌐 www.stjohnsschoolanchal.edu.in

📞 Helpline Number : 8281 5959 38



SCHOOL ANTHEM

Almighty God, Almighty God
Almighty God ever
You are the Lord of Heaven and earth
And we are thy children dear
And we are thy kids at St. John's

Bless us O God, and keep us so pure
in body and soul today
Help us to learn thy wisdom so well
from teachers and nature's display

Mould us O God, our mind and hearts
in Love and Kindliness
And grant us the grace to serve mankind
in flowing friendliness

Thank you O God for all your gifts
Strewn on hills and dales
Parents and home, teachers and friends

And St. John's School dear!
St. John's School dear!
And St. John's School dear!



ST. JOHN

THE APOSTLE

OUR PATRON SAINT

ST. JOHN THE BELOVED OF HIS SON
ST. JOHN'S PATRON IN HEAVEN
SHOWER HEAVENLY RAYS ON US
STRENGTHEN ALL OUR EFFORTS TO
SHAPE AND SHARPEN THE PROGENY

SCHOOL HOURS



PRE KG

**10.00 AM
2.30 PM**



TO



**MIDDLE,
PRIMARY &
KG**

**9.00 AM
3.40 PM**

TO



**SECONDARY &
SENIOR
SECONDARY**

**9.00 AM
4.10 PM**

TO



**OFFICE
TIME**

**8.30 AM
4.30 PM**

TO

**RECEPTION
TIME**

**8.30 AM
5.00 PM**

TO



**HELP
LINE**

**7.00 AM
7.00 PM**

8281-5959-38



TO



HIS BEATITUDE BASELIOS CARDINAL CLEEMIS CATHOLICOS

**PATRON & PRESIDENT
MALANKARA CATHOLIC EDUCATIONAL SOCIETY**

FOUNDER

HIS GRACE MOST REV. BENEDICT MAR GREGORIOS

DIRECTOR (UN AIDED SCHOOLS)

**RT. REV. MSGR. DR. MATHEW MANAKKARAKAVIL
COR-EPISCOPA**

LOCAL MANAGER

REV. FR. BOVAS MATHEW M.S.W (HRM), STL
MOB: 9447 661 943

VICE CHAIRMAN

MR. K.M. MATHEW M.A, B.Ed, D.T.E
MOB: 9447 332 240

PRINCIPAL

**MS. SUSAN KOSHY M.A, B.Ed, SET,
SWM-NITTRC (Student Psychology)**
MOB: 956 239 239 8



“
**SPEAK IN
ENGLISH
IN THE SCHOOL
CAMPUS**
”

“
**ON WEDNESDAYS
THE ENTIRE
STUDENTS COMMUNITY
SHOULD BE IN
FULL WHITE
UNIFORM**
”

“
**EVERY STUDENT
SHALL WEAR
SCHOOL
UNIFORM**
on all working days including
Saturdays, during special
classes and on all special
occasions
”



**HAND BOOK SHOULD BE USED
AS A RECORD FOR LEAVE**



**BRING THIS HAND BOOK
TO SCHOOL EVERY DAY**

ACADEMIC COUNCIL



Rev. Fr. Bovas Mathew
LOCAL MANAGER
MOB: 9447 661 943



Mr. K.M. Mathew
VICE CHAIRMAN
MOB: 9447 332 240



Ms. Susan Koshy
PRINCIPAL
MOB: 956 239 239 8

GENERAL CO-ORDINATOR ACADEMICS	MS. MARY POTHEN
KG	Rev. Sr.Thejus D.M. Section Head Ms. Merina Baby Academic Co-ordinator
PRIMARY	Ms. Saji P. T. Section Head Smitha Thampi Thomas Academic Co-ordinator
MIDDLE	Ms. Jeni James Section Head Ann Mary Elizabeth Academic Co-ordinator
SECONDARY	Mr. Vincent N. V. Section Head Ms. S. Maya Prabha Academic Co-ordinator
SENIOR SECONDARY	Ms. Sasikala P. Section Head Ms. Santhi V. Sasidharan Academic Co-ordinator

OUR PROFESSION



KG

Prepare for Schooling



PRIMARY

Prepare for Learning



MIDDLE

Make learning enjoyable
Discover the talents & interests



SECONDARY

Facilitate Experiential & Discovery Learning.
Identify Multiple Intelligence level.
Promote the maximum of Multiple Intelligence.
Associate all learning with Life.
Focus on Life skills.
Inculcate values.



KEY VALUES

Integrity	Fairness	Resilience
Responsibility	Empathy	Team Work
Respect	Courage	Excellence



WE FOCUS ON

Handwriting
Good Manners
Personality Development
Goal Setting

Communicative English Competency
Career Guidance
Leadership





CONTENTS INSIDE

04		SCHOOL ANTHEM	48		PARENT TEACHER MEETING
12		OUR FACULTY	48		VISITING TIME
17		OFFICE BEARERS	49		ST.JOHN'S CENTRE OF EXCELLENCE
20		PERSONAL INFORMATION	51		SCHOOL UNIFORM
22		PRAYERS	55		ACADEMIC CALENDAR
27		STUDENT'S PERSONAL CARD	69		HOME ASSIGNMENT RECORD
29		GENERAL INFORMATION	71		RECORD OF LATE ARRIVALS
32		ADMISSION REGULATIONS	72		PRINCIPAL'S REMARKS
33		SCHOOL TIMINGS	73		TEACHER'S REMARKS
35		RULES OF PAYMENT OF FEES	75		PARENT'S REMARKS
36		LEAVE RULES	76		STUDENT'S REQUEST
37		EVALUATION & PROMOTION	78		RECORD OF ABSENCE
40		CO-CURRICULAR ACTIVITIES	80		ACKNOWLEDGEMENT OF SCHOOL CIRCULARS
40		TUTORIAL SYSTEM	81		LIST OF BOOKS READ
41		SCHOOL LIBRARY	82		DETAILS OF OUTSTANDING ACHIEVEMENT
42		COUNSELLING	84		DETAILS OF IMPROVEMENT SUGGESTED
42		CONVEYANCE	86		NOTES
42		SCHOOL ASSEMBLY	89		LIST OF TEXT BOOKS
43		GENERAL RULES OF CONDUCT	93		ACADEMIC STAFF CONTACT DETAILS
45		HOSTEL FACILITIES	96		OFFICE STAFF CONTACT DETAILS
45		CANTEEN	98		TIME TABLE
45		STATIONERY STORE			
46		TIPS FOR STUDY			
47		A WORD TO PARENTS/ GUARDIANS			



FACULTY

ENGLISH

Sailaja Devi S. Nair	PGT	MA (Eng), MA (Eco), B.Ed
Sujamol M.	TGT	MA (Eng), B.Ed, SET
Chippy Chandran	TGT	MA (Eng), B.Ed, KTET
Mubeena Beevi E.	TGT	MA (Eng), B.Ed, SET
Ann Mary Elizabeth	TGT	MA (Eng), B.Ed, TTC, KTET
Ambili R. Vijayan	TGT	BA (Eng), B.Ed
Divya Kumary. S	TGT	MA (Eng), B.Ed, CTET
Anila M.	PRT	MA (Eng), B.Ed, KTET (Cat:2&3), DCFM
Deepa S. Paul	PRT	MA (Eng), T.T.C., KTET
Archana Bhanu	PRT	B.Sc (CS), D.El.Ed, CTET
Sibi Oommen	PRT	M.Com, B.Ed
Aswathy B.	PRT	BA (Eng), B.Ed
Nisha Raj	PRT	MA (Eng), B.Ed, DCA, KTET
Suni K. Thankachan	PRT	MA (Eng), B.Ed
Neethu S. Khan	PRT	BA (Eng), B.Ed, KTET

MALAYALAM

Girija Devi S.	PGT	MA (Mal), B.Ed
Lissy Chacko	TGT	MA (Mal), B.Ed
Geetha Kumari K.B.	TGT	MA (Mal), B.Ed, KTET
Bindu Kumary G.L.	TGT	MA (Mal), B.Ed, KTET
Asha Sundaram	TGT	MA (Mal), B.Ed, KTET



Sheeja Kumari R.	PRT	MA (Mal), B.Ed, SET
Bindhu P.S.	PRT	BA (Mal), B.Ed
Smitha K.V.	PRT	MA (Mal), B.Ed
Lali K.	PRT	MA (Mal), B.Ed
Aswathy G.R.	PRT	MA (Mal), B.Ed
Beena L.	PRT	MA (Mal), B.Ed

HINDI

Suganya G. Sudhakaran	PGT	MA (Hindi), M.Phil, B.Ed
Thomas Cheriyan	TGT	BA (Hindi), Sahithya Acharya
Biji George	TGT	MA (Hindi), B.Ed
Lissy Alexander	TGT	Rashtra Bhasha Praveen, B.Ed
Saranya Mohan	TGT	BA (Hindi), Sahithya Acharya, B.Ed
Minu A.	PRT	Sahithya Acharya, B.Ed
Sobhana V.	PRT	Sahithya Acharya, ATC
Latha Kumary	PRT	Sahithya Acharya, ATC
Sreelatha T.J.	PRT	BA (Hindi), B.Ed, Rashtra Bhasha Praveen
Manu Sunny Mathew	PRT	Sahitya Bhushan (Hindi), MBA, KTET

SCIENCE

Sasikala P.	PGT	M.Sc (Phy), B.Ed
Veena V.S.	PGT	M.Sc (Chem), B.Ed, KTET, SET
Abhilash P.M.	PGT	M.Sc (Zoology), B.Ed, SET, TET
S. Maya Prabha	TGT	M.Sc (Zoology), B.Ed, KTET
Shahina P.P.	TGT	M.Sc (Phy), B.Ed, SET
Mary Pothan	TGT	B.Sc (Phy), M.A, B.Ed, SET
Sheena A.N.	TGT	M.Sc (Chem), B.Ed, KTET



Deepa L.	TGT	B.Sc (Bot), B.Ed
Jeni James	TGT	B.Sc (Zoology), MA (Pub. Adm.), B.Ed
Drisya Mohan	TGT	M.Sc (Bot), B.Ed, KTET 2, KTET 3, DCA
Indhukumari R.	TGT	B.Sc (Chem), B.Ed
Valsa Abraham	PRT	B.Sc (Phy), B.Ed
Saji P.T.	PRT	B.Sc (Zoology), B.Ed
Smitha Thampi Thomas	PRT	B.Sc (Med.Microbiology), B.Ed
Sajani S.	TGT	M.Sc (Zoology), B.Ed

SOCIAL SCIENCE

Dr. K.V. Thomaskutty	Guest	MA (Hist), MSc (Psy), MHA, PGDPC, Ph.D
Dr. Abraham Mathew	Guest	MA (Pol), MA (Eco), B.Ed, Ph.D
Joy K.	Guest	MA (Soc), MA (Pol), M.Phil., B.Ed., NET
Aswathy Nadh R.	PGT	MA (Eco), B.Ed, SET
Vincent N.V.	TGT	BA (Pol), B.Ed
Deepa Thankachan	TGT	MA (Hist), B.Ed, CTET
Lima K. Mathew	TGT	MA (Eco), B.Ed
Bincy Rajan	TGT	MSc (Geo), B.Ed
Chithra J. Nair	TGT	MA (Pol), B.Ed
Geetha S.	TGT	MA (Pol), B.Ed, CTET
Sreekaladevi O.A.	PRT	MA (Hist), B.Ed, SET
Jayasree S.	PRT	BA (Pol), B.Ed, CTET

MATHEMATICS

Santhi V. Sasidharan	PGT	M.Sc (Maths), M.Ed
Anuja B.S.	TGT	M.Sc (Maths), B.Ed
Sheeja Y.	TGT	B.Sc (Maths), B.Ed



Lailamma Sebastian	TGT	B.Sc (Maths), B.Ed
Bini Varghese	TGT	B.Sc (Maths), B.Ed
Leny L.	TGT	B.Sc (Maths), B.Ed, KTET (2 & 3)
Raji R Narayanan	TGT	M.Sc (Maths), B.Ed, PGDCA, KTET, CTET
S. Sreekala	PRT	B.Com, B.Ed
Ahalya Krishnan J.	PRT	B.Sc (Maths), B.Ed
Reejamol M.J.	PRT	B.Sc (Maths), B.Ed
Vineetha V.S.	PRT	B.Com, TTC
Sonymol P.	PRT	M.Sc (Maths), B.Ed, KTET, SET

COMMERCE

Asha S.	PGT	M.Com, B.Ed, SET
---------	-----	------------------

COMPUTER SCIENCE

Divya Ashok	PGT	MCA
Reni George	TGT	MCA
Aswathy P.	TGT	B.Tech (CS)
Reshma Das	TGT	B.Tech IT
Lailaja V.	PRT	B.Sc, PGDCSA
Shibi John	PRT	DCSE, CTTC

NURSERY TRAINING

Sr. Thejus DM	NTTC	BA, PPTTC, TTC
Merina Baby	NTTC	PPTTC
Geethamonyamma D.	NTTC	PPTTC
Beena Lukose	NTTC	PPTTC
Anuja Kumary O.	NTTC	PPTTC
Shyni Samuel	NTTC	PPTTC



Anitha Kumari S.	NTTC	NTC
Bindu S.	NTTC	SLNTTC
Soumya M.S.	NTTC	DMTTC
Santhi S.P.	NTTC	BA, DMTTC
Ambilimol K.B.	NTTC	DCA
Jennifer J. Ferns	NTTC	BA (Eng), PPTTC
Ancy Achankunju	NTTC	DMTTC
Seena Dalmy	NTTC	DMTTC
Maniveena M.S.	NTTC	DMTTC
Sweetey S.P.	NTTC	B.Sc (Bot)
Lovely A.	NTTC	Montessory TTC

PHYSICAL EDUCATION

Ajay Jayakumar	B.P.Ed, M.P.E
Anilkumar V.	Graduation, Draughtsman GR.1 Khelo India Master Trainer
Athira Omanakuttan	BPE, KTET

MUSIC

Aswathy V.V.	BPA (Vocal), KTET
Nisha C.	Ganabhooshanam

ARTS

Sohini N.R.	Fine Arts (Dip)
Rajana R.	K.G.C.E. (Fine Arts, Animation)

COUNSELLOR

Neethu Unnikrishnan	MSW
---------------------	-----



OFFICE BEARERS 2022-23

General Academic Coordinator	Mary Pothen
Staff Secretary	Reni George
Exam Co-ordinator	Vincent N.V.
Editor – School Magazine	Asha Sundaram
Co-ordinator - School Parliament	Deepa Thankachan
Convenor – School Day	Chippy Chandran
Convenor - Arts Festival	Lima K. Mathew
Convenor - Sahodaya Festival	Asha S.
Convenor – Sports Meet	Ajay Jayakumar
Convenor – Science Exhibition	Sheena A.N.
Convenor – Lingua Fest	Divyakumari S.
Convenor – Kids Fest	Archana Bhanu, Anujakumari O.
Convenor - Extension Lectures	Sujamol M.
Convenor - Study Tour	Vincent N.V.
Convenor – Independence Day	Mubeena Beevi E.
Convenor – Onam	Anila M.
Convenor – Teachers Day (Students)	Deepa L.
Convenor – Teachers Day (Teachers)	Divyakumari S.
Convenor – Gandhi Jayanthi	Aswathy G.R.
Convenor - Vidhyarambham	Ancy Achankunju
Convenor – Children’s Day	Soumya M.S.
Convenor – Christmas	Biji George
Convenor - Republic Day	Reshma Das
Convenor - Women’s Day	Smitha K.V.
Convenor – School Assembly-KG	Jennifer J. Ferns
Convenor – School Assembly-Primary	Sibi Oommen
Convenor – School Assembly-Middle	Bincy Rajan
Convenor – School Assembly-Secondary	Shahina P.P.
Convenor – School Assembly-Senior Secondary	Veena V.S.
In-Charge – Chronicle & Visitor’s Diary	Chippy Chandran
In-Charge – Harassment against Girls & Women	Sailaja Devi S. Nair
In-Charge - Vigilance Cell	Thomas Cheriyan



CLUBS GENERAL CO-ORDINATORS 2022-23

Literary Club (English)	Chippy Chandran
Literary Club (Malayalam)	Sheejakumari R.
Literary Club (Hindi)	Saranya Mohan
Science Club	S. Maya Prabha
Social Science Club	Deepa Thankachan
Mathematics Club	Sheeja Y.
Mathematics (Jr) Club	Ahalya Krishnan J.
Computer Club	Aswathy P.
Commerce Club	Asha S.
Quiz Club	Ahalya Krishanan J.
Health Club	Indukumari R.
Social Service Club	Ambili Vijayan
Media Club	Raji R. Narayanan
Farmers Club and Green Army	Geetha Kumary K.B.
Music Club	Aswathy V.V.
Gandhian Studies Club	Geetha S.
Lavender Army	Bindukumari G.I.
Religious Harmony Club	Shahina P.P.
Sports (Seniors) Club	Ajay Jayakumar
Sports (Juniors) Club	Athira Omanakuttan
Arts Club	Sohini N.R.
Manorama Nallapadam	Lissy Chacko, Sujamol M.
Akhila Kerala Balajana Sakhyam	Geetha Kumary K.B
Disaster Management Cell	Manu Sunny Mathew
Teachers Prayer	Jeni James
Tik Tik Life	Deepa S. Paul
Other Publications	Lali K.
In Charge, Online Programmes	Divya Ashok
In Charge, Teachers Training (Sec. & Sen. Sec)	Anuja B.S.
In Charge, Teachers Training (Mid., Prim. & KG)	Leni L.
In Charge, Teachers Picnic	Thomas Cheriyan
In Charge, School Family Gathering	Chithra J. Nair
In Charge, Anti Narcotics Club	Biji George



OTHER OFFICES 2022-23

K.C.S.L Animators	Deepa S. Paul & Lissy Alexander
School safety officer	Thomas Cherian
Discipline	Section Heads
Quality Control Cell	Academic Coordinators
Library council	Asha Sundaram, Sujamol S., Suganya G. Sudhakaran, Sheena A.N., Deepa Thankachan
School Website updation	Divya Ashok
Media coordinator	Geethakumary K. B.
Teachers' uniform Co-ordinator	Reny George
Ek Bharat Shreshtha Bharat Programme	Mary Pothen, S. Maya Prabha, Chippy Chandran

SPECIAL ASSIGNMENTS 2022-23

Treasure Hunting	Jennifer J.Ferns (KG), Deepa S.Paul (Primary) Divya Kumari S. (Middle), Deepa Thankachan (Secondary) Asha S. (Senior Secondary)
News Letter	June & July - Anila M. & Anitha Kumari S. (KG & Primary) Aug & Sept - Sujamol M. (Middle) Oct & Nov - S. Maya Prabha (Secondary) Dec & Jan - Santhi V.Sasidharan (Senior Secondary)
Book Publication	Sailaja Devi S. Nair, Sujamol M., Girija Devi S. Geetha Kumari K.B., Bindhu Kumari G.L., Lali K.
Kollam Sahodaya Arts Festival	General Coordinator Mary Pothen Coordinators Smitha Thampi Thomas, Biji George, S. Maya Prabha, Asha S.
Master of Ceremonies	Mary Pothen, S. Maya Prabha, Bindhu Kumary G.L., Anila.M, Deepa S. Paul

HOUSE CO-ORDINATORS 2022-23

General Coordinator	Athira Omanakuttan
Diamond	Divya Ashok
Emerald	Aswathy P.
Ruby	Drisy Mohan
Saphire	Lissy Alexander



PERSONAL INFORMATION

To be filled in clearly by the
Parent/Guardian in Block Letters

Paste a recent
photograph of
the student

Ad. No:

Name of Pupil:.....

Aadhaar No

--	--	--	--

--	--	--	--

--	--	--	--

Class:..... Section:..... Date of Birth:.....

Mother's Name: Mrs.

Occupation :..... Ph.No. :.....

Father's Name: Mr.

Occupation: Ph.No. :.....

Address:.....

.....

.....

..... PIN

E-mail :

Guardian's Name: Mr. Ph.No. :.....



**Medical/Health Data**

Blood Group

Any significant medical history

Allergic to any medicine ? Yes ☐ No ☐

If Yes, specify

Is the child vaccinated against covid-19 ? Yes ☐ No ☐**Mode of Conveyance to school and back :** School bus/Private vehicle/Own vehicle/Walking:

(Specify)

School Bus No.....

Boarding Point

Membership in Clubs:

(1) (2)

House

Details of Siblings studying in this school

Name: Class & Sec.:

Signature of the Parent/Guardian.....

SPECIMEN SIGNATURES

The specimen signatures of the parents/guardians, who are responsible for signing Report Cards, Remarks etc. made by the teachers / Principal should be given below:

Signature

Relationship of the pupil

1

2

3

Name and Signature of the Class Teacher





PRAYER SONGS

SONG 01

Salve, Regina, Mater misericordiæ,
vita, dulcedo, et spes nostra, salve.
Ad te clamamus exsules filii Hevæ,
Ad te suspiramus, gementes et flentes
in hac lacrimarum valle.
Eia, ergo, advocata nostra, illos tuos
misericordes oculos ad nos converte;
Et Jesum, benedictum fructum ventris tui,
nobis post hoc exsilium ostende.
O clemens, O pia, O dulcis Virgo Maria.

SONG 02

Like a sunflower that follows every movement
of the sun
So I turn towards you to follow you my Lord
In simplicity, charity I follow (2)
Like a sunflower...
In simplicity, honesty I follow (2)
Like a sunflower...

SONG 03

There shall be showers of blessings
This is the promise of love
There shall be seasons refreshing
Sent from the Saviour above

Showers of blessing
Showers of blessings we need
Mercy drops round us are falling
But for the showers we plead

There shall be showers of blessing
Precious reviving again
Over the hills and the valleys
Sound of abundance of rain (Showers)

There shall be showers of blessing
Send them upon us oh' lord
Grand to us now a refreshing
Come and now honour thy word (Showers)

SONG 04

Guardian Angel from heaven so bright
Watching beside me to lead me aright
Fold thy wings round me O guard me with love
Softly sing songs to me of heaven above
Beautiful angel my guardian so mild
Tenderly guide me for I am thy child

Angel so holy whom God sends to me
Sinful and lowly, my guardian to be;
Wilt thou not cherish the child of thy care?
Let me not perish my trust is thy care
Beautiful Angel my guardian so mild
Tenderly guide me for I am thy child

SONG 05

Give me oil in my lamp
Keep me burning
Give me oil in my lamp
I pray
Give me oil in my lamp
Keep me burning burning burning
Keep me burning till the break of day
Sing Hosanna
Sing Hosanna
Sing Hosanna to the King of Kings
Give me love in my heart
Keep me loving
Give me love in my heart
I pray
Give me love in my heart
Keep me loving loving loving
Keep me loving till the break of day
Sing Hosanna
Sing Hosanna
Sing Hosanna to the King of Kings



SONG 06

ദൈവമേ! കാത്തുകൊൾകങ്ങു
കൈവിടാതിങ്ങു ഞങ്ങളേ;
നാവികൻ നീ ഭവാബ്ദിക്കോ-
രാവിവൻതോണി നിൻപദം.

ഒന്നൊന്നായെണ്ണിയെണ്ണി തൊ-
ട്ടെണ്ണം പൊരുളൊടുങ്ങിയാൽ
നിനീടും ദൃക്കുപോലുള്ളും
നിനിലസ്ഥമാകണം.

അന്നവസ്ത്രാദി മുട്ടാതെ
തന്നു രക്ഷിച്ചു ഞങ്ങളെ
ധന്യരാക്കുന്ന നീയൊന്നു-
തന്നെ ഞങ്ങൾക്കു തമ്പുരാൻ.

ആഴിയും തിരയും കാറ്റും-
ആഴവും പോലെ ഞങ്ങളും
മായയും നിൻ മഹിമയും
നീയുമെന്നുള്ളിലാകണം.

നീയല്ലോ സൃഷ്ടിയും സൃഷ്ടാ-
വായതും സൃഷ്ടിജാലവും
നീയല്ലോ ദൈവമേ, സൃഷ്ടി-
യ്ക്കുള്ള സാമഗ്രിയായതും

നീയല്ലോ മായയും മായാ-
വിയും മായാവിനോദനും
നീയല്ലോ മായയെന്നീക്കി -
സ്സായുജ്യം നൽകുമാര്യനും.

നീ സത്യം ജ്ഞാനമാനന്ദം
നീ തന്നെ വർത്തമാനവും
ഭൂതവും ഭാവിയും വേറ-
ല്ലോതും മൊഴിയുമോർക്കിൽ നീ.

അകവും പുറവും തിങ്ങും
മഹിമാവാർന്ന നിൻ പദം
പുകഴ്ത്തുന്നു ഞങ്ങളങ്ങു
ഭഗവാനേ, ജയിയ്ക്കുക.

ജയിയ്ക്കുക മഹാദേവ,
ദീനവന പരായണാ,
ജയിയ്ക്കുക ചിദാനന്ദ,
ദയാസിന്ധോ ജയിയ്ക്കുക.

ആഴമേറും നിൻ മഹസ്സാ-
മാഴിയിൽ ഞങ്ങളാകവേ
ആഴണം വാഴണം നിത്യം
വാഴണം വാഴണം സുഖം

SONG 07

സർവ ചരാചര സൃഷ്ടാവാം ദൈവമേ
സത്യസനാതന ചൈതന്യമേ
പൂണ്യം വഴിയും നിൻ കാരുണ്യ രശ്മികൾ
എന്നെന്നും ഞങ്ങളിൽ തുകണം നീ

പുല്ലിലും പൂവിലും കല്ലിലും കാവിലും
മണ്ണിലും വിണ്ണിലും നിന്റെ വാസം
എല്ലാ മധുര പ്രകാശവും താവക
സ്വർലോകവശ്യമാം മന്ദഹാസം

സ്നേഹവും ശാന്തിയും നീതിധർമ്മങ്ങളും
ഏകനാം നിന്നുടെ രൂപഭേദം
വിശ്വസംഗീതത്തിൻ സൂക്ഷ്മതരംഗവും
വിശ്വേശ്വരാ നിന്റെ മന്ത്രനാദം

ചിന്തയും വാക്കും പ്രവൃത്തിയും തെറ്റാതെ
അന്ധത നീക്കി മനോജ്ഞമാക്കി
ചേതസ്സിൽ നിത്യം വസിച്ചുകൊണ്ടാദിവ്യ
ജ്യോതിസ്സിൻ നേർവഴി കാട്ടണം നീ.

SONG 08

ചിന്മയ രൂപാ ചിരഞ്ജീവാ
സ്നേഹസ്വരൂപാ ജഗദീശാ
ജീവസന്ധായകാ നമിക്കുന്നു...
കനിവോടെന്നും അനുഗ്രഹിക്കു.

ആയിരം വസന്തങ്ങൾ വിരിഞ്ഞാലും
ആയിരം മഴവില്ലു തെളിഞ്ഞാലും
നിതാൻ സൗന്ദര്യമേ നിന്റെ മുഖിൽ
നിഷ്പ്രഭമല്ലോ ചരാചരങ്ങൾ

പൂനിലാവൊളി രാവീൽ നിരയുമ്പോൾ
പൂവുകൾ പൂഞ്ചിരി പൊഴിക്കുമ്പോൾ
സർഗ്ഗാത്മ ചൈതന്യമേ നിന്നുടെ
ശക്തിയെ വാഴ്ത്തുന്നു സർവ്വവുമേ...

SONG 09

കാണായലോകങ്ങൾ കാക്കുന്ന ദേവാ
കാരുണ്യ സിന്ധോ നമിക്കുന്നു ഞങ്ങൾ
കരളിന്റെ പൂക്കൾ നിൻപാദ താരിൽ
കാണിക്ക വച്ചു നമിക്കുന്നു ഞങ്ങൾ

ലോക സമസ്താ സുഖിനോഭവന്തു
ഈ ലോകമെങ്ങും മുഴങ്ങുന്ന നാദം
വിജ്ഞാന ദീപം നിറകതിർ വീശി
നേരിന്റെ പാത തുറക്കണേ ദേവാ.

SONG 10

സദ്ഗുണങ്ങൾ സംവദധം
സംവോ മനാസി ജാനതാം
ദേവാ ഭാഗം യഥാപൂർവേ
സഞ്ജാനാനാ ഉപാസതേ
സമാനീവ അകൃതി
സമാനാ ഹൃദയാനി വഃ
സമാ നമസ്തുവോ മനോ
യഥാവഃ സുസ്സഹാസതി

SONG 11

हम को मन की शक्ति देना, मन वजिय करे
दूसरोकी जय से पहले, खुदकी जय करे

भेद-भाव अपने दलिसे, साफ़ कर सके
दूसरोसे भूल हो तो, माफ़ कर सके
झूठ से बच रहे, सचका दम भरे
दूसरोकी जयसे पहले, खुदकी जय करे

मुश्कलें पड़े तो हमपे, इतना कर्म कर
साथ दे तो धर्म का, चले तो धर्म पर
खुदपे हौसला रहे, सचका दम भरे
दूसरोकी जयसे पहले, खुदकी जय करे

SONG 12

Lord, make me an instrument of your peace.
Where there is hatred, let me sow love;
where there is injury, pardon;
where there is doubt, faith;
where there is despair, hope;
where there is darkness, light;
and where there is sadness, joy.

O Divine Master, grant that I may not
so much seek
to be consoled as to console;
to be understood as to understand;
to be loved as to love.
For it is in giving that we receive;
it is in pardoning that we are pardoned;
and it is in dying that we are born to
eternal life.

Amen.



MORNING PRAYER

O God, All knowledge is in you, bless our studies enlighten our minds, strengthen our memories and direct our wills towards what is right. Grant us the grace to seek the truth always and make us truly wise.



AFTERNOON PRAYER

O God! Infinite wisdom and source of all knowledge, we humbly thank you for blessing us with a fruitful morning's work.

Again we crave, your tender care to enable us to fulfil the afternoon's duties, so that our efforts shall bring greater glory to God and also to our dear school, the St. John's School, Anchal. Amen



The mind is like a parachute - It works only when it is open



EVENING PRAYER

Sweet Saviour bless us, ere we go
Instill Thy word into our mind and make our
hearts glow with lowly love and fervent will
Thro' life's long day and the dreary night.
O! Gentle Jesus be our light.
O! Gentle Jesus be our light.



PRAYER BEFORE CLASS

O My God, I Love you, bless our studies and
lessons well



PRAYER BEFORE MEALS

Bless us, O Lord, for these thy gifts which
we are about to receive from thy bounty
through Christ, Our Lord, Amen!



PRAYER AFTER MEALS

We give you thanks almighty God, for all
your benefits which we have received
through Christ, Our Lord. Amen!

PLEDGE



"India is my country.// All Indians are
my brothers and sisters.// I love my
country / and I am proud of its / rich
and varied heritage.// I shall always
/ strive to be / worthy of it.// I shall
give my parents / teachers / and all
elders / respect / and treat everyone
/ with courtesy.//

To my country and my people /
I pledge my devotion.// In their
well-being / and prosperity
alone / lies my happiness."/

Jai Bharat.//



NATIONAL ANTHEM

जनगणमन अधिनायक जय हे
भारत भाग्य विधाता।
पंजाब सिंध गुजरात मराठा,
द्राविड़ उत्कल बंग।
विंध्य हिमाचल यमुना गंगा
उच्छल जलधि तरंगा।
तव शुभ नामे जागे,
तव शुभ आशिष मागे।
गाहे तव जयगाथा।
जनगणमंगल दायक जय हे,
भारत भाग्य विधाता।
जय हे, जय हे, जय हे,
जय जय जय जय हे।



TEACHERS' PRAYER

O Divine Teacher Jesus Christ / we give you thanks and praises / for all your blessings//. O' Saviour of the world / we offer ourselves to you / as devoted teachers//. Help us acknowledge our responsibilities//. As we are builders / help us to build up our students / into integrated personalities / so that / they can play their part well / on the stage of life//. As we are moulders / help us to mould the characters of our students by instilling in them principles of morality, / both by precept / and by example//. As we are leaders / help us to direct / and guide the steps of our pupils / towards the height of truth / goodness / faith and love//. As we are lovers / help us to love our students / whether they are good or bad/ clever or dull / rich or poor / with a love that is noble and inspiring//.

Help us always to remember / that we work with the most precious material in the world / the mind of a child//. Help us to remember that the future of the nation / and of the world is in our hands // . Above all / grant us the grace / to reflect your light / everywhere / and love one another//. Bless our staff and students in a special way//. O' Lord, bless all those who caressed and nourished into growth this institution in the past//. Amen.



STUDENT'S PERSONAL CARD

STATEMENT MADE BY PARENT/GUARDIAN

(To be filled in and returned to the school by June 20)

1. Full Name of the pupil.....

..... (Block Letters only)

2. Class..... Section..... Admn. No.

3. Date of Birth..... 4. Religion 5. Caste.....

Aadhaar No

--	--	--	--	--

--	--	--	--	--

--	--	--	--	--

6. Full Name of Parent

7. Occupation of Parent

8. Home Address

9. Office Address if any

10. Details of brother/sister studying in this school

Name Class Section

Name Class Section

Name Class Section

11. Phone No. Res Office

In case of emergency contact

I have read the rules and regulations of the school and I promise to abide by them and see that my child/ward also conforms to the standards required in her/his conduct and studies.

Date

.....
(Signature of Parent/Guardian)

Verified and found correct

.....
(Signature of Teacher)



GENERAL INFORMATION

St. John's School, Anchal was founded in 1984 by His Grace Most. Rev. Dr. Benedict Mar Gregorios, the late Archbishop of Trivandrum and is dedicated to its Heavenly Patron St. John, the beloved disciple of Jesus Christ. The School was affiliated to CBSE in 1995-96.

PREAMBLE

The school is owned and managed by the Major Archdiocese of Trivandrum. One of the primary apostolate of the Major Archdiocese of Trivandrum concerns its service in the field of education. For the last 87 years, the Major Archdiocese of Trivandrum has been rendering excellent service to the society by providing quality education to thousands of students across the nation. Its goal in its educational undertakings has always been something more than the ordinary, something more than the mediocre. Through its educational institutions, the Major Archdiocese of Trivandrum has tried to reach out to all sections of people. The educational programme of the Major Archdiocese of Trivandrum is guided by principles and the universal values of the Gospels.



**PATRON**

His Beatitude Moran Mor Baselios Cardinal Cleemis Catholicos, the Major Archbishop of Trivandrum is the patron of the School.

The School functions under the Malankara Catholic Educational Society, which is a registered society for the unaided CBSE/ICSE schools belonging to the Major Archdiocese of Trivandrum. The Syllabus followed in the school is that of the Central Board of Secondary Education.

**MOTTO**

LET THY LAMP SHINE.
SHAPES AND SHARPENS
THE PROGENY.

VISION

Every student a passionate learner, leader and champion, the most decorated citizen of India and lamp of the world.

MISSION

Discover the multifaceted talents of the learners; cultivate in them a mindset of lifelong learning, strengths of character and service to others that are consistent with the school values.

**THE VALUES**
THE SCHOOL HIGHLIGHTS

COURAGE
EMPATHY
EXCELLENCE
FAIRNESS
INTEGRITY

RESILIENCE
RESPECT
RESPONSIBILITY
TEAM WORK

LOCATION

Location of the school is in the Mar Gregorios campus at Anchal on the Kollam, Kulathupuzha Road, between St. John's College and St. Mary's Church.



Prayer should be the key of the day and the lock of the night.



CLASSES

The school conducts the following classes.

KINDERGARTEN
Pre KG, LKG & UKG

PRIMARY
I - V

MIDDLE
V- VIII

SECONDARY
IX & X

SENIOR SECONDARY
XI & XII

LANGUAGES & SUBJECTS OFFERED

PRE-PRIMARY

English
Malayalam
Mathematics
Rhymes
Stories
Hand Craft
I.C.T.

PRIMARY (I – IV)

English, Malayalam, Hindi
Mathematics,
EVS (Science / Social Science),
Art, Music, Physical Education,
General knowledge
Value Education, Computer Science

MIDDLE (V- VIII)

English, Malayalam, Hindi, Mathematics,
General Science, Social Science,
Computer Science, General Knowledge,
Art, Music, Value Education,
Phy.Education
Skill Subjects

SECONDARY (IX & X)

English, Malayalam/Hindi,
Mathematics
General Science, Social Science,
Computer Science
Art, Music, Value Education,
Phy.Education
Skill Subjects: 1. Artificial Intelligence
2. Health Care

CLASS XI & XII (SENIOR SECONDARY) GROUP & SUBJECTS OFFERED(Any 5/6)

I	II	III	IV	V	VI
English	English	English	English	English	English
Physics	Physics	Physics	Accountancy	Accountancy	Economics
Chemistry	Chemistry	Chemistry	Business Studies	Business Studies	Political Science
Biology	Biology	CS	CS/Informatic Practices	Economics	History
Mathematics	CS	Mathematics	Economics	Mathematics/Marketing	Sociology
Mal/Hindi	Mal/Hindi	Mal/Hindi	Mal/Hindi	Mal/Hindi	Mal/Hindi

CS* - Computer Science

**ADMISSION REGULATIONS**

1. Admission to Lower K.G. Class will be commencing in December every year as per the Principal's circular.
2. Eligibility for admission to LKG class is 4 years as on the 31st May.
3. New admission to other classes will be made subject to the vacancies in each class, in the month of March / May after the announcement of the annual results. However applications can be submitted in the first/second week of February.

Every new pupil must bring:

- a. Transfer Certificate, if the pupil comes from a recognized school.
- b. The original Panchayat/Municipal Birth Certificate.
- c. Pupils applying for admission are, as a rule, have to appear for an entrance examination held at a notified date.
- d. New admissions to Standards X, XII are as a rule, not encouraged.
- e. Admission to Standard XI will commence as soon as the CBSE result of class X is published.

Procedure for Withdrawal or Removal from The School

A student can be withdrawn from the school:

- a. By giving one calender month's notice in writing. In the absence of such a notice one month's fee will be charged.
- b. Students can be removed from the school on any one of the following grounds:
 - i. Constant weakness in studies.
 - ii. Irregularity in attendance.
 - iii. Behavioural problems.
 - iv. Over age in class.
 - v. Non-payment of fee or chronic irregularity in payment of fee.
 - vi. Moral breach.

School Leaving Certificate (T. C) will be issued only to those students who have settled all their dues in the school. Application for T.C should be made in the prescribed form available in the school office and T.C can be collected after 3 working days.

FOCUS
2022 - 2023

Primary & Middle Section

01. HAND WRITING

02. SCHOOL VALUES

03. GOOD MANNERS

04. MATHEMATICS - TABLES

Secondary & Senior Secondary Section

01. GOAL SETTING

02. LEADERSHIP





03. EFFECTIVE COMMUNICATION

The man who does not read books has no advantage over the one who cannot read them



SCHOOL TIMINGS

SCHOOL HOURS
8.45 AM TO 4.30 PM

8.50 am TEACHERS' MEET & PRAYER	9.00 am ALL THE STUDENTS AND TEACHERS ARE EXPECTED TO BE IN THE CLASS FIRST BELL	9.04 am STUDENTS MOVE TO THE ASSEMBLY GROUND IF THERE IS ASSEMBLY SECOND BELL	9.05 am PRAYER / ASSEMBLY
01 PERIOD 9.15 AM TO 10.00 AM	02 PERIOD 10.00 AM TO 10.45 AM	 SNACKS BREAK 10.45 AM TO 10.55 AM	03 PERIOD 10.55 AM TO 11.40 AM
04 PERIOD 11.40 AM TO 12.20 PM	 LUNCH BREAK 12.20 PM TO 01.00 PM	 ACTIVITY PERIOD 1.00 PM TO 01.30 PM PRAYER-1.30 PM	05 PERIOD 01.30 PM TO 2.10 PM
06 PERIOD 02.10 PM TO 02.50 PM	 BREAK 02.50 PM TO 03.00 PM	07 PERIOD 03.00 PM TO 03.40 PM PRAYER-3.40 PM	08 PERIOD 03.40 PM TO 04.10 PM

Time schedule may change as per Govt. notifications



⋮ SCHOOL UNIFORM ⋮

GOLDEN RULE : Every student shall wear school uniform on **all working days including Saturdays and during special classes.** Full school uniform is compulsory for all the occasions. Those who take part in sports and games must wear sports uniform.

ON WEDNESDAYS THE ENTIRE SCHOOL SHALL WEAR FULL WHITE UNIFORM

HAIR STYLE - BOYS : Medium cut, conventional type. (Other models of hair cut **are not permitted**)

HAIR STYLE - GIRLS KG and I - III : Trimmed hair with white hair bow and white band/ Long hair to be tied on either side with band.

IV - XII : They shall wear two plaited hair tied with hair band as same as the uniform colour.

SHOES ⋮

SHOES FOR BOYS : **KG - V** School Shoes with strap.

VI - XII School Shoes with laces only.

SHOES FOR GIRLS : Open School Shoes with strap.

NB: Sample shoes for Boys and Girls are exhibited in the school. Only shoes of these kinds shall be used by students as part of uniform.

⋮ RULES OF PAYMENT OF FEES ⋮

1. Annual fee shall be paid in lump sum in the first quarter itself before collection of Text Books. Tuition fee can be paid in full or in five equal instalments as follows.

1 st	Instalment	:	June, July (At the time of collection of text books)
2 nd	Instalment	:	August, September
3 rd	Instalment	:	October, November
4 th	Instalment	:	December, January
5 th	Instalment	:	February, March

First instalment of fees shall be remitted before receiving the text book. All other instalments should be remitted before the 5th of the first month.

2. These dates will be strictly observed and if the payment is not made in time, a fine of ₹ 100/- per instalment is charged after the due date.
3. If the fee is not paid for two months after the due date, the pupil's name will automatically be struck off the rolls. Re-admission fee of ₹ 500/- will be charged along with the fee not paid by the student, if she/he is to be re-admitted to the school.
4. **PARENTS AND GUARDIANS ARE KINDLY REQUESTED TO PRESERVE THE RECEIPTS ISSUED TO THEM AND PRODUCE THEM AS PROOF OF PAYMENT OF FEE, IF NEEDED.**
5. Caution deposit must be withdrawn within three months after leaving the school, failing which the money will be transferred to the development fund of the school.
6. No refund of caution deposit shall be made unless the original receipt, there of is surrendered.
7. The cashier is the only school authority authorised to collect any fee from the students.



Experience is a hard teacher because she gives the test first, the lesson afterwards

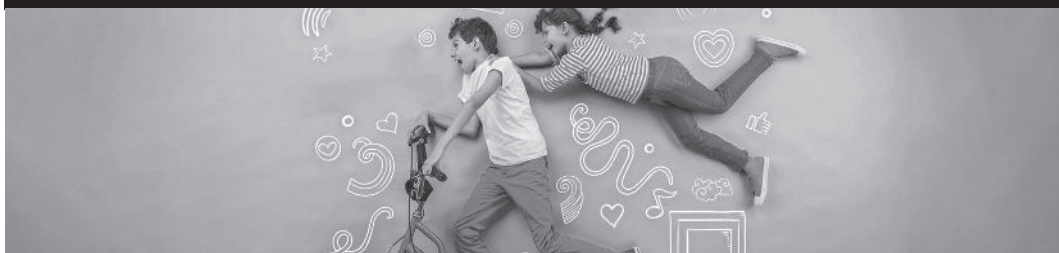
LEAVE RULES

1. A student returning to school after recovering from contagious or infectious disease, should produce a doctor's certificate of fitness permitting him/her to attend the class. On failure to produce such a certificate, the school authorities are entitled to send the student back.
2. All students are expected to attend school on the re-opening day, after each vacation. Those who are absent due to illness should present a medical certificate before they are admitted to the class. In case a student remains absent from school for more than 15 days continuously his/her name will be struck off the rolls. Re admission, if granted, may be done on payment of a Re-admission fee of ₹ 100/-
3. Parents are requested not to ask their children to leave the school before the classes are over, except in case of great necessity, in which case prior permission should be obtained in writing from the principal.
4. It may please be noted that children will not be sent home in an emergency with any person other than the parent/guardian during school hours without a written request from the parent or guardian.
5. Students who are coming late, after the stipulated time, shall be allowed to attend the class only with the prior sanction of the competent authority. But they shall not be given attendance.
6. Record of absence should be filled in by the parent when the pupil arrives the class.

HAND BOOK SHOULD BE USED AS A RECORD FOR LEAVE.



EVALUATION AND PROMOTION



Class I & II

In class I and II the following skills and competencies will be assessed.

A. Languages

- | | | |
|----------------------|---|---|
| 01. Reading Skills | - | Pronunciation, Fluency, Comprehension. |
| 02. Writing Skills | - | Creative Writing, Handwriting, Grammar, Spelling, Vocabulary. |
| 03. Speaking Skills | - | Conversation, Recitation. |
| 04. Listening Skills | - | Comprehension. |

B. Mathematics

- Concepts, Activity, Tables, Mental ability.

C. Environmental Science

- Environmental sensitivity, Activity, Project, Group Discussion.

D. Co-curricular Activities

- | | | |
|------------------|---|--|
| a) Games | - | Enthusiasm, Discipline, Team Spirit, Talent. |
| b) Art / Craft | - | Interest, creativity, skills. |
| c) Music / Dance | - | Interest, Rhythm, Melody. |

E. Personality Development

-Courteousness, confidence, neatness, care of belongings, regularity and punctuality, initiative, self control, respect for other's property, sharing and caring.

F. Health

- Height (Cms)
Weight (kg)

G. Grading

Five points scale for indicating the achievements will be marked.

A*	-	Outstanding	91%	-	100%
A	-	Excellent	76%	-	90%
B	-	Very Good	56%	-	75%
C	-	Good	35%	-	55%
D	-	Scope for improvement	below 35%		



Classes III - V

A. Languages

- 01. Reading Skills - (Loud Reading) Pronunciation, Fluency, Comprehension.
- 02. Writing Skills - Creative Writing, Handwriting, Grammar, Spelling, Vocabulary.
- 03. Speaking Skills - Conversation, Recitation.
- 04. Listening Skills - Comprehension, Extra reading activities / Project.

B. Mathematics

- 1. Concept; 2. Activity; 3. Tables; 4. Mental ability; 5. Written work.

C. Environmental Science

- 1. Environmental sensitivity; 2. Activity/Project; 3. Group discussion.

Science

- 1. Concept; 2. Activity/Project; 3. Scientific skills; 4. Group discussion.

D. Computer Education

- 1. Skills; 2. Aptitude

E. Games

- 1. Enthusiasm; 2. Discipline; 3. Team spirit; 4. Talent (strength, stamina and speed)

F. Art / Craft

- 1. Interest; 2. Creativity; 3. Skill

G. Music / Dance

- 1. Interest; 2. Rhythm; 3. Melody

H. Personality Development

- 1. Courteousness; 2. Confidence; 3. Care of belongings; 4. Neatness; 5. Regularity and punctuality; 6. Initiative 7. Spirit of service; 8. Respect for other's property; 9. Self control

Assessment Pattern Class VI to X

Assessment is made in two areas.

- 1. Scholastic areas; and 2. Co-scholastic areas / activities.

Scholastic Area

- i. Students will be graded in 9 point grading scale.
- ii. Final Result will comprise the marks of Annual Examination (Board Exam for Class X) - 80 marks and Internal Assessment - 20 Marks.
- iii. Annual Examination (Board Exam for Class X) will be conducted in 80 marks in which students need to secure 33% (27 Marks) for promotion to the next class
- iv. Internal Assessment comprises of Periodic Tests (10 Marks), Notebook Maintenance (5 Marks) and Subject Enrichment Activity (5 Marks) out of which students need to secure 33 % (7 Marks) for promotion.

Internal Assessment

- a. Periodic Test are conducted thrice a year including the portion cumulatively.
- b. Periodic Tests are conducted out of 50 Marks and average of the best two out of 10 will be added in the Internal Assessment.
- c. Internal Assessments are completed as follows:

Term	Duration	Portion to be included
Quarterly	April to Aug	30% of Annual Syllabus
Half Yearly	Sept to Nov	30% of Quarterly + Complete Syllabus covered after Quarterly
Pre-An-nual	Dec-Feb	10% of Quarterly + 50% of Half Yearly + Complete Syllabus covered after Half Yearly
Annual	March	

d. Multiple Assessment (5 marks)

Quizzes, Oral Tests, Concept Maps, Exit Cards, Visual Expression etc.

e. Portfolio (5 marks)

Class Work, Peer assessment, Self assessment, Reflections, Narrations, Journals, Achievements of students in the subject.

f. Subject Enrichment (5 marks)

- Language - Effective Listening and speaking skills.
- Mathematics - Lab activities and Projects.
- Science - Practical Work.
- Social Science - Map and Project Work

Co-Scholastic Areas:

- i. Co-Scholastic activities will be assessed on a 5 point grading scale by the teacher concerned framing effective tools for the same.
- ii. Grading will not have any descriptive indicators and students will not be upgraded based on the co-scholastic grades.
- iii. Co-scholastic area will cover Work Education /Pre Vocational Education/Art Education/ Health and Physical Education.

Students will be graded by the class teachers for discipline in a 5 point grading scale considering attendance, sincerity, behaviour and values.



CO-CURRICULAR ACTIVITIES



To organise activities, the school constitutes the following clubs. Members of each club will gather together on convenient days every week and implement their own programmes separately and will conduct common programs as per the time schedule.

CLUBS

A	B	C
1. Literary Club - English	1. Quiz Club	1. Nallapadam
2. Literary Club - Malayalam	2. Health Club	2. Balajana Sakyam
3. Literary Club - Hindi	3. Social Service Club	3. K.C.S.L.
4. Science Club	4. Farmers' Club	4. Cherubs' Club
5. Mathematics Club	5. Music Club	
6. Social Science Club	6. Media Club	D
7. Computer Club	7. Gandhian Studies Club	1. Disaster Management
8. Commerce Club	8. Religious Harmony Club	2. Anti Narcotics Club
9. Sports Club	9. Lavender Army	
10. Arts Club		

Students of Class VI to X should compulsorily choose one club each from group A and B. Group C is not obligatory

ARTS FEST CATEGORY

Category 1	Class I & II	School level only
Category 2	Class III & IV	School level/Sahodaya & State
Category 3	Class V, VI & VII	School level/Sahodaya & State
Category 4	Class VIII, IX & X	School level/Sahodaya & State
Category 5	Class XI & XII	School level/Sahodaya & State

KIDS FEST CATEGORY

Category 1	LKG & UKG	School level/Sahodaya & State
Category 2	Class I & II	School level/Sahodaya & State

TUTORIAL SYSTEM

In order to give greater personal attention to each student, especially the weaker ones and also to provide them career guidance, the Tutorial system has been introduced.

Teachers can open the door, but you must enter it yourself.

SCHOOL LIBRARY



Strict order and silence shall be observed in the library and reading room. Books issued are to be properly taken care of and returned on the due date.

1. All students of the school are members of the library.
2. A student can borrow only one book at a time.
3. A student may ordinarily have a copy of a book for a week, and may have it reissued for another week, No book that is in great demand shall be lent for more than four days at a stretch.
4. Books will be issued to students during the library periods mentioned, in the Time Table and also before and after school hours. No books will be issued or received during the teaching hours.
5. Reference books will not be issued. Every member will be allowed to consult reference books during the school hour only.
6. The librarian may recall a book at any time, even if the normal period of loan has not been expired.
7. If the date of issue/return of book happens to be a holiday, both the issue/return of books shall stand postponed to the corresponding day of the following week.
8. If the book is not returned at the expiry of the period of loan, or after the librarian has called for it, even within the period of loan, a fine of ₹ 5/- per day will be charged. Fine shall be collected by the Librarian and the fact notified in the defaulter's card.
9. Until such a fine is collected from the defaulter, no book shall be issued to him/her.
10. Absence is not an excuse for the delay in returning the book after the expiry of the period of loan.
11. In case a book is misused, wrongly handled, damaged or lost, the person concerned will have to pay the full price of the book at the current market price.
12. All markings, underlining, writings, or defacing of books by any means are strictly forbidden. Fine shall be levied for violating this rule.
13. Members shall carefully examine the book as soon as it is issued to them. Any mark (Soil, damage etc.) must be reported forthwith to the Librarian.
14. Members shall not, on any account, pass on books to non-members.
15. A student will not be allowed to enter the library with his/her personal books or bags. One can carry notebooks, with the permission of the Librarian.
16. No magazines or periodicals will be issued to the students during the school hours.
17. **All books will have to be returned before Feb 15, every year.**



The beautiful thing about learning is that no one can take it away from you.

COUNSELLING

Learning is possible only in a tension and fear free atmosphere. A counselling centre is functioning in St. John's to reduce the tension and fear of students. The Health Wellness Teacher is in charge of the counselling centre and students and parents can avail of the services of the counsellor whenever it is necessary.



CONVEYANCE

The students can make use of the school buses for their conveyance. The route and other details can be known from the office. **Boarding pass must be shown at the time of boarding the buses.** Strict discipline should be maintained by the students inside the school buses because it reflects the total discipline of the school. Those without the boarding pass and defaulters of conveyance fees are strictly prohibited from using the conveyance facility. Parents/Guardians or others are not permitted to use the school buses. Students/Guardians are required to be present at the boarding point 10 minutes before departure and arrival of the bus. **Bus fee shall be paid in four equal instalments along with the tuition fee.**

Using hired vehicle is discouraged. But those students who use hired vehicles for their conveyance, other than the school buses, shall report the same to school office, including the name, registration number etc. of the hired vehicles. However the school takes no responsibility in this regard.

Change in the use of school conveyance must be reported in the office and the journey card should be returned before the change is effected.

SCHOOL ASSEMBLY



Senior Assembly	(IX to XII) -	Monday, Wednesday & Friday
Junior Assembly	(V to VIII) -	Tuesday & Thursday
Sub Junior Assembly	(III & IV) -	Monday, Wednesday & Friday
Kids' Assembly	(I & II) -	Tuesday & Thursday
Tiny Tots' Assembly	(LKG) -	Tuesday
	(UKG) -	Thursday

GENERAL RULES OF CONDUCT AND DISCIPLINE



Whenever individuals live together, discipline is necessary and, this is especially true of an educational institution. This discipline is formative, not repressive; it helps the student to develop self - control, which is the essence for a well-ordered and successful life. Therefore, the school requires of its students to conform to certain regulations aimed at the growth of the entire school and more so for the individual student.

1. It is compulsory for all the students to **SPEAK IN ENGLISH** in the school campus.
2. Students are expected to **COMPLY** strictly with the instructions relating to the **LANGUAGE SKILLS** and activities which are intended to motivate them to speak in English.
3. **Every student shall CARRY with him/her the SCHOOL DIARY DAILY.**
4. The warning bell before class is signal for all to go to their respective class rooms. This should be done in silence
5. All pupils are expected to be **PRESENT AT THE ASSEMBLY**. While marching to the assembly ground and returning to the class rooms they should observe silence. Late comers should get permission from the Principal/Vice Principal before entering the class.
6. Attendance is taken at the beginning of both the sessions in the morning and afternoon.
7. No child is permitted to leave the school premises without the permission granted by the Principal/Vice Principal and that too on the written request of the parents in the hand book.
8. Students are expected to **SHOW RESPECT** to all the members of the staff. They should stand up and greet the teachers when they enter and leave the class room
9. Students are expected to show gentleness and courtesy to their companions. Refinement should distinguish every pupil of this school.
10. All should BE habitually **CLEAN AND NEATLY DRESSED**. The **SCHOOL UNIFORM IS TO BE WORN ON ALL SCHOOL DAYS**. A student who is slovenly dressed may not be permitted into the class room or may even be sent home.
11. **BOYS OF SECONDARY AND SENIOR SECONDARY HAVE TO COME TO SCHOOL CLEAN SHAVED. MOUSTACHE, BEARD ETC ARE NOT ALLOWED.**
12. The Principal has the right to confiscate from the pupils, books newspapers, periodicals and other items which may be considered objectionable.

Let your life lightly dance on the edges of Time like dew on the tip of a leaf



13. MONEY SHOULD NOT BE LENT OR BORROWED nor should articles be exchanged among the students.
14. NO COLLECTION OF MONEY for any purpose whatsoever is to be made and no meeting, 'demonstration' party or picnic be held without the prior permission of the principal
15. Parents' visit to the members of the staff and any gathering arranged in their honour also requires the prior sanction of the Principal.
16. Any pupil desiring to be exempted from P.T. or games must produce a doctor's certificate to the effect that he/she is physically unfit to take part in them.
17. PROPER CARE SHOULD BE TAKEN of THE SCHOOL PROPERTY and pupils should not scratch or spoil desks or chairs or damage any school furniture, write or draw anything on the wall or any way damage things belonging to others, Damage done, even by accident, should be reported at once to the class teacher or to the Principal. Any damage done will be made good by the one who has done it. In the absence of this common fine will be charged from all the pupils of the class or classes. Any one who sees something damaged should report the matter to the Principal even if he/she does not know who has done it. No pupil should bring razor blades, or any sharp instrument to school.
18. All letters and correspondences addressed to students are subject to scrutiny by the Principal.
19. The school is not responsible for articles or money lost. It is NOT ADVISABLE TO WEAR ANY KIND OF ORNAMENTS except simple ear-studs by girls. Pupils below class V should not wear wrist watches in the school. NO STUDENT SHALL APPLY NAIL POLISH OR POLISH OF ANY KIND ON THE BODY.
20. Running, playing, shouting and whistling inside the school buildings are not permitted.
21. Parents/Guardians are not permitted to walk into class rooms or meet teachers during the class hours.
22. The name of the class and the section of the pupil should be clearly marked on all his/her belongings.
23. Students should MOVE IN LINE towards the water taps for washing hands at lunch time and intervals.
24. Students should behave in a refined manner. Wherever they go, they should always remember, that the school is judged by their conduct. They should always GREET their TEACHERS, ELDERS and FRIENDS in pleasant and audible tone of voice, whenever they meet them in the school or outside.
25. Cycle must be locked and kept only at the cycle stand. No vehicle should be driven in to the school campus. While entering or leaving the school gate, one must walk in and walk out.
26. Students who come to school, escorted by servants, should not leave the school before the servant arrives. In case of any delay, it should be reported to the school office.
27. Those who go home by themselves should reach home straight without loitering on the way. Students are warned NOT TO BUY ANYTHING especially eatables FROM STREET VENDORS. The school canteen supplies the required eatables for students from class V onwards
28. Enrollment in St. John's School implies on the part of Pupils and Parents willingness to comply with the requirements and regulations of the school.
29. The Principal has the right to suspend or order for the withdrawal of any pupil, without having



to state any reason provided that the Principal is satisfied that such a step is necessary in the interest of the school.

30. "All lasting education first begins at home". **PARENTS ARE REQUESTED TO CHECK THE DIARIES OF THE CHILDREN** at least once a week and ensure that instructions are being followed by their children properly.
31. Use of Pan Masala, chewing gum, tattooing etc. are strictly prohibited.
32. **MOBILE PHONES ARE NOT PERMITTED IN THE SCHOOL.** If mobile phone is found with pupils, it will be confiscated. Similarly pupils must not bring CD s, pen-drive, memory cards, i-pods etc to the school.
33. In emergency cases, the students can use phone from the reception with prior permission from the authorities of the school.
34. **VIOLATION OF THESE RULES WILL INVITE PENALTIES**

HOSTEL FACILITIES



Boarding facility is provided for girl students from Class VI to XII

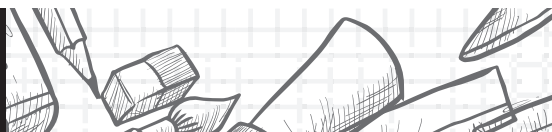
CANTEEN CHOZA CAFÉ



Canteen facility is provided for the students of St. John's. However students from V to XII only are permitted to avail these facilities. The following items are available in the canteen.

Tea | Coffee | Soft drinks | Snacks

STATIONERY STORE mercato dei bambini



Stationery articles can be bought from the store functioning in the campus.



TIPS FOR STUDY

or HOW TO LEARN MORE IN LESS TIME



1. Sit to study with a smiling face
2. Make a plan / timetable to study
3. Give importance to all subjects and languages.
4. Identify the difficult subjects and give more time to study the difficult ones.
5. Study difficult subjects when the mind is fresh.
6. Learning has two phases-study and revision.
7. First phase happens in the class room and second phase at home at different times.
8. When you study at school, always be attentive and do the activities with involvement.
9. Each day, come to school with preparation and expectation
10. Make a note of homework and assignments that your teachers give you daily
11. When you want to learn a new difficult chapter ask yourself the following questions and find the answers while you learn the new topic.
 - a. What are the ideas in this topic ?
 - b. What is the most important point?
 - c. What are the other important points ?
 - d. What are the examples given ?
 - e. What are some other examples I can find ?
 - f. Can I define the important concepts in this topic ?
 - g. What are the sub points of the important points ?
 - h. Why should I learn this chapter ?
 - i. Can I translate /summarize/ expand the idea/ reasons /methods etc in my own way ?
 - j. Can I support or disagree to the ideas in the chapter ?
 - k. Can I make a mind map /concept map/chart/diagram based on the topic ?
 - l. Can I solve some problems using the information I gathered from this topic ?
12. Learning is possible with physical presence, mental presence and spiritual presence.
13. Physical presence is easy, Mental presence is not easy.
14. Physical and mental presence will ensure spiritual presence.
15. To ensure presence of mind, give the mind some activities. The suggested activities are.
 - a. Finding main points, sub points, examples etc.
 - b. Defining concepts in your own words.
 - c. Consolidating the ideas.
 - d. Categorising the ideas
 - e. Analysing the ideas.
 - f. Summarising the ideas.
 - g. Try to write down all the above in a word, phrase or sentence.
 - h. You may also put the above in a table, chart, diagram, or graph.



A WORD TO THE PARENTS & GUARDIANS

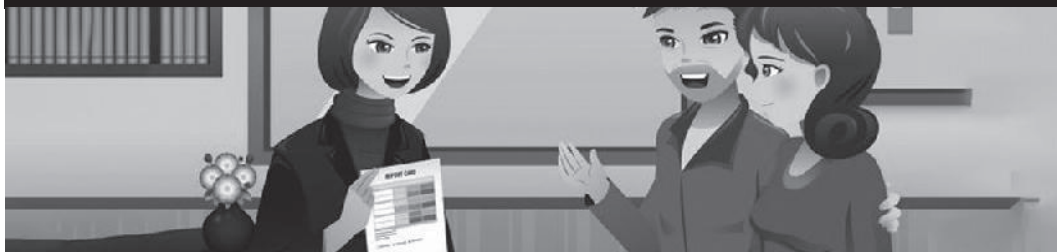


Dear Parents/Guardians,

- a. **Kindly, make use of this Hand Book.** Valuable comments from teachers will be written on the page of the Hand Book marked **TEACHER'S REMARKS**.
- b. Please, do attend the P.T.A. meeting regularly. You will be able to meet the teachers during those days and discuss your child's progress with them.
- c. Please, visit the teachers during the intervals in **Reception room** only; lunch break time is ideal for visit.
- d. Please, remember that a disciplined child at home will be a disciplined child at school also. Take interest in their tests, assignments, and their daily work and also in their co - curricular activities.
- e. Private tuitions are not to be encouraged.
- f. Please, do not harass your children, abuse or punish them when they fall short of your expectations in academic performance. Try to encourage and instill confidence in them. Please, try to examine if YOU are in any way responsible for the backwardness of your child.
- g. Kindly, avoid criticizing the school or teachers in the presence of your children.
- h. Please, do not believe everything your children tell you about the teachers or school. Children are very imaginative and they cook up stories to escape punishment, scolding or negative comments.
- i. But if you have genuine complaints please, do not hesitate to ask the teachers directly or bring the matter to the notice of the school authorities.
- j. If any parent desires to take away his/her ward from the school, during the working hours, he/she shall obtain permission from the Principal/Vice Principal and shall also sign in the Movement Register. Parents are advised to send a letter of authorisation, if some one else is deputed to collect their wards from the school.
- k. Parents are requested to keep all the receipts of payments and other valuable documents of their ward, which are given from the school. The caution deposit will be refunded only after returning its receipt. Parents are also requested to send their wards to school in full uniform, to give enough attention to their health, study, growth etc. and to keep their uniform, identity cards, school bags, books, tiffin boxes and waterbottles etc. neat and tidy.

- l. Parents should not allow their wards to bring to school any valuable ornaments, money, fancy items, toys and weapons of any kind. The school takes no responsibility for the loss of any articles in the school premises.
- m. Lunch should be provided to children only in boxes along with a towel for keeping the lunch place of every student tidy. Excess food if any should be taken back home. Parent shall send food neither in plantain leaf nor in plastic sheets.
- n. Text books, note books etc should be neatly covered. All the belongings especially Umbrella, Lunch Box, Water Bottle etc. should be provided with some suitable marks of identification.
- o. Complaints, if any, shall be brought to the notice of the Principal/Vice Principal.
- p. Parents and students can put their complaints in the complaint boxes
- q. FINE ₹ 25/- WILL BE LEVIED FROM THE INDISCIPLINED STUDENTS. The amount shall be transferred to charity fund.
- r. **Parents are NOT PERMITTED to go to class rooms during working hours**

: PARENT-TEACHER MEETING



Keeping in mind the prime importance and advantage of close contact with the parents/guardians for the growth of the institution, Parent-Teacher meetings are conducted, class wise, three times a year for all classes separately. Parents will be invited individually, as and when it is found necessary.

: VISITING TIME :

- Teachers** : During interval, Lunch Break / After class
3.40 - 4.00 pm for LKG to VIII
4.10 - 4.30 pm for IX to XII
- Principal** : 8.30 to 9.00, 2.00 to 4.30 pm



Prayer and practice make a successful life



A series of programmes have been planned for execution to make St. John's a centre of excellence.

We visualise

- Excellent facilities
- Excellent faculty and
- Excellent fellows

Some of the salient features of the programme are :

1. ENABLING CLASSROOMS

- Develop mentally vibrant classroom experiences which call for higher level thinking skills including analysis, synthesis, evaluation, interpretation etc.
- Facilitate expression of ideas and messages, form mental images - paintings, construction, music, play etc.
- Encouraging, sharing and gaining other's perspectives, move to new levels of awareness
- Help them learn through meaningful activity - open ended discussions and long term activities - development of interrelationship between things.
- Enable cross functional thinking across the curriculum
- Empower to work on in-depth exploration.

2. ATMOSPHERE

- | | |
|--------------------|---------------------------|
| • Nature friendly | • Calm, peaceful & serene |
| • Spick and span | • Learner friendly |
| • Teacher friendly | • Parent friendly |

3. TEACHER

- | | |
|--|------------------------|
| • With the right attitude and aptitude. | |
| • Know their role in the changed scenario. | |
| • Always a co-learner | • Promotes innovation. |

||
The beautiful thing about learning is that no one can take it away from you.



- Provides new experience every time.
- Promotes thinking and creativity.
- Plans, prepares and executes.
- Makes learners self-reliant.
- Always aware of educational developments taking place globally.
- Makes herself / himself fresh through in service training.
- Makes the best use of science and technology in teaching.

4. STUDENTS

- Unique individuals
- Self confident
- Creative and innovative
- Useful and responsible citizens.
- Excellent in thought, words, actions habits and character
- Acme of perfection
- Disciplined
- Pioneers & leaders

5. SMART CLASS

Today's class rooms are marked by changes ushered in by technology. New technology driven initiatives are being taken up by institutions so as to enable teachers to make day-to-day teaching and learning more enriching and rewarding. At the same time, the world is transforming in to a knowledge era where information is serving as the springboard to growth and development. It is therefore imperative that institutions empower themselves by leveraging technology appropriately to meet the challenges of the future.

With a view to achieving the boon of technology, St. John's has installed 45 smart class rooms.

6. ROBOTIC LAB

Robotic Lab & High tech Computer lab facilities will be available for our students.

7. LANGUAGE LAB

Language lab will be made available for the students to have more practice in Communicative English.

8. SPORTS AND GAMES

Special care has been taken to provide Sports and Games facilities to students. Facilities for the following games are provided.

Basket Ball	Volley Ball	Foot Ball
Badminton	Kho Kho	Kabaddi

All necessary facilities are there for sports events like, Sprint, Jumps and throws

8. COMPETITIONS

The school helps the students to explore all possible opportunities to participate in inter-house, inter-school, regional and state level competitions. But the expenses and the risks of all competitions except the inter-houses must be borne by the students and parents.



LKG - STD IV UNIFORM MODEL



01

KG GIRLS



02

LKG - STD III BOYS



03

STD I - IV GIRLS



04

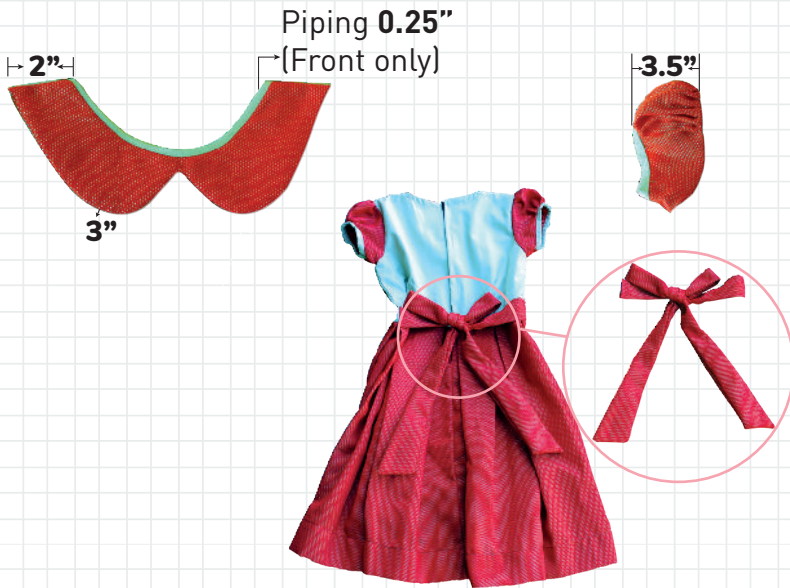
STD IV BOYS

LKG - STD IV

01

Frock

- ▶ Length of the Frock - 2.5" from the knee
- ▶ Frock Box Pleat



02

Shirts and Shorts with Tie and Belt

- ▶ Length of the shorts - close to the knee
- ▶ Shirts half sleeve 3" above the elbow

03

Shirts and Skirts with Tie and Belt

- ▶ Half sleeve 3" from elbow (No. of pant loop 5 Nos)
- ▶ Skirts 3.5" below the knee

04

Shirts and Pants

- ▶ Executive pants 2 pleats on either side
- ▶ Bottom bells 12" loose
- ▶ Pants shouldn't be low waste and tight
- ▶ Shirts - should be loose
- ▶ Half sleeve 3" above the elbow



STD V - XII UNIFORM MODEL



01

STD V - VIII BOYS



02

STD V - VIII GIRLS

Boy's pocket
design



Girl's Overcoat's
collar



03

STD IX & X GIRLS



04

STD IX - XII BOYS



05

STD XI & XII GIRLS

STD V - STD XII

01

Shirts and Pants

- ▶ Executive Pants - 2 pleats on either side Loose Bells - 12", should not be tight and low waste.
- ▶ Shirts - Loose - Half sleeves - 3" from the elbow.

02

Skirt Top and Overcoat

- ▶ Length of skirt 4" below the knee.
- ▶ Half sleeve Top 3" above the elbow.
- ▶ 4 buttons for the overcoat.

03

Churidar & Overcoat

- ▶ Sleeves - 1.5" below the elbow.
- ▶ Length of the Top - 3.5" below the knee, without slit
- ▶ 4 buttons for the overcoat, with side slit

04

Shirts and Pants

- ▶ Executive Pants with 2 pleats on either side. 13" loose bells, should not be low waste and tight.
- ▶ Shirts - Loose - Half sleeves 3" above the elbow.

05

Churidar & Overcoat

- ▶ Full Sleeves - up to the wrist.
- ▶ Length of the Top - 3.5" below the knee, without slit
- ▶ Overcoat, with side slit

06

Veil of Girls

- ▶ Girls who wear head veil should wear white colours on Wednesdays and beige colour (colour of pyjama) on other days.



2022- -2023

APRIL



DR. B.R. AMBEDKAR

SUN	MON	TUE	WED	THURS	FRI	SAT
					01	02
03	04	05	06	07 WORLD HEALTH DAY	08	09 SECOND SATURDAY
10	11	12	13	14 Maundy Thursday	15 GOOD FRIDAY	16
17 HAPPY Easter	18	19	20	21	22	23
24	25	26	27	28	29	30

April 14 : Dr. B.R.Ambedkar Jayanthi




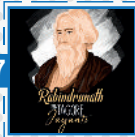







April 15 : Vishu

April 25 : Class begins for XII

MAY



SATYAJITH RAY

SUN	MON	TUE	WED	THURS	FRI	SAT
01 	02 	03 	04	05	06	07 
08 	09 	10	11	12	13	14 
15 	16	17	18	19	20	21 
22 	23	24	25	26	27	28
29 	30	31				

April 25 : Class begins for IX, X
 April 16 : Teachers' Training
 April 17 : PDP Primary Section
 April 18 : PDP Primary Section
 April 27 : Spiritual Orientation for Teachers

JUNE

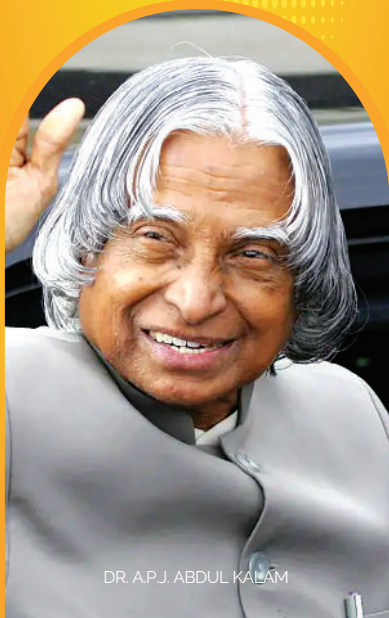


K.R. NARAYANAN

SUN	MON	TUE	WED	THURS	FRI	SAT
			01 World Milk Day	02	03 World Bicycle Day	04
05 World Environment Day	06	07 World Food Safety Day	08 World Oceans Day	09	10	11 Second Saturday
12 World Day Against Child Labour	13	14 World Blood Donor Day	15	16	17	18
19 National Read Book Day	20 World Refugee Day	21 Happy World Music Day	22	23	24	25
26 STOP Drug Abuse	27	28	29 National Statistics Day	30		

- June 01 : Global Day of Parents | June 08 : World Brain Tumor Day | June 21 : International Yoga Day
- June 01 : Class begins for V-VIII
- June 04 : Teachers' Training
- June 06 : Class begins for UKG, I-IV
- June 07 : Selection of class leaders
- June 08 : Class begins for LKG
- June 11 : Teachers' Training
- June 13 : Club formation
- June 15 : Pre KG begins
- June 18 : PTA-Primary & Middle Section, Orientation-IX-XII
- June 23 : School Blessing
- June 27 : PT 1 (IX, X, XII)

JULY



DR. A.P.J. ABDUL KALAM

SUN	MON	TUE	WED	THURS	FRI	SAT
31					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 03 : International Plastic Bag Free Day
 July 09 : Second Saturday
 July 15 : World Youth Skills Day
 July 20 : World Chess Day

July 20 : PT 1 - VIII
 July 25- 29 : First Installment Fee
 Last days of Remittance
 July 26 : Selection of Parliament Members
 July 30 : Investiture Ceremony

AUGUST



SAINT MOTHER TERESA

SUN	MON	TUE	WED	THURS	FRI	SAT
	01	02	03	04	05	06 HIROSHIMA DAY
07 NATIONAL HANDLOOM DAY	08 MUHARAM	09	10 10th Anniversary BIOFUEL DAY	11	12 YOUTH DAY	13 SECOND SATURDAY
14	15 HAPPY INDEPENDENCE DAY	16	17 കരഷകദിനം	18 Sreekrishna Jayanti	19	20
21	22	23	24	25	26	27
28 AYYANKALI JAYANTI	29 NATIONAL SPORTS DAY	30	31			

Aug 12 : Quit India Day
 Aug 19 : World Photography Day
 Aug 20 : Sadbhavana Diwas or Harmony Day
 Aug 21 : World Senior Citizen Day

Aug 01 : Fees Due 2nd Installment
 Aug 11 : Merit Day
 Aug 12 : Inter School Quiz Competetion
 Aug 19 & 20 : Arts Fest School Level
 Aug 26 & 27 : Lingua Fest School Level

SEPTEMBER



DR. S. RADHAKRISHNAN

SUN	MON	TUE	WED	THURS	FRI	SAT
				01	02 World Coconut Day	03
04	05 TEACHER'S DAY	06	07 Onam	08 International Literacy Day	09 World Suicide Prevention Day	10 SREE NARAYANA GURU JAYANTI
11	12	13	14	15 INTERNATIONAL DAY OF DEMOCRACY	16 World Ozone Day 2019	17
18 WORLD BAMBOO DAY	19	20 World Day of the Girl	21 SREE NARAYANA GURU SAMADHI	22 WORLD RHINO DAY	23 INTERNATIONAL DAY OF SIGN LANGUAGES	24
25	26 WORLD DEAF DAY	27 World Tourist Day	28 WORLD RABIES DAY SEPTEMBER 28	29	30 INTERNATIONAL TRANSLATION DAY	

Sep 05 : Feast of Mother Teresa, International Day of Charity
 Sep 08 : International Literacy Day
 Sep 10 : World Suicide Prevention Day/**Second Saturday**
 Sep 11 : National Forest Martyrs Day
 Sep 15 : National Engineer's Day
 Sep 21 : International Day of Peace

Sep 22 : World Rose Day/Cancer Free Day
 Sept 05 : Teachers' Day celebration
 Sept 06 : Onam celebration
 Sept 14 : Reopens after Onam holidays
 Sept 19 : PT 2 (I-XII)
 Sept 26-30 : Fees 2nd Installment
 Last Days of remittance

OCTOBER



MAHATHMA GANDHI

SUN	MON	TUE	WED	THURS	FRI	SAT
30	31 NATIONAL UNITY DAY Rashtriya Ekta Diwas					01 OLDER PERSONS
02 Gandhi Jayanti	03	04 Makaravami	05 Vidyaarambham	06	07 WORLD COTTON DAY	08 തബിദിതം
09 WORLD POST DAY	10 FOUNDER'S DAY	11 national DAY OF THE GIRL CHILD	12	13	14	15 STUDENTS DAY
16 World FOOD DAY	17 The National Day for the Eradication of Poverty	18	19	20 SOLIDARITY DAY	21	22
23	24 HAPPY Diwali	25	26	27 INFANTRY DAY	28	29

Oct 02 : International day of Non-Violence
Oct 04 : World Habitat Day



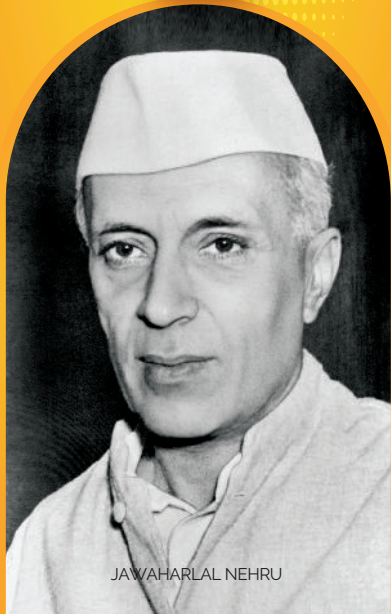
24



23

Oct 01-03 : Kids Fest, Fees Due 3rd Installment
Oct 04 : Sahodaya Fest (Non-Stage)
Oct 14 : Annual Sports Meet
Oct 15 : Inter School Seminar
Oct 20-22 : Sahodaya Fest
Oct 22 : Inter School Debate
Oct 25 : Term 1 (I-VIII)

NOVEMBER



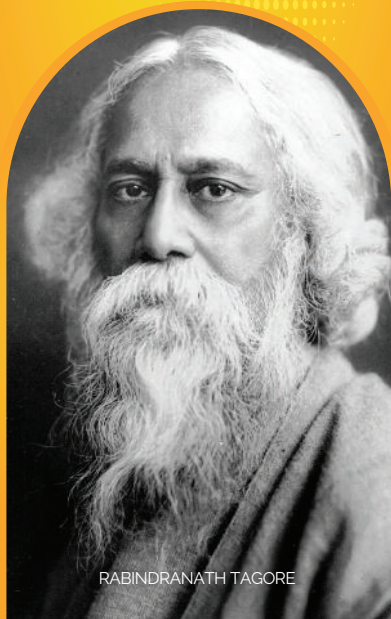
JAWAHARLAL NEHRU

SUN	MON	TUE	WED	THURS	FRI	SAT
		01 	02	03	04	05
06	07 	08 	09	10	11 	12
13	14 	15	16 	17	18	19
20	21	22	23	24	25	26
27	28	29	30 	31		

Nov 12 : Public Service Broadcasting Day
 World Pneumonia Day
 Nov 14 : World Diabetes Day
 Nov 19 : World Toilet Day
 International Men's Day

Nov 15 : Family Day
 Nov 24 : Study Tour
 Nov 28-30 : Fees 3rd Installment
 Last Days of remittance

DECEMBER



RABINDRANATH TAGORE

SUN	MON	TUE	WED	THURS	FRI	SAT
				01 WORLD AIDS DAY	02 World Computer Literacy Day	03
04 NAVY DAY	05 Soil DAY	06 DR. B.R. AMBEDKAR DEATH ANNIVERSARY	07	08	09	10 INTERNATIONAL HUMAN RIGHTS DAY December 10
11	12	13	14 NATIONAL ENERGY CONSERVATION DAY	15	16	17
18 MINORITIES RIGHTS DAY	19	20	21	22 NATIONAL MATHEMATICS DAY	23 KISAN DIWAS	24 Christmas
25 Merry Christmas	26	27	28	29	30	31 2022 LOADING

Dec 02 : National Pollution Control Day
Dec 31 : New Year Eve

Dec 01 : Fees Due 4th Installment
Dec 12 : PT 3 IX, X, XII
Dec 16-17 : Sahodaya Sports
Dec 21 : Christmas celebration
Dec 22 : Christmas Holidays
Dec 28 : Reopens after Christmas holidays

JANUARY



SUBHASH CHANDRA BOSE

SUN	MON	TUE	WED	THURS	FRI	SAT
01 	02 	03 	04 	05 	06 	07 
08 	09 	10 	11 	12 	13 	14 
15 	16 	17 	18 	19 	20 	21 
22 	23 	24 	25 	26 	27 	28 
29 	30 	31 				

Jan 15 : Indian Army Day
Jan 25 : National Tourism Day

Jan 16 : PT 3 (I-VIII)
Jan 21 : Staff Tour
Jan 23 : Pre Board 1
Jan 27-31 : Fees 4th Installment
Last Days of remittance

FEBRUARY



SIR C.V. RAMAN

SUN	MON	TUE	WED	THURS	FRI	SAT
			01	02 WORLD WETLANDS DAY	03	04 WORLD CANCER DAY
05	06 INTERNATIONAL DAY OF ZERO TOLERANCE FOR FEMALE GENITAL MUTILATION	07	08	09	10 WORLD PULSES DAY	11 SECOND SATURDAY
12	13 WORLD RADIO DAY	14	15	16	17	18 HAPPY Maha Shivratri
19	20 INTERNATIONAL DAY OF SOCIAL JUSTICE	21 INTERNATIONAL MOTHER LANGUAGE DAY	22	23	24	25
26	27 WORLD H2O DAY	28 HAPPY NATIONAL SCIENCE DAY				

Feb 6 : International Day of Zero Tolerance to Female Genital Mutilation

Feb 01 : Fees Due 5th Installment

Feb 10 : Pre Board 2 (X, XII)

Feb 20 : Pre Board 2 (X, XII)

MARCH



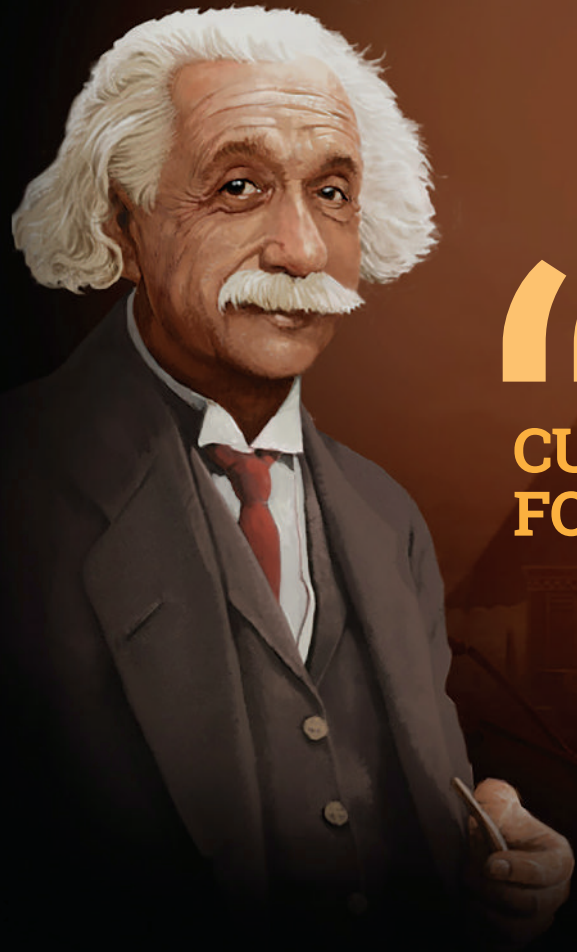
LATA MANGESHKAR

SUN	MON	TUE	WED	THURS	FRI	SAT
			01 ZERO DISCRIMINATION DAY	02	03	04
05	06	07	08 Women's Day	09 NO SMOKING DAY	10	11 SECOND SATURDAY
12	13	14	15	16 NATIONAL VACCINATION DAY	17	18
19	20	21	22 WORLD WATER DAY	23 WORLD METEOROLOGICAL DAY	24 WORLD TUBERCULOSIS DAY	25
26	27	28	30	31		
08 HAPPY HOLI						

Mar 06-10 : Fees Due 5th Installment
Last Days of remittance

Mar 15 : Annual Exam (I-VIII)

Mar 30 : Harvest Day (I-VIII)



“THE IMPORTANT THING IS
NOT TO STOP QUESTIONING.
CURIOSITY HAS ITS OWN REASON
FOR EXISTENCE.



Home Assignment Record

Date	Subject	Home Assignment



Every great advance in science has been issued from a new audacity of imagination



Record of Late Arrivals

Date	Time of Arrival	Reasons	Signature of Parent	Teacher's Observations	Remarks



The deepest hunger of a heart is faithfulness - Eliot

[illegible]

Happiness depends on what you can give, not on what you can get



Teacher's Remarks

[illegible]

—!!

Don't let what you cannot do interfere with what you can do.



— 11 —

A person who never made a mistake never tried anything new.



Parent's Remarks

[illegible]

—!!

Learning is never done without errors and defeat.



Never let the fear of striking out stop you from playing the game.



Record of Absence

[illegible]

— !!

Procrastination makes easy things hard and hard things harder.



Acknowledgement of School Circulars

[illegible]



Details of Outstanding Achievements

[illegible]

[illegible]



Details of Improvements Suggested

[illegible]



Notes

86

HAND BOOK // 2022-23

SHAPES AND SHARPENS THE PROGENY

ST. JOHN'S SCHOOL, MAR GREGORIOS CAMPUS



An open ear is the only believable sign of an open heart - David Augsburger



Notes

87

HAND BOOK // 2022-23

SHAPES AND SHARPENS THE PROGENY

ST. JOHN'S SCHOOL, MAR GREGORIOS CAMPUS



I think it's possible to ordinary people to choose to be extraordinary.



Notes

88

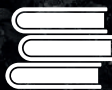
HAND BOOK // 2022-23

SHAPES AND SHARPENS THE PROGENY

ST. JOHN'S SCHOOL, MAR GREGORIOS CAMPUS



Learning from experience is a faculty almost never practised



LIST OF TEXT BOOKS

LKG

01	Oranges (Term 1) (English, Mathematics, EVS, Malayalam)
02	Oranges (Term 2) (English, Mathematics, EVS, Malayalam)
03	Oranges (Term 3) (English, Mathematics, EVS, Malayalam)
04	Success with Cursive Writing B
05	Orange Leaves Worksheets
06	എന്റെ മലയാളം അക്ഷരങ്ങൾ Workbook

UKG

01	Oranges (Term 1) (English, Mathematics, EVS, Malayalam)
02	Oranges (Term 2) (English, Mathematics, EVS, Malayalam)
03	Oranges (Term 3) (English, Mathematics, EVS, Malayalam)
04	Success with Cursive Writing A
05	Orange Leaves Worksheets
06	എന്റെ മലയാളം അക്ഷരങ്ങൾ Workbook

STD I

01	Course book-New English Ferry
02	Work book - New English Ferry

03	Dialogue - Conversations
04	Meri Apni (Hindi)
05	നന്മൊഴി (Malayalam)
06	Maths ACE Prime-1
07	Inspired Env. Studies
08	Knowledge Cafe (GK)
09	Touch Pad Plus Ver.2.1 (Computer)
10	My Little World (Value Education)
11	Art Wiz

STD II

01	Course book-New English Ferry
02	Work book - New English Ferry
03	Dialogue - Conversations
04	Meri Apni (Hindi)
05	നന്മൊഴി (Malayalam)
06	Maths ACE Prime -2
07	Inspired Env. Studies
08	Knowledge Cafe (GK)
09	Touch Pad Plus Ver.2.1(Computer)
10	My Beautiful Home (Value Education)
11	Art Wiz
12	Malayalam Workbook
13	Hindi Workbook

**STD III**

01	Course Book - Orchard (English)
02	WorkBook (English)
03	Dialogue Talk Fest (English)
04	Meri Apni (Hindi)
05	Hindi WorkBook
06	കേരളപാഠാവലി I & II (Malayalam)
07	Malayalam WorkBook
08	Maths ACE Prime-3
09	Orchard Env. Studies
10	Get Set to Know (GK)
11	Touch Pad Plus Ver. 2.1 (Computer)
12	My Habits (Value Education)
13	Success with Art & Craft

STD IV

01	Course Book - Orchard (English)
02	WorkBook (English)
03	Dialogue Talk Fest (English)
04	Meri Apni (Hindi)
05	Hindi WorkBook
06	കേരളപാഠാവലി I & II (Malayalam)
07	Malayalam WorkBook
08	Maths ACE Prime-4
09	Orchard Env. Studies
10	Get Set to Know (GK)
11	Touch Pad Plus Ver. 2.1 (Computer)
12	My Self (Value Education)
13	Success with Art & Craft

STD V

01	Course Book - Orchard (English)
02	Dialogue Talk Fest (English)
03	Meri Apni (Hindi)
04	കേരളപാഠാവലി (Mal)
05	Adisthana Padavali (Mal)

06	Maths ACE Prime-5
07	Summore Maths Practice
08	New Science in Everyday life
09	Be an Explorer (Social Studies)
10	Touch Pad Plus Ver 2.1 (Computer)
11	Get Set to Know (G.K)
12	Secret of Happiness (Value Education),
13	Success with Art & Craft

STD VI

01	Honey Suckle (Eng Main Course Book)
02	A Pact With The Sun (English Supplementary Reader)
03	Ace English Grammar & Composition
04	Echoes for Listening & Speaking (Eng)
05	Vasanth - Part 1(Hindi)
06	Science (NCERT)
07	Practice Work Book Science
08	Mathematics (NCERT)
09	Mathematics for Class 6 (Work Book)
10	History- Our Pasts-1
11	Geography- The Earth Our Habitat
12	Civics- Social & Political Life-1
13	Map Practice (Social Science Map Practice Book)
14	Kerala Padavali (Mal) Part 1 & 2
15	Adisthana Padavali (Malayalam)
16	Art of Interpersonal Skills (Value Education)
17	Redefined General Knowledge
18	Next, IT Skills (Computer)

STD VII

01	Honey Comb (Eng Main Course Book)
02	An Alien Hand (English Supplementary Reader)
03	Ace English Grammar & Composition
04	Echoes for Listening & Speaking (Eng)



05	Vasanth Bhag-2 (Hindi)
06	Kerala Padavali (Mal) Part 1 & 2
07	Adisthana Padavali (Malayalam)
08	Science (NCERT)
09	Practice Work Book Science
10	Mathematics (NCERT)
11	Mathematics For Class 7 (Work Book)
12	History- Our Pasts-II
13	Geography - Our Environment
14	Civics - Social & Political Life-II
15	Success Is A Journey- Value Education
16	Redefined General Knowledge
17	Next, IT Skills (Computer)
18	Map Practice (Social Science Map Practice Book)

STD VIII

01	Honey Dew (English Main Course Book)
02	It's So Happened (English Supplementary Reader)
03	Ace English Grammar & Composition
04	Echoes for Listening & Speaking (Eng)
05	Vasanth Bhag-3
06	Kerala Padavali (Mal) Part 1 & 2
07	Adisthana Padavali (Malayalam)
08	Science - NCERT
09	Practice Work Book Science
10	Mathematics- NCERT
11	Mathematics for Class 8 (Work Book)
12	Our Pasts- III
13	Geography- Resource & Development
14	Civics-Social & Political Life-III
15	Map Practice (Social Science Map Practice Book)
16	Effective Leadership (Value Education)
17	Redefined General Knowledge
18	Next, IT Skills (Computer)

19	Map Practice (Social Science Map Practice Book)
----	---

STD IX

01	English Beehive NCERT
02	English Moments NCERT
03	Words and Expressions 1 English workbook NCERT
04	Hindi_Sparsh Bhag I NCERT
05	Hindi_Sanchayan Bhag I NCERT
06	Kerala Padavali (Mal) Part 1 & 2 SCERT
07	Malayalam- Adisthana Padavali SCERT
08	Malayalam Thejaswiyaya Vagmi
09	Science NCERT
10	History (India & The Contemporary world)-I NCERT
11	Geography (Contemporary India)-I NCERT
12	Economics NCERT
13	Politics (Democratic Politics) NCERT
14	Mathematics NCERT
15	Computer applications
16	Responsible Personal Life (Value Education)-P.O.C

STD X

01	English The First Flight NCERT
02	English Foot prints without feet NCERT
03	Words and Expressions 2 English workbook NCERT
04	Hindi Sparsh Bhag II NCERT
05	Hindi Sanchayan Bhag II NCERT
06	Kerala Padavali (Mal) Part 1 & 2 SCERT
07	Malayalam- Adisthana Padavali SCERT
08	Malayalam- Chattampi Swamikal Jeevthavum Sandesavum
09	Science NCERT
10	History (India and The Contemporary world) NCERT



11	Geography (Contemporary India) NCERT
12	Economics NCERT
13	Politics (Democratic Politics) NCERT
14	Mathematics NCERT
15	Computer Applications
16	Personal Maturity (Value Education)

STD XI

01	English NCERT Hornbill
02	English NCERT Snapshots
03	Malayalam- Prathibhashalikal
04	Malayalam XI SCERT
05	Hindi Aaroh Part 1 NCERT
06	Hindi Vithan Part 1 NCERT
07	Physics NCERT Part 1
08	Physics NCERT Part 2
09	Chemistry NCERT Part 1
10	Chemistry NCERT Part 2
11	Computer Science with Python - Preethi Arora (for XI)
12	Mathematics NCERT
13	Biology NCERT
14	Business Studies NCERT
15	Accountancy NCERT Part 1- Financial accounting
16	Accountancy NCERT Part 2- Financial accounting
17	Economics: Introductory Micro Economics NCERT
18	Statistics for Economics NCERT
19	Themes in World History NCERT
20	Introducing Sociology NCERT
21	Understanding Society (Sociology) NCERT
22	Indian Constitution at Work (Politics) NCERT

23 Political Theory (Politics) NCERT

STD XII

01	English NCERT Flamingo
02	English NCERT Vistas
03	Malayalam XII SCERT
04	Malayalam- Ammakku
05	Hindi Aaroh Part 2 NCERT
06	Hindi Vithan Part 2 NCERT
07	Physics NCERT Part 1
08	Physics NCERT Part 2
09	Chemistry NCERT Part 1
10	Chemistry NCERT Part2
11	Computer Science with Python - Preethi Arora (for XII)
12	Mathematics Part 1 NCERT
13	Mathematics Part 2 NCERT
14	Biology NCERT
15	Business Studies NCERT Part (1) Principles & Functions of Management
16	Business Studies NCERT Part (2) Business Finance & Marketing
17	Accountancy NCERT Part 1 Not for Profit Organisations & Partnership Firms
18	Accountancy NCERT Part 2 Company Accounts & Financial Statements
19	Introductory Macro Economics NCERT
20	Indian Economic Development NCERT
21	Themes in Indian History (Part 1) NCERT
22	Themes in Indian History (Part 2) NCERT
23	Themes in Indian History (Part 3) NCERT
24	Contemporary World Politics NCERT
25	Politics in India since Independence NCERT
26	Sociology: Indian Society NCERT
27	Social Change & Development in India (Sociology) NCERT



ACADEMIC STAFF CONTACT DETAILS



PRINCIPAL

1	Ms. Susan Koshy	9562392398
---	-----------------	------------

SENIOR SECONDARY SECTION

2	Ms. Sasikala P. (Section Head)	9656653304, 8848387829
3	Ms. Santhi V Sasidharan (Academic Co-ordinator)	8089560056
4	Mr. Abhilash P.M.	9496818530
5	Ms. Asha S.	9447401643
6	Ms. Aswathy Nadh R.	9544438568
7	Ms. Divya Ashok	9447148822
8	Ms. Girija Devi S.	9605586905
9	Ms. Sailaja Devi S. Nair	9446956900
10	Ms. Suganya G. Sudhakaran	9746895176
11	Ms. Veena V.S.	9048693335

SECONDARY SECTION

12	Mr. Vincent N.V. (Section Head)	8086054800
13	Ms. S. Maya Prabha (Academic Co-ordinator)	9495206293
14	Ms. Anuja B.S.	9496270431
15	Ms. Chippy Chandran	9605099858
16	Ms. Deepa Thankachan	9400914411
17	Ms. Lima K. Mathew	8281774132
18	Ms. Lissy Chacko	8590212313
19	Ms. Mary Pothan	9497129974
20	Ms. Mubeena Beevi E.	9895786692
21	Ms. Reni George	9447257212
22	Ms. Shahina P.P.	9846820772
23	Ms. Sheeja Y.	8848345875
24	Ms. Sheena A.N.	9846363441
25	Mr. Thomas Cheriyan	8086359544

MIDDLE SECTION

26	Ms. Jeni James (Section Head)	9995757580
27	Ms. Ann Mary Elizabeth (Academic Co-ordinator)	9946017942
28	Ms. Ambili R. Vijayan	9995594121
29	Ms. Asha Sundaram	8547026303



30	Ms. Aswathy P.	8547266777
31	Ms. Biji George	9746708332
32	Ms. Bincy Rajan	9497619300
33	Ms. Bindu Kumary G.L.	9744760398
34	Ms. Bini Varghese	9633938912
35	Ms. Chitra J. Nair	9495127747
36	Ms. Deepa L.	8921262808
37	Ms. Divya Kumary S.	9656397539
38	Ms. Drisya Mohan	9946591139
39	Ms. Geetha S.	9495700517
40	Ms. Geethakumari K.B.	9497755844
41	Ms. Lailamma Sebastian	9048415339
42	Ms. Leny L.	9249843104
43	Ms. Lissy Alexander	9495754098
44	Mr. Manu Sunny Mathew	9650082945
45	Ms. Neethu S. Khan	8547580454
46	Ms. Raji R. Narayanan	9605822029
47	Ms. Reshma Das	9747982950
48	Ms. Sajani S.	8891127312
49	Ms. Saranya Mohan	9048843891
50	Ms. Sujamol M.	9947362056
PRIMARY SECTION		
51	Ms. Saji P.T. (Section Head)	9961802464
52	Ms. Smitha Thampi Thomas (Academic Co-ordinator)	9747323053
53	Ms. Ahalya Krishnan J.	9446373828
54	Ms. Anila M.	9633666517
55	Ms. Archana Bhanu	7356752109
56	Ms. Aswathy B.	6282575901
57	Ms. Aswathy G.R.	9947241224
58	Ms. Beena L.	6238167239
59	Ms. Bindhu P.S.	9446906601
60	Ms. Deepa S. Paul	8547478022
61	Ms. Indhukumary R.	9605731264
62	Ms. Jayasree S.	9061736779
63	Ms. Lailaja V.	9447907675
64	Ms. Lali K.	9946295315
65	Ms. Latha Kumary S.	9744317626
66	Ms. Minu A.	9495473528
67	Ms. Nisha Raj	8129553185
68	Ms. Reejamol M.J.	9207353487
69	Ms. Sheeja Kumari R.	9400280069
70	Ms. Shibi John	9446976686, 9946632679



71	Ms. Sibi Oommen	7034560401
72	Ms. Smitha K.V.	9526378601
73	Ms. Sobhana V.	8086914323
74	Ms. Sonymol P.	9846687428
75	Ms. Sreekaladevi O.A.	8078341629
76	Ms. S. Sreekala	9744868784
77	Ms. Sreelatha T.J.	9496149327
78	Ms. Suni K. Thankachan	9188040415, 9747213661
79	Ms. Valsa Abraham	9446706311
80	Ms. Vineetha V.S.	7902586303
KG SECTION		
81	Sr. Thejus D M (Section Head)	9400190949
82	Ms. Merina Baby (Academic Co-ordinator)	9846626577
83	Ms. Ambilimol K.B.	9961802442
84	Ms. Ancy Achankunju	7034052511
85	Ms. Anitha Kumari S.	8848574428
86	Ms. Anuja Kumary O.	9446973322
87	Ms. Beena L.	9995790217
88	Ms. Bindu S.	9846976746
89	Ms. Geethamonyamma D.	9526474797
90	Ms. Jennifer J. Ferns	6238482738
91	Ms. Lovely A.	9207096424
92	Ms. Maniveena M.S.	8281148366
93	Ms. Santhi S.P.	6238719089
94	Ms. Seena Dalmy	9847672128
95	Ms. Shyni Samuel	9495700039
96	Ms. Soumya M.S.	8157080601
97	Ms. Sweetty S.P.	9895507164
GUEST FACULTY		
98	Dr. Thomaskutty K.V.	9447332256
99	Dr. Abraham Mathew	9447905635
100	Mr. Joy K.	9495434648
PHYSICAL EDUCATION		
101	Mr. Ajay Jayakumar	8129320152
102	Mr. Anilkumar V.	9400978397
103	Ms. Athira Omanakuttan	8113924420
ARTS EDUCATION-MUSIC		
104	Ms. Aswathy V.V.	9400870184
105	Ms. Nisha C.	8129682084
ARTS EDUCATION-VISUAL		
106	Ms. Sohini N.R.	8589803515
107	Ms. Rajana R.	8086801577

**COUNSELLOR**

108	Ms. Neethu Unnikrishnan	9947472195
-----	-------------------------	------------

LIBRARIAN

109	Ms. Sheena John	8921050766
-----	-----------------	------------

NURSE

110	Ms. Thara Mathew	9747311408
-----	------------------	------------



OFFICE STAFF CONTACT DETAILS

OFFICE

1	Mr. Paul Thomas	PRO	9447589222
2	Mr. Sajith P James	Technical Assistant	9388886654
3	Mr. Aneesh John	Technical Assistant	9744009214
4	Ms. Ann Mary Sebeena	Receptionist	9895141957
5	Ms. Sheena Thomas	Jr. Clerk	9446972839
6	Ms. Linda P. Benny	Jr. Clerk	8606651527
7	Ms. Asha Varghese	Jr. Clerk	8129105220
8	Ms. Sreeja Sarojam S.	Jr. Clerk	9846668814
9	Ms. Jomy John	Office Assistant	9526990085
10	Ms. Rosamma T.G.	Office Assistant	9567901975
11	Ms. Jinu S.	Office Assistant	9446430012
12	Ms. Sinimol Sunil	Office Assistant	9961202376

BUS STAFF

13	Mr. Animon T.	Driver	9947082124
14	Mr. Ani S.	"	9947329230
15	Mr. Anilmon Geevarghese	"	7561895581
16	Mr. Aju Peter	"	8137052393
17	Mr. Biju Mon	"	9961002899
18	Mr. Jose O.	"	9847254886
19	Mr. Laiju Y.	"	9446786035
20	Mr. Lijo K. Joy	"	9995723836
21	Mr. Reji John	"	8086965101
22	Mr. Samkutty L.	"	9400344101
23	Mr. Vinod T.	"	9446956800



24	Mr. A.S. Surendran	(on contract)	9961847738
25	Mr. Aju T.	Conductor	9496686606
26	Mr. Anoop Chacko	"	9605283832
27	Mr. Biju G.	"	9605234948
28	Mr. Bijumon G.	"	9072473375
29	Mr. Binu Abraham	"	9645542277
30	Mr. Liju Varghese	"	9446181886
31	Mr. Reji K.	"	8590814038
32	Mr. Sajan Paul	"	8606646828
33	Mr. Shiju M.Y.	"	9744264586
34	Mr. Sibi Samuel	"	9496818843
35	Mr. Thomaskutty G.	"	9745096319
36	Mr. Varghese T.	(on contract)	9961404250

AUXILIARY STAFF

37	Ms. Ancy Nainan	Auxiliary Staff	8606470824
38	Ms. Ani O.	"	9446107628
39	Ms. Bijimol T.	"	9633803147
40	Ms. Jaya	"	9961913233
41	Ms. Jolly	"	9656674979
42	Ms. Jollykutty	"	9747955007
43	Ms. Lizy Joy	"	9526779368
44	Ms. Marykutty K.	"	9846018991
45	Ms. Siji A.	"	9961571375
46	Ms. Sijimol J.	"	8281516561
47	Ms. Suma P.P.	"	9495806122
48	Ms. Saramma Mathew	"	9526231583
49	Ms. Manju M. Raju	(Temp)	8593935856
50	Ms. Siji John	(Temp)	9400343877
51	Ms. Sosamma Varghese	(Temp)	7736696882
52	Ms. Sumi S.	(Temp)	7561868672
53	Ms. Lincy Thomas	(Temp)	9495209806

SECURITY

54	Mr. Jacob Francis	Security	9847301742
55	Mr. Shaji	"	8590668507
56	Mr. Issac Samuel	(on contract)	9446181756
57	Mr. Rajan T.G.	(on contract)	9605372806, 7012882697

TIME TABLE

	1	2	3	4	5	6	7	8
	9:15 - 10:00	10:00 - 10:45	10:55- 11:40	11:40-12:20	01:30 - 02:10	02:10 - 02:50	03:00 - 03:40	03:40 - 04:10
MON								
TUE								
WED								
THU								
FRI								
10:45 am - 10:55 am : SNACKS BREAK								
12:20 pm - 01:00 pm : LUNCH BREAK								
01:00 pm - 01:30 pm : ACTIVITY PERIOD								
02:50 pm - 03:00 pm : BREAK								

SCALING NEW HEIGHTS

