



ESTD. 1984

shapes and sharpens the progeny

# ST. JOHN'S SCHOOL

AFFILIATED TO THE CBSE, NEW DELHI | AFFILIATION NO: 930151 | SCHOOL CODE: 75109

MAR GREGORIOS CAMPUS, ANCHAL, KOLLAM, KERALA - 691 306

AN ISO 9001-2005 CERTIFIED INSTITUTION

# HAND BOOK 2023-24



MANAGED BY THE MALANKARA CATHOLIC EDUCATIONAL SOCIETY  
OF THE MAJOR ARCHDIOCESE OF TRIVANDRUM



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# HAND BOOK 2023-2024

Name .....

Class ..... Division ..... Roll No ..... Adm. No. ....

THIS SCHOOL IS MANAGED BY  
THE MALANKARA CATHOLIC EDUCATIONAL SOCIETY OF  
THE MAJOR ARCHDIOCESE OF TRIVANDRUM



0475-2272357



stjohnsschoolanchal@gmail.com



www.stjohnsschoolanchal.edu.in



Helpline Number : 8281 5959 38

# SCHOOL Anthem

Almighty God, Almighty God  
Almighty God ever  
You are the Lord of Heaven and earth  
And we are thy children dear  
And we are thy kids at St. John's

Bless us O God, and keep us so pure  
in body and soul today  
Help us to learn thy wisdom so well  
from teachers and nature's display

Mould us O God, our mind and hearts  
in Love and Kindliness  
And grant us the grace to serve mankind  
in flowing friendliness

Thank you O God for all your gifts  
Strewn on hills and dales  
Parents and home, teachers and friends

And St. John's School dear!  
St. John's School dear!  
And St. John's School dear!







# ST. JOHN

## THE APOSTLE

### OUR PATRON SAINT

ST. JOHN THE BELOVED OF HIS SON  
ST. JOHN'S PATRON IN HEAVEN  
SHOWER HEAVENLY RAYS ON US  
STRENGTHEN ALL OUR EFFORTS TO  
SHAPE AND SHARPEN THE PROGENY





# SCHOOL HOURS



## PRE KG

10.00 AM TO 2.30 PM



## MIDDLE, PRIMARY & KG

9.00 AM TO 3.40 PM



## SECONDARY & SENIOR SECONDARY

9.00 AM TO 4.10 PM



## RECEPTION TIME

8.30 AM TO 5.00 PM



## OFFICE TIME

8.30 AM TO 4.30 PM



## HELP LINE

7.00 AM TO 7.00 PM

8281-5959-38



## **HIS BEATITUDE BASELIOS CARDINAL CLEEMIS CATHOLICOS**

PATRON & PRESIDENT  
MALANKARA CATHOLIC EDUCATIONAL SOCIETY

### FOUNDER

**HIS GRACE MOST REV. BENEDICT MAR GREGORIOS**

### ACADEMIC CO-ORDINATOR (UN AIDED SCHOOLS)

**REV. FR. GEORGE MATHEW KAROOR**

### LOCAL MANAGER

**REV. FR. BOVAS MATHEW M.S.W (HRM), STL**

MOB: 9447 661 943

### VICE CHAIRMAN

**MR. K.M. MATHEW M.A, B.Ed, D.T.E**

MOB: 9447 332 240

### PRINCIPAL

**MS. MARY POTHEN BSc. (Phy), MA, B.Ed., SET**

MOB: 6238 99 23 27





**SPEAK IN  
ENGLISH  
IN THE SCHOOL  
CAMPUS**

**ON WEDNESDAYS  
THE ENTIRE  
STUDENTS COMMUNITY  
SHOULD BE IN  
FULL WHITE  
UNIFORM**

**EVERY STUDENT  
SHALL WEAR  
SCHOOL UNIFORM**  
on all working days including  
Saturdays, during special  
classes and on all special  
occasions



**HAND BOOK SHOULD BE USED  
AS A RECORD FOR LEAVE**



**BRING THIS HAND BOOK  
TO SCHOOL EVERY DAY**







**Rev. Fr. Bovas Mathew**  
LOCAL MANAGER  
MOB: 9447 661 943



**Mr. K.M. Mathew**  
VICE CHAIRMAN  
MOB: 9447 332 240



**Ms. Mary Pothen**  
PRINCIPAL  
MOB: 6238 99 23 27

**ACADEMIC COUNCIL**

**KG**

**Rev. Sr. Jose Mary DM**  
Section Head  
**Ms. Merina Baby**  
Academic Co-ordinator

**PRIMARY**

**Ms. Saji P. T.**  
Section Head  
**Ms. Smitha Thampi Thomas**  
Academic Co-ordinator

**MIDDLE**

**Ms. Jeni James**  
Section Head  
**Ms. Ann Mary Elizabeth**  
Academic Co-ordinator

**SECONDARY**

**Mr. Vincent N. V.**  
Section Head  
**Ms. S. Maya Prabha**  
Academic Co-ordinator

**SENIOR  
SECONDARY**

**Ms. Sasikala P.**  
Section Head  
**Ms. Santhi V. Sasidharan**  
Academic Co-ordinator



# OUR PROFESSION



**KG**

Prepare for Schooling



**PRIMARY**

Prepare for Learning



**MIDDLE**

Make learning enjoyable  
Discover the talents & interests



**SECONDARY**

Facilitate Experiential & Discovery Learning.  
Identify Multiple Intelligence level.  
Promote the maximum of Multiple Intelligence.  
Associate all learning with Life.  
Focus on Life skills.  
Inculcate values.



**KEY VALUES**

Integrity	Fairness	Resilience
Responsibility	Empathy	Team Work
Respect	Courage	Excellence

**WE FOCUS ON**

Handwriting  
Good Manners  
Personality Development  
Goal Setting

Communicative English Competency  
Career Guidance  
Leadership



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# FACULTY

## ENGLISH

Sailaja Devi S. Nair	PGT	MA (Eng), MA (Eco), B.Ed
Sujamol M.	TGT	MA (Eng), B.Ed, SET
Chippy Chandran	TGT	MA (Eng), B.Ed, KTET
Mubeena Beevi E.	TGT	MA (Eng), B.Ed, SET
Ann Mary Elizabeth	TGT	MA (Eng), B.Ed, TTC, KTET
Ambili R. Vijayan	TGT	BA (Eng), B.Ed
Divya Kumary. S	TGT	MA (Eng), B.Ed, CTET
Anila M.	PRT	MA (Eng), B.Ed, KTET (Cat:2&3), DCFM
Deepa S. Paul	PRT	MA (Eng), T.T.C., KTET
Archana Bhanu	PRT	B.Sc (CS), D.El.Ed, CTET
Sibi Oommen	PRT	M.Com, B.Ed
Aswathy B.	PRT	BA (Eng), B.Ed
Nisha Raj	PRT	MA (Eng), B.Ed, DCA, KTET
Suni K. Thankachan	PRT	MA (Eng), B.Ed
Neethu S. Khan	PRT	BA (Eng), B.Ed, KTET

## MALAYALAM

Girija Devi S.	PGT	MA (Mal), B.Ed
Lissy Chacko	TGT	MA (Mal), B.Ed
Geetha Kumari K.B.	TGT	MA (Mal), B.Ed, KTET
Bindu Kumary G.L.	TGT	MA (Mal), B.Ed, KTET
Asha Sundaram	TGT	MA (Mal), B.Ed, KTET



Sheeja Kumari R.	PRT	MA (Mal), B.Ed, SET
Bindhu P.S.	PRT	BA (Mal), B.Ed
Smitha K.V.	PRT	MA (Mal), B.Ed
Lali K.	PRT	MA (Mal), B.Ed
Aswathy G.R.	PRT	MA (Mal), B.Ed
Beena L.	PRT	MA (Mal), B.Ed

## HINDI

Suganya G. Sudhakaran	PGT	MA (Hindi), M.Phil, B.Ed
Thomas Cheriyan	TGT	BA (Hindi), Sahithya Acharya
Biji George	TGT	MA (Hindi), B.Ed
Lissy Alexander	TGT	Rashtra Bhasha Praveen, B.Ed
Saranya Mohan	TGT	BA (Hindi), Sahithya Acharya, B.Ed
Minu A.	PRT	Sahithya Acharya, B.Ed
Sobhana V.	PRT	Sahithya Acharya, ATC
Latha Kumary	PRT	Sahithya Acharya, ATC
Sreelatha T.J.	PRT	BA (Hindi), B.Ed, Rashtra Bhasha Praveen

## SCIENCE

Sasikala P.	PGT	M.Sc (Phy), B.Ed
Veena V.S.	PGT	M.Sc (Chem), B.Ed, KTET, SET
Abhilash P.M.	PGT	M.Sc (Zoology), B.Ed, SET, TET
S. Maya Prabha	TGT	M.Sc (Zoology), B.Ed, KTET
Shahina P.P.	TGT	M.Sc (Phy), B.Ed, SET
Sheena A.N.	TGT	M.Sc (Chem), B.Ed, KTET
Deepa L.	TGT	B.Sc (Bot), B.Ed
Jeni James	TGT	B.Sc (Zoology), MA (Pub. Adm.), B.Ed



Drisya Mohan	TGT	M.Sc (Bot), B.Ed, KTET 2, KTET 3, DCA
Rashmi Mary Thomas	TGT	B.Sc (Polymer Chem) ,B.Ed
Sreehari P R	TGT	M.Sc (Chem),M.A. (Pub. Adm) B.Ed, B.LiSc, PGDAC,DCA,DPLAD Sahitya Bhushan (Hindi), KTET II&III
Saji P.T.	PRT	B.Sc (Zoology), B.Ed
Smitha Thampi Thomas	PRT	B.Sc (Med.Microbiology), B.Ed
Indhukumari R.	PRT	B.Sc (Chem), B.Ed
Jisha Mary Mathew	PRT	B.Sc (Chem), B.Ed

## SOCIAL SCIENCE

Aswathy Nadh R.	PGT	MA (Eco), B.Ed, SET
Lekha K.R.	PGT	MA (Pol.), MA (Eco), B.Ed., SET
Vincent N.V.	TGT	BA (Pol), B.Ed
Deepa Thankachan	TGT	MA (Hist), B.Ed, CTET
Lima K. Mathew	TGT	MA (Eco), B.Ed
Bincy Rajan	TGT	MSc (Geo), B.Ed
Chithra J. Nair	TGT	MA (Pol), B.Ed
Geetha S.	TGT	MA (Pol), B.Ed, CTET
Sreekaladevi O.A.	PRT	MA (Hist), B.Ed, SET
Jayasree S.	PRT	BA (Pol), B.Ed, CTET

## MATHEMATICS

Santhi V. Sasidharan	PGT	M.Sc (Maths), M.Ed
Anuja B.S.	TGT	M.Sc (Maths), B.Ed
Shreeja Y.	TGT	B.Sc (Maths), B.Ed
Lailamma Sebastian	TGT	B.Sc (Maths), B.Ed
Bini Varghese	TGT	B.Sc (Maths), B.Ed





Leny L.	TGT	B.Sc (Maths), B.Ed, KTET (2 & 3)
Raji R Narayanan	TGT	M.Sc (Maths), B.Ed, PGDCA, KTET, CTET
S. Sreekala	PRT	B.Com, B.Ed
Ahalya Krishnan J.	PRT	B.Sc (Maths), B.Ed
Reejamol M.J.	PRT	B.Sc (Maths), B.Ed
Vineetha V.S.	PRT	B.Com, TTC
Roji Rajan	PRT	M.Sc (Maths), B.Ed
Sonymol P.	PRT	M.Sc (Maths), B.Ed, KTET, SET

## COMMERCE

Asha S.	PGT	M.Com, B.Ed, SET
Shijin k Raju	PGT	M.Com, B.Ed

## COMPUTER SCIENCE

Divya Ashok	PGT	MCA
Reni George	TGT	MCA
Aswathy P.	TGT	B.Tech (CS)
Reshma Das	TGT	B.Tech (IT)
Lailaja V.	PRT	B.Sc, PGDCSA
Shibi John	PRT	DCSE, CTTC

## NURSERY TRAINING

Sr. Jose Mary DM	NTTC	MA, TTC.
Merina Baby	NTTC	PPTTC
Beena Lukose	NTTC	PPTTC
Anuja Kumary O.	NTTC	PPTTC
Shyni Samuel	NTTC	PPTTC
Anitha Kumari S.	NTTC	NTC



Bindu S.	NTTC	SLNTTC
Soumya M.S.	NTTC	DMTTC
Santhi S.P.	NTTC	BA, DMTTC
Ambilimol K.B.	NTTC	DCA
Jennifer J. Ferns	NTTC	BA (Eng), PPTTC
Ancy Achankunju	NTTC	DMTTC
Seena Dalmy	NTTC	DMTTC
Maniveena M.S.	NTTC	DMTTC
Sweetey S.P.	NTTC	B.Sc (Bot)
Jibi Babu	NTTC	BA, D.El Ed,
Riya Johnson	NTTC	BA, DEd
Lovely A.	NTTC	Montessory TTC

## PHYSICAL EDUCATION

Anilkumar V.	Graduation, Draughtsman GR.1 Khelo India Master Trainer
Bindu T T	B.Sc(Zoology),B.PEd
Abhayadev B.	B. PEd. (I)

## MUSIC

Aswathy V.V.	BPA (Vocal), KTET
Nisha C.	Ganabhooshanam

## ARTS

Sohini N.R.	Fine Arts (Dip)
Rajana R.	K.G.C.E. (Fine Arts, Animation)

## COUNSELLOR

Neethu Unnikrishnan	MSW
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## OFFICE BEARERS 2023-24

Staff Secretary	Bincy Rajan
Exam Co-ordinator	Vincent N.V.
Editor – School Magazine	Lima K.Mathew
Co-ordinator - School Parliament	Ann Mary Elizabeth
Convenor – Family Day	Sasikala P.
Convenor - Arts Festival	Divya Kumari S.
Convenor - Sahodaya Festival	Deepa Thankachan
Convenor – Sports Meet	Abhaya Dev
Convenor – Science Exhibition	Veena V.S.
Convenor – Lingua Fest	Sujamol M.
Convenor – Kids Fest	Seena Dalmy
Convenor - Extension Lectures	Leny L.
Convenor - Study Tour	Vincent N.V.
Convenor - One Day Outing	Sreehari P.R.
Convenor – Independence Day	Neethu S.Khan
Convenor – Onam	Reshma Das
Convenor – Teachers Day (Students)	Biji George
Convenor – Teachers Day (Teachers)	Sheeja Kumari R.
Convenor – Gandhi Jayanthi	Aswathy P.
Convenor - Vidhyarambham	Beena Sam
Convenor – Children’s Day	Bindhu S.
Convenor – Christmas	Sonymol P.
Convenor - Republic Day	Suni K.Thankachan
Convenor - Women’s Day	Bindhu Kumari G.L
Convenor – School Assembly-KG	Ancy Achankunju
Convenor – School Assembly-Primary	Archana Bhanu
Convenor – School Assembly-Middle	Geetha S.
Convenor – School Assembly-Secondary	Reni George
Convenor – School Assembly-Senior Secondary	Abhilash P.M.
In-Charge – Public Programs	Maya Prabha S.
In-Charge – Chronicle & Visitor’s Diary	Chippy Chandran
In-Charge - Scholarship Exams	Sujamol.M.
In-Charge – Harassment against Girls & Women	Asha Shiju
In-Charge - Vigilance Cell	Thomas Cheriyan



## CLUBS GENERAL CO-ORDINATORS 2023-24

Literary Club (English)	Sailaja Devi S.
Literary Club (Malayalam)	Lisy Chacko
Literary Club (Hindi)	Biji George
Science Club	Shahina P.P.
Social Science Club	Lekha K R
Mathematics Club	Raji R.Narayanan
Mathematics (Jr) Club	Reeja Mol M.J.
Computer Club	Reshma Das
Commerce Club	Asha Shiju
Quiz Club	Ambily Vijayan
Health Club	Drisya Mohan
Hobby Club	Divya Kumari S.
Jalanidhi	Asha Sundaram
Social Service Club	Deepa L.
Media Club	Bindhu Kumari G.L.
Farmers Club and Green Army	Lissy Alexander
Music Club	Aswathy V.V
Gandhian Studies Club	Aswathy Nath
Lavender Army	Deepa S. Paul
Religious Harmony Club	Chithra J.Nair
Sports (Seniors) Club	Anil Kumar V.
Sports (Juniors) Club	Bindhu T.T.
Arts Club	Rajana R
Manorama Nallapadam	Sheena A.N & Deepa Thankachan
Akhila Kerala Balajana Sakhyam	Geetha Kumary K.B
Deepika Childrens League	Sreehari P.R.
Disaster Management Cell	Anil Kumar V.
Teachers Prayer	Jeni James
Other Publications	Sibi Ajeesh
In Charge, Online Programmes & Social Media	Divya Ashok
In Charge, Teachers Training (Sec. & Sen. Sec)	Anuja B.S.
In Charge, Teachers Training (Mid., Prim. & KG)	Leni L.
In Charge, Teachers Picnic	Thomas Cheriyan
In Charge, Anti Narcotics Club	Neethu Unnikrishnan





## OTHER OFFICES 2023-24

K.C.S.L Animators	Deepa S. Paul & Lovely A.
School safety officer	Thomas Cheriyan
Discipline	Section Heads
Quality Control Cell	Academic Coordinators
Library council	Girija Devi S., Mubeena Beevi E. Ambily R Vijayan, Lali K., Ambilymol K.B.
School Website & Social Media updation	Divya Ashok
Teachers' uniform Co-ordinator	Bincy Rajan
Ek Bharat Shreshtha Bharat Programme	Maya Prabha S., Chippy Chandran, Sreehari P.R.

## SPECIAL ASSIGNMENTS 2023-24

Talent Hunting	Jennifer J.Ferns & Riya Johnson Deepa S.Paul & Roji Rajan Divya Kumari S. & Biji George Deepa Thankachan & Chippy Chandran Asha Shiju
News Letter	<b>June &amp; July</b> - Anila M. & Anitha Kumari S. (KG & Primary) <b>Aug &amp; Sept</b> - Sujamol M. (Middle) <b>Oct &amp; Nov</b> - S. Maya Prabha (Secondary) <b>Dec &amp; Jan</b> - Santhi V.Sasidharan (Senior Secondary)
Textbook selection	Mereena Baby, Smitha Thampi, Jeni James, Ann Mary Elizabeth & Maya Prabha (Coordinator)

## HOUSE CO-ORDINATORS 2023-24

General Coordinator	Bindhu T.T.
Diamond	Geethakumari K.B.
Emerald	Geetha S
Ruby	Deepa L.
Saphire	Lailamma Sebastian



# PERSONAL INFORMATION

To be filled in clearly by the  
Parent/Guardian in Block Letters

Paste a recent  
photograph of  
the student

Ad. No:

Name of Pupil:.....

Aadhaar No

--	--	--	--

--	--	--	--

--	--	--	--

Class:..... Section:..... Date of Birth:.....

Mother's Name: Mrs. ....

Occupation :..... Ph.No. :.....

Father's Name: Mr. ....

Occupation: ..... Ph.No. :.....

Address:.....

.....

.....

..... PIN .....

E-mail : .....

Guardian's Name: Mr. .... Ph.No. : .....



*Education is the most powerful weapon which you can use to change the world.*

**Medical/Health Data**

Blood Group .....

Any significant medical history .....

Allergic to any medicine ? Yes ☐ No ☐

If Yes, specify .....

**Mode of Conveyance to school and back :** School bus/Private vehicle/Own vehicle/Walking:

(Specify) .....

School Bus No.....

Boarding Point .....

**Membership in Clubs:**

(1) ..... (2) .....

House .....

**Details of Siblings studying in this school**

Name: ..... Class &amp; Sec.: .....

Signature of the Parent/Guardian.....

**SPECIMEN SIGNATURES**

The specimen signatures of the parents/guardians, who are responsible for signing Report Cards, Remarks etc. made by the teachers / Principal should be given below:

Signature

Relationship of the pupil

1 .....

2 .....

3 .....

Name and Signature of the Class Teacher .....

*The best preparation for tomorrow is doing your best today.*



### SONG 01

Salve, Regina, Mater misericordiæ,  
vita, dulcedo, et spes nostra, salve.  
Ad te clamamus exsules filii Hevæ,  
Ad te suspiramus, gementes et flentes  
in hac lacrimarum valle.  
Eia, ergo, advocata nostra, illos tuos  
misericordes oculos ad nos converte;  
Et Jesum, benedictum fructum ventris tui,  
nobis post hoc exsilium ostende.  
O clemens, O pia, O dulcis Virgo Maria.



### SONG 02

Like a sunflower that follows every movement  
of the sun  
So I turn towards you to follow you my Lord  
In simplicity, charity I follow (2)  
Like a sunflower..  
In simplicity, honesty I follow (2)  
Like a sunflower..



### SONG 03

There shall be showers of blessings  
This is the promise of love  
There shall be seasons refreshing  
Sent from the Saviour above  
  
Showers of blessing  
Showers of blessings we need  
Mercy drops round us are falling  
But for the showers we plead  
  
There shall be showers of blessing  
Precious reviving again  
Over the hills and the valleys  
Sound of abundance of rain (Showers)

There shall be showers of blessing  
Send them upon us oh' lord  
Grand to us now a refreshing  
Come and now honour thy word (Showers)



### SONG 04

Guardian Angel from heaven so bright  
Watching beside me to lead me aright  
Fold thy wings round me O guard me with love  
Softly sing songs to me of heaven above  
Beautiful angel my guardian so mild  
Tenderly guide me for I am thy child

Angel so holy whom God sends to me  
Sinful and lowly, my guardian to be;  
Wilt thou not cherish the child of thy care?  
Let me not perish my trust is thy care  
Beautiful Angel my guardian so mild  
Tenderly guide me for I am thy child



### SONG 05

Give me oil in my lamp  
Keep me burning  
Give me oil in my lamp  
I pray  
Give me oil in my lamp  
Keep me burning burning burning  
Keep me burning till the break of day  
Sing Hosanna  
Sing Hosanna  
Sing Hosanna to the King of Kings  
Give me love in my heart  
Keep me loving  
Give me love in my heart  
I pray  
Give me love in my heart  
Keep me loving loving loving  
Keep me loving till the break of day  
Sing Hosanna  
Sing Hosanna  
Sing Hosanna to the King of Kings





### SONG 06

ദൈവമേ! കാത്തുകൊൾകങ്ങു  
കൈവിടാതിങ്ങു ഞങ്ങളേ;  
നാവികൻ നീ ഭവാബ്ബിക്കോ-  
രാവിവൻതോണി നിൻപദം.

ഒന്നൊന്നായെണ്ണിയെണ്ണി തൊ-  
ട്ടെണ്ണം പൊരുളൊടുങ്ങിയാൽ  
നിന്നിടും ദൂക്കുപോലുള്ളും  
നിന്നിലസ്ഥമാകണം.

അന്നവസ്ത്രാദി മുട്ടാതെ  
തന്നു രക്ഷിച്ചു ഞങ്ങളെ  
ധന്യരാക്കുന്ന നീയൊന്നു-  
തന്നെ ഞങ്ങൾക്കു തമ്പുരാൻ.

ആഴിയും തിരയും കാറ്റും-  
ആഴവും പോലെ ഞങ്ങളും  
മായയും നിൻ മഹിമയും  
നീയുമെന്നുള്ളിലാകണം.

നീയല്ലോ സൃഷ്ടിയും സൃഷ്ടാ-  
വായതും സൃഷ്ടിജാലവും  
നീയല്ലോ ദൈവമേ, സൃഷ്ടി-  
യ്ക്കുള്ള സാമഗ്രിയായതും

നീയല്ലോ മായയും മായാ-  
വിയും മായാവിനോദനും  
നീയല്ലോ മായയെന്നീക്കി -  
സ്സായുജ്യം നൽകുമാര്യനും.

നീ സത്യം ജ്ഞാനമാനന്ദം  
നീ തന്നെ വർത്തമാനവും  
ഭൂതവും ഭാവിയും വേദ-  
ല്ലോതും മൊഴിയുമോർക്കിൽ നീ.

അകവും പുറവും തിങ്ങും  
മഹിമാവാർന്ന നിൻ പദം  
പുകഴ്ത്തുന്നു ഞങ്ങളങ്ങു  
ഭഗവാനേ, ജയിയ്ക്കുക.

ജയിയ്ക്കുക മഹാദേവ,  
ദീനവന പരായണാ,  
ജയിയ്ക്കുക ചിദാനന്ദ,  
ദയാസിന്ധോ ജയിയ്ക്കുക.

ആഴമേറും നിൻ മഹസ്സാ-  
മാഴിയിൽ ഞങ്ങളാകവേ  
ആഴണം വാഴണം നിത്യം  
വാഴണം വാഴണം സുഖം



### SONG 07

സർവ ചരാചര സൃഷ്ടാവാം ദൈവമേ  
സത്യസനാതന ചൈതന്യമേ  
പുണ്യം വഴിയും നിൻ കാരുണ്യ രശ്മികൾ  
എന്നെന്നും ഞങ്ങളിൽ തുകണം നീ

പുല്ലിലും പൂവിലും കല്ലിലും കാവിലും  
മണ്ണിലും വിണ്ണിലും നിന്റെ വാസം  
എല്ലാ മധുര പ്രകാശവും താവക  
സ്വർലോകവശ്യമാം മന്ദഹാസം

സ്നേഹവും ശാന്തിയും നീതിധർമ്മങ്ങളും  
ഏകനാം നിന്നുടെ രൂപഭേദം  
വിശ്വസംഗീതത്തിൻ സൂക്ഷ്മതരംഗവും  
വിശ്വേശ്വരാ നിന്റെ മന്ത്രനാദം

ചിന്തയും വാക്കും പ്രവൃത്തിയും തെറ്റാതെ  
അന്ധത നീക്കി മനോജ്ഞമാക്കി  
ചേതസ്സിൽ നിത്യം വസിച്ചുകൊണ്ടാദിവ്യ  
ജ്യോതിസ്സിൽ നേർവഴി കാട്ടണം നീ.



### SONG 08

ചിന്മയ രൂപാ ചിരഞ്ജീവാ  
സ്നേഹസ്വരൂപാ ജഗദീശാ  
ജീവസന്ധായകാ നമിക്കുന്നു...  
കനിവോടെന്നും അനുഗ്രഹിക്കൂ.

ആയിരം വസന്തങ്ങൾ വിരിഞ്ഞാലും  
ആയിരം മഴവില്ലു തെളിഞ്ഞാലും  
നിതാന്ത സൗന്ദര്യമേ നിന്റെ മുഖിൽ  
നിഷ്പ്രഭമല്ലോ ചരാചരങ്ങൾ

പുനിലാവൊളി രാവീൽ നിരയുമ്പോൾ  
പൂവുകൾ പൂഞ്ചിരി പൊഴിക്കുമ്പോൾ  
സർഗ്ഗാത്മ ചൈതന്യമേ നിന്നുടെ  
ശക്തിയെ വാഴ്ത്തുന്നു സർവ്വവുമേ...



### SONG 09

കാണായലോകങ്ങൾ കാക്കുന്ന ദേവാ  
കാരുണ്യ സിന്ധോ നമിക്കുന്നു ഞങ്ങൾ  
കരളിന്റെ പൂക്കൾ നിൻപാദ താരിൽ  
കാണിക്ക വച്ചു നമിക്കുന്നു ഞങ്ങൾ

ലോക സമസ്താ സുഖിനോഭവന്തു  
ഈ ലോകമെങ്ങും മുഴങ്ങുന്ന നാദം  
വിജ്ഞാന ദീപം നിറകുതിർ വീശി  
നേരിന്റെ പാത തുറക്കണേ ദേവാ.





### SONG 10

സദ്ഗുണ സംവദധം  
സംവോ മനാസി ജാനതാം  
ദേവാ ഭാഗം യഥാപൂർവേ  
സഞ്ജാനാനാ ഉപാസതേ  
സമാനീവ അകൃതി  
സമാനാ ഹൃദയാനി വഃ  
സമാ നമസ്തുവോ മനോ  
യഥാവഃ സുസ്സഹാസതി



### SONG 11

हमको मन की शक्ति देना, मन विजय करे  
दूसरों की जय से पहले, खुद को जय करें

भेद-भाव अपने दिल से, साफ़ कर सकें  
दूसरों से भूल हो तो, माफ़ कर सकें  
झूठ से बच रहे, सच का दम भरें  
दूसरों की जय से पहले, खुद को जय करें

मुश्किलें पड़ें तो हमपे इतना कर्म कर  
साथ दें तो धर्म का, चले तो धर्म पर  
खुदपे हौसला रहे, बड़ी से ना उरे  
दूसरों की जय से पहले, खुद को जय करें।



### SONG 12

Make me a channel of your peace  
Where there is hatred let me bring your love  
Where there is injury, your pardon Lord  
And where there is doubt true faith in You

Make me a channel of your peace  
Where there is despair in life let me bring hope  
Where there is darkness only light  
And where there's sadness ever joy

Oh, Master grant that I may never seek  
So much to be consoled as to console  
To be understood as to understand  
To be loved as to love with all my soul

Make me a channel of your peace  
It is in pardoning that we are pardoned  
In giving of ourselves that we received  
And in dying that we are born to eternal life

Oh, Master grant that I may never seek  
So much to be consoled as to console  
To be understood as to understand  
To be loved as to love with all my soul

Make me a channel of your peace  
Where there's despair in life let me bring hope  
Where there is darkness only light  
And where there's sadness ever joy



## MORNING PRAYER

**O God,** All knowledge is in you, bless our studies enlighten our minds, strengthen our memories and direct our wills towards what is right. Grant us the grace to seek the truth always and make us truly wise.



## AFTERNOON PRAYER

**O God!** Infinite wisdom and source of all knowledge, we humbly thank you for blessing us with a fruitful morning's work.

Again we crave, your tender care to enable us to fulfil the afternoon's duties, so that our efforts shall bring greater glory to God and also to our dear school, the St. John's School, Anchal. Amen





### EVENING PRAYER

**Sweet Saviour** bless us, ere we go  
Instill Thy word into our mind and make our  
hearts glow with lowly love and fervent will  
Thro' life's long day and the dreary night.  
O! Gentle Jesus be our light.  
O! Gentle Jesus be our light.



### PRAYER BEFORE CLASS

O My God, I Love you, bless our studies and  
lessons well



### PRAYER BEFORE MEALS

Bless us, O Lord, for these thy gifts which  
we are about to receive from thy bounty  
through Christ, Our Lord, Amen!



### PRAYER AFTER MEALS

We give you thanks almighty God, for all  
your benefits which we have received  
through Christ, Our Lord. Amen!

### PLEDGE



"India is my country.// All Indians are  
my brothers and sisters.// I love my  
country / and I am proud of its / rich  
and varied heritage.// I shall always  
/ strive to be / worthy of it.// I shall  
give my parents / teachers / and all  
elders / respect / and treat everyone  
/ with courtesy.//

To my country and my people /  
I pledge my devotion.// In their  
well-being / and prosperity  
alone / lies my happiness."/

Jai Bharat.//



### NATIONAL ANTHEM

जनगणमन अधिनायक जय हे  
भारत भाग्य विधाता।  
पंजाब सिंध गुजरात मराठा,  
द्राविड़ उत्कल बंग।  
विंध्य हिमाचल यमुना गंगा  
उच्छल जलधि तरंगा।  
तव शुभ नामे जागे,  
तव शुभ आशिष मागे।  
गाहे तव जयगाथा।  
जनगणमंगल दायक जय हे,  
भारत भाग्य विधाता।  
जय हे, जय हे, जय हे,  
जय जय जय जय हे।



## TEACHERS' *Prayer*

O Divine Teacher, Jesus Christ / we give you thanks and praises / for all your blessings//. O' Saviour of the world / we offer ourselves to you / as devoted teachers//. Help us acknowledge our responsibilities//. As we are builders / help us to build up our students / into integrated personalities / so that / they can play their part well / on the stage of life//. As we are moulders / help us to mould the characters of our students by instilling in them principles of morality, / both by precept / and by example//. As we are leaders / help us to direct / and guide the steps of our pupils / towards the height of truth / goodness / faith and love//. As we are lovers / help us to love our students / whether they are good or bad/ clever or dull / rich or poor / with a love that is noble and inspiring//.

Help us always to remember / that we work with the most precious material in the world / the mind of a child//. Help us to remember that the future of the nation / and of the world is in our hands//. Above all / grant us the grace / to reflect your light / everywhere / and love one another//. Bless our staff and students in a special way//. O' Lord, bless all those who caressed and nourished into growth this institution in the past//. Amen.



Work hard in silence, let success make the noise.



## STUDENT'S PERSONAL CARD

STATEMENT MADE BY PARENT/GUARDIAN

(To be filled in and returned to the school by June 20)

1. Full Name of the pupil.....

..... (Block Letters only)

2. Class..... Section..... Admn. No. ....

3. Date of Birth..... 4. Religion ..... 5. Caste.....

Aadhaar No 

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6. Full Name of Parent .....

7. Occupation of Parent .....

8. Home Address .....

9. Office Address if any .....

10. Details of brother/sister studying in this school .....

Name ..... Class ..... Section .....

Name ..... Class ..... Section .....

Name ..... Class ..... Section .....

11. Phone No. Res ..... Office .....

In case of emergency contact .....

I have read the rules and regulations of the school and I promise to abide by them and see that my child/ward also conforms to the standards required in her/his conduct and studies.

Date .....  
.....  
(Signature of Parent/Guardian)

Verified and found correct .....  
.....  
(Signature of Teacher)





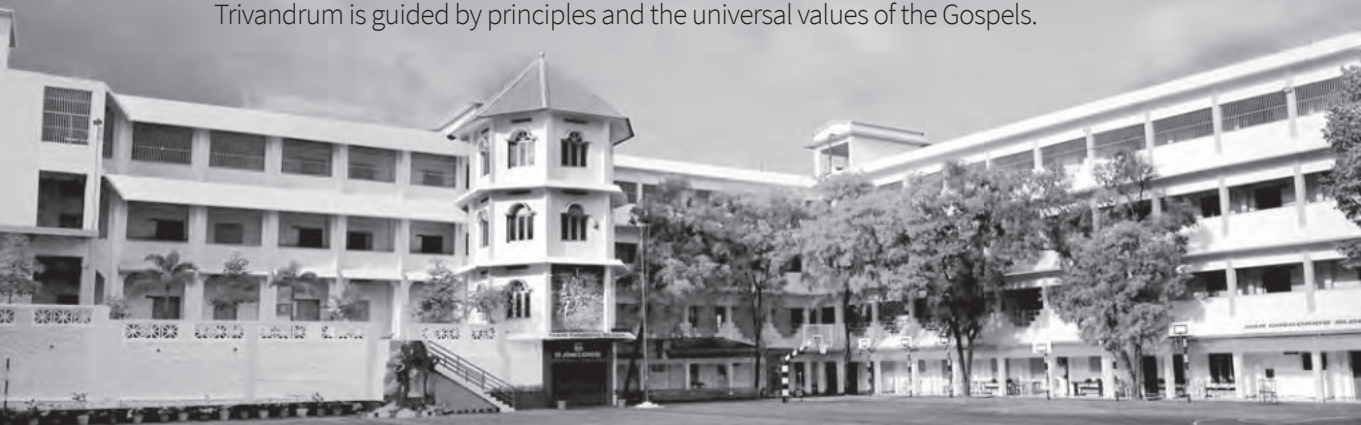


## GENERAL *Information*

St. John's School, Anchal was founded in 1984 by His Grace Most. Rev. Dr. Benedict Mar Gregorios, the late Archbishop of Trivandrum and is dedicated to its Heavenly Patron St. John, the beloved disciple of Jesus Christ. The School was affiliated to CBSE in 1995-96.

### **PREAMBLE**

The school is owned and managed by the Major Archdiocese of Trivandrum. One of the primary apostolate of the Major Archdiocese of Trivandrum concerns its service in the field of education. For the last 87 years, the Major Archdiocese of Trivandrum has been rendering excellent service to the society by providing quality education to thousands of students across the nation. Its goal in its educational undertakings has always been something more than the ordinary, something more than the mediocre. Through its educational institutions, the Major Archdiocese of Trivandrum has tried to reach out to all sections of people. The educational programme of the Major Archdiocese of Trivandrum is guided by principles and the universal values of the Gospels.



**PATRON**

His Beatitude Moran Mor Baselios Cardinal Cleemis Catholicos, the Major Archbishop of Trivandrum is the patron of the School.

The School functions under the Malankara Catholic Educational Society, which is a registered society for the unaided CBSE/ICSE schools belonging to the Major Archdiocese of Trivandrum. The Syllabus followed in the school is that of the Central Board of Secondary Education.

**MOTTO**

LET THY LAMP SHINE.  
SHAPES AND SHARPENS  
THE PROGENY.

**VISION**

Every student a passionate learner, leader and champion, the most decorated citizen of India and lamp of the world.

**MISSION**

Discover the multifaceted talents of the learners; cultivate in them a mindset of lifelong learning, strength of character and service to others that are consistent with the school values.



**THE VALUES**  
THE SCHOOL HIGHLIGHTS

COURAGE  
EMPATHY  
EXCELLENCE  
FAIRNESS  
INTEGRITY

RESILIENCE  
RESPECT  
RESPONSIBILITY  
TEAM WORK

**LOCATION**

Location of the school is in the Mar Gregorios campus at Anchal on the Kollam, Kulathupuzha Road, between St. John's College and St. Mary's Church.



*Don't watch the clock; do what it does, keep going.*



## CLASSES

The school conducts the following classes.

KINDERGARTEN  
Pre KG, LKG & UKG

PRIMARY  
I - IV

MIDDLE  
V- VIII

SECONDARY  
IX & X

SENIOR SECONDARY  
XI & XII

## LANGUAGES & SUBJECTS OFFERED

### PRE-PRIMARY

English  
Malayalam  
Mathematics  
Rhymes  
Stories  
Hand Craft  
I.C.T.

### PRIMARY (I – IV)

English, Malayalam, Hindi  
Mathematics,  
EVS (Science / Social Science),  
Art, Music, Physical Education,  
General knowledge  
Value Education, Computer Science

### MIDDLE (V- VIII)

English, Malayalam, Hindi, Mathematics,  
General Science, Social Science,  
Computer Science, General Knowledge,  
Art, Music, Value Education,  
Phy.Education  
Skill Subjects

### SECONDARY (IX & X)

English, Malayalam/Hindi,  
Mathematics  
General Science, Social Science,  
Computer Science  
Art, Music, Value Education,  
Phy.Education  
Skill Subjects: 1. Artificial Intelligence  
2. Health Care

### CLASS XI & XII (SENIOR SECONDARY) GROUP & SUBJECTS OFFERED(Any 5/6)

I	II	III	IV	V	VI
English	English	English	English	English	English
Physics	Physics	Physics	Accountancy	Accountancy	Economics
Chemistry	Chemistry	Chemistry	Business Studies	Business Studies	Political Science
Biology	Biology	CS	CS/Informatic Practices	Economics	History
Mathematics	CS	Mathematics	Economics	Mathematics/Marketing	Sociology
Mal/Hindi	Mal/Hindi	Mal/Hindi	Mal/Hindi	Mal/Hindi	Mal/Hindi/ Mathematics/ CS

CS\* - Computer Science

*Success occurs when dreams get bigger than your excuses.*

**ADMISSION REGULATIONS**

1. Admission to Pre K.G. and LKG begins in the month of December every year as per the Principal's circular.
2. Eligibility for admission to Pre Kg is 3 years and LKG class is 4 years as on the 31st May.
3. New admission to other classes will be made subject to the vacancies in each class, in the month of March / May after the announcement of the annual results. However applications can be submitted in the first/second week of February.

**Every new pupil must bring:**

- a. Transfer Certificate, if the pupil comes from a recognized school.
- b. The original Panchayat/Municipality Birth Certificate.
- c. Pupils applying for admission, as a rule, have to appear for an entrance examination held at a notified date.
- d. New admissions to Standards X, XII are as a rule, not encouraged.
- e. Admission to Standard XI will commence as soon as the CBSE result of class X is published.

**Procedure for Withdrawal or Removal from The School**

A student can be withdrawn from the school:

- a. By giving one calender month's notice in writing. In the absence of such a notice one month's fee will be charged.
- b. Students can be removed from the school on any one of the following grounds:
  - i. Constant weakness in studies.
  - ii. Irregularity in attendance.
  - iii. Behavioural problems.
  - iv. Over age in class.
  - v. Non-payment of fee or chronic irregularity in payment of fee.
  - vi. Moral breach.

School Leaving Certificate (T. C) will be issued only to those students who have settled all their dues in the school. Application for T.C should be made in the prescribed form available in the school office and T.C can be collected after 3 working days.



**FOCUS**  
**2023 - 2024**

**Primary & Middle Section**

01. HAND WRITING

02. SCHOOL VALUES

03. GOOD MANNERS

04. MATHEMATICS - TABLES

**Secondary & Senior Secondary Section**

01. GOAL SETTING

02. LEADERSHIP

03. EFFECTIVE COMMUNICATION

*Discipline is just choosing between what you want now and what you want most.*





# SCHOOL TIMINGS



SCHOOL HOURS  
8.45 AM TO 4.30 PM

**8.50**  
am

TEACHERS'  
MEET  
&  
PRAYER

**9.00**  
am

ALL THE  
STUDENTS  
AND TEACHERS  
ARE EXPECTED  
TO BE IN THE  
CLASS

FIRST BELL

**9.04**  
am

STUDENTS  
MOVE TO THE  
ASSEMBLY  
GROUND  
IF THERE IS  
ASSEMBLY

SECOND BELL

**9.05**  
am

PRAYER /  
ASSEMBLY

**01**

PERIOD  
9.15 AM TO  
10.00 AM

**02**

PERIOD  
10.00 AM TO  
10.45 AM



SNACKS BREAK  
10.45 AM TO  
10.55 AM

**03**

PERIOD  
10.55 AM TO  
11.40 AM

**04**

PERIOD  
11.40 AM TO  
12.20 PM



LUNCH BREAK  
12.20 PM TO  
01.00 PM



ACTIVITY PERIOD  
1.00 PM TO  
01.30 PM

**05**

PERIOD  
01.30 PM TO  
2.10 PM

**06**

PERIOD  
02.10 PM TO  
02.50 PM



BREAK  
02.50 PM TO  
03.00 PM

**07**

PERIOD  
03.00 PM TO  
03.40 PM

**08**

PERIOD  
03.40 PM TO  
04.10 PM

PRAYER-1.30 PM

PRAYER-3.40 PM

Time schedule may change as per Govt. notifications



## ⋮ SCHOOL UNIFORM ⋮

**GOLDEN RULE :** Every student shall wear school uniform on **all working days including Saturdays and during special classes.** Full school uniform is compulsory for all the occasions. Those who take part in sports and games must wear sports uniform.

ON WEDNESDAYS THE ENTIRE SCHOOL SHALL WEAR FULL WHITE UNIFORM

**HAIR STYLE - BOYS :** Medium cut, conventional type. (Other models of hair cut **are not permitted**)

**HAIR STYLE - GIRLS KG and I - III :** Trimmed hair with white hair bow and white band/ Long hair to be tied on either side with band.

**IV - XII :** They shall wear two plaited hair tied with hair band as same as the uniform colour.

## SHOES ⋮

**SHOES FOR BOYS :** **KG - V** School Shoes with strap.

**VI - XII** School Shoes with laces only.

**SHOES FOR GIRLS :** Open School Shoes with strap.

**NB:** Sample shoes for Boys and Girls are exhibited in the school. Only shoes of these kinds shall be used by students as part of uniform.



*The man who moves a mountain begins by carrying away small stones.*



## : RULES OF PAYMENT OF FEES :

1. Annual fee shall be paid in lump sum in the first quarter itself before collection of Text Books. Tuition fee can be paid in full or in five equal instalments as follows.

1 <sup>st</sup>	Instalment	:	June, July (At the time of collection of text books)
2 <sup>nd</sup>	Instalment	:	August, September
3 <sup>rd</sup>	Instalment	:	October, November
4 <sup>th</sup>	Instalment	:	December, January
5 <sup>th</sup>	Instalment	:	February, March

First instalment of fees shall be remitted before receiving the text book. All other instalments should be remitted before the 5th of the first month.

2. These dates will be strictly observed and if the payment is not made in time, a fine of ₹ 100/- per instalment is charged after the due date.
3. If the fee is not paid for two months after the due date, the pupil's name will automatically be struck off the rolls. Re-admission fee of ₹ 500/- will be charged along with the fee not paid by the student, if she/he is to be re-admitted to the school.
4. **PARENTS AND GUARDIANS ARE KINDLY REQUESTED TO PRESERVE THE RECEIPTS ISSUED TO THEM AND PRODUCE THEM AS PROOF OF PAYMENT OF FEE, IF NEEDED.**
5. Caution deposit must be withdrawn within three months after leaving the school, failing which the money will be transferred to the development fund of the school.
6. No refund of caution deposit shall be made unless the original receipt, there of is surrendered.
7. The cashier is the only school authority authorised to collect any fee from the students.



*Working hard is important, but there is something that matters even more: Believing in yourself.*

## LEAVE RULES

1. A student returning to school after recovering from contagious or infectious disease, should produce a doctor's certificate of fitness permitting him/her to attend the class. On failure to produce such a certificate, the school authorities are entitled to send the student back.
2. All students are expected to attend school on the re-opening day, after each vacation. Those who are absent due to illness should present a medical certificate before they are admitted to the class. In case a student remains absent from school for more than 15 days continuously his/her name will be struck off the rolls. Re admission, if granted, may be done on payment of a Re-admission fee of ₹ 100/-
3. Parents are requested not to ask their children to leave the school before the classes are over, except in case of great necessity, in which case prior permission should be obtained in writing from the principal.
4. It may please be noted that children will not be sent home in an emergency with any person other than the parent/guardian during school hours without a written request from the parent or guardian.
5. Students who are coming late, after the stipulated time, shall be allowed to attend the class only with the prior sanction of the competent authority. But they shall not be given attendance.
6. Record of absence should be filled in by the parent when the pupil arrives the class.



*All our dreams can come true if we have the courage to pursue them.*

## EVALUATION AND PROMOTION



### Class I & II

In class I and II the following skills and competencies will be assessed.

#### A. Languages

- |                      |   |   |
|----------------------|---|---|
| 01. Reading Skills   | - | Pronunciation, Fluency, Comprehension.                        |
| 02. Writing Skills   | - | Creative Writing, Handwriting, Grammar, Spelling, Vocabulary. |
| 03. Speaking Skills  | - | Conversation, Recitation.                                     |
| 04. Listening Skills | - | Comprehension.  |

#### B. Mathematics

- Concepts, Activity, Tables, Mental ability.

#### C. Environmental Science

- Environmental sensitivity, Activity, Project, Group Discussion.

#### D. Co-curricular Activities

- |                  |   |  |
|------------------|---|--|
| a) Games         | - | Enthusiasm, Discipline, Team Spirit, Talent. |
| b) Art / Craft   | - | Interest, creativity, skills.                |
| c) Music / Dance | - | Interest, Rhythm, Melody.                    |

#### E. Personality Development

- Courteousness, confidence, neatness, care of belongings, regularity and punctuality, initiative, self control, respect for other's property, sharing and caring.

#### F. Health

- Height (Cms)  
Weight (kg)

#### G. Grading

Five points scale for indicating the achievements will be marked.

A*	-	Outstanding	91%	-	100%
A	-	Excellent	76%	-	90%
B	-	Very Good	56%	-	75%
C	-	Good	35%	-	55%
D	-	Scope for improvement below 35%			



## Classes III - V

### A. Languages

- 01. Reading Skills - (Loud Reading) Pronunciation, Fluency, Comprehension.
- 02. Writing Skills - Creative Writing, Handwriting, Grammar, Spelling, Vocabulary.
- 03. Speaking Skills - Conversation, Recitation.
- 04. Listening Skills - Comprehension, Extra reading activities / Project.

### B. Mathematics

- 1. Concept; 2. Activity; 3. Tables; 4. Mental ability; 5. Written work.

### C. Environmental Science

- 1. Environmental sensitivity; 2. Activity/Project; 3. Group discussion.

### Science

- 1. Concept; 2. Activity/Project; 3. Scientific skills; 4. Group discussion.

### D. Computer Education

- 1. Skills; 2. Aptitude

### E. Games

- 1. Enthusiasm; 2. Discipline; 3. Team spirit; 4. Talent (strength, stamina and speed)

### F. Art / Craft

- 1. Interest; 2. Creativity; 3. Skill

### G. Music / Dance

- 1. Interest; 2. Rhythm; 3. Melody

### H. Personality Development

- 1. Courteousness; 2. Confidence; 3. Care of belongings; 4. Neatness; 5. Regularity and punctuality; 6. Initiative 7. Spirit of service; 8. Respect for other's property; 9. Self control

## Assessment Pattern Class VI to X

Assessment is made in two areas.

- 1. Scholastic areas; and 2. Co-scholastic areas / activities.

### Scholastic Area

- i. Students will be graded in 9 point grading scale.
- ii. Final Result will comprise the marks of Annual Examination (Board Exam for Class X) - 80 marks and Internal Assessment - 20 Marks.
- iii. Annual Examination (Board Exam for Class X) will be conducted in 80 marks in which students need to secure 33% (27 Marks) for promotion to the next class
- iv. Internal Assessment comprises of Periodic Tests (10 Marks), Notebook Maintenance (5 Marks) and Subject Enrichment Activity (5 Marks) out of which students need to secure 33 % (7 Marks) for promotion.

### Internal Assessment

- a. Periodic Test are conducted thrice a year including the portion cumulatively.
- b. Periodic Tests are conducted out of 50 Marks and average of the best two out of 10 will be added in the Internal Assessment.
- c. Internal Assessments are completed as follows:

Term	Duration	Portion to be included
Quarterly	April to Aug	30% of Annual Syllabus
Half Yearly	Sept to Nov	30% of Quarterly + Complete Syllabus covered after Quarterly
Pre-An-nual	Dec-Feb	10% of Quarterly + 50% of Half Yearly + Complete Syllabus covered after Half Yearly
Annual	March	

d. Multiple Assessment (5 marks)

Quizzes, Oral Tests, Concept Maps, Exit Cards, Visual Expression etc.

e. Portfolio (5 marks)

Class Work, Peer assessment, Self assessment, Reflections, Narrations, Journals, Achievements of students in the subject.

f. Subject Enrichment (5 marks)

- Language - Effective Listening and speaking skills.
- Mathematics - Lab activities and Projects.
- Science - Practical Work.
- Social Science - Map and Project Work

### Co-Scholastic Areas:

- i. Co-Scholastic activities will be assessed on a 5 point grading scale by the teacher concerned framing effective tools for the same.
- ii. Grading will not have any descriptive indicators and students will not be upgraded based on the co-scholastic grades.
- iii. Co-scholastic area will cover Work Education /Pre Vocational Education/Art Education/ Health and Physical Education.

Students will be graded by the class teachers for discipline in a 5 point grading scale considering attendance, sincerity, behaviour and values.



*The secret of getting ahead is getting started.*





## CO-CURRICULAR ACTIVITIES



To organise activities, the school constitutes the following clubs. Members of each club will gather together on convenient days every week and implement their own programmes separately and will conduct common programs as per the time schedule.

### CLUBS

A	B	C
1. Literary Club - English	1. Quiz Club	1. Nallapadam
2. Literary Club - Malayalam	2. Health Club	2. Balajana Sakyam
3. Literary Club - Hindi	3. Social Service Club	3. K.C.S.L.
4. Science Club	4. Farmers' Club	4. Cherubs' Club
5. Mathematics Club	5. Music Club	
6. Social Science Club	6. Media Club	D
7. Computer Club	7. Gandhian Studies Club	1. Disaster Management
8. Commerce Club	8. Religious Harmony Club	2. Anti Narcotics Club
9. Sports Club	9. Lavender Army	3. Jananidhi
10. Arts Club	10. Hobbies Club	

*Students of Class VI to X should compulsorily choose one club each from group A and B. Group C is not obligatory*

### ARTS FEST CATEGORY

Category 1	Class III & IV	School level/Sahodaya & State
Category 2	Class V, VI & VII	School level/Sahodaya & State
Category 3	Class VIII, IX & X	School level/Sahodaya & State
Category 4	Class XI & XII	School level/Sahodaya & State

### KIDS FEST CATEGORY

Category 1	LKG & UKG	School level/Sahodaya & State
Category 2	Class I & II	School level/Sahodaya & State

### TUTORIAL SYSTEM

In order to give greater personal attention to each student, especially the weaker ones and also to provide them career guidance, the Tutorial system has been introduced.

It's not about having time. It's about making time.

## SCHOOL LIBRARY



**Strict order and silence shall be observed in the library and reading room.** Books issued are to be properly taken care of and returned on the due date.

1. All students of the school are members of the library.
2. A student can borrow only one book at a time.
3. A student may ordinarily have a copy of a book for a week, and may have it reissued for another week, No book that is in great demand shall be lent for more than four days at a stretch.
4. Books will be issued to students during the library periods mentioned, in the Time Table and also before and after school hours. No books will be issued or received during the teaching hours.
5. Reference books will not be issued. Every member will be allowed to consult reference books during the school hour only.
6. The librarian may recall a book at any time, even if the normal period of loan has not been expired.
7. If the date of issue/return of book happens to be a holiday, both the issue/return of books shall stand postponed to the corresponding day of the following week.
8. If the book is not returned at the expiry of the period of loan, or after the librarian has called for it, even within the period of loan, a fine of ₹ 5/- per day will be charged. Fine shall be collected by the Librarian and the fact notified in the defaulter's card.
9. Until such a fine is collected from the defaulter, no book shall be issued to him/her.
10. Absence is not an excuse for the delay in returning the book after the expiry of the period of loan.
11. In case a book is misused, wrongly handled, damaged or lost, the person concerned will have to pay the full price of the book at the current market price.
12. All markings, underlining, writings, or defacing of books by any means are strictly forbidden. Fine shall be levied for violating this rule.
13. Members shall carefully examine the book as soon as it is issued to them. Any mark (Soil, damage etc.) must be reported forthwith to the Librarian.
14. Members shall not, on any account, pass on books to non-members.
15. A student will not be allowed to enter the library with his/her personal books or bags. One can carry notebooks, with the permission of the Librarian.
16. No magazines or periodicals will be issued to the students during the school hours.
17. **All books will have to be returned before Feb 15, every year.**



## ! COUNSELLING

Learning is possible only in a tension and fear free atmosphere. A counselling centre is functioning in St. John's to reduce the tension and fear of students. The Health Wellness Teacher is in charge of the counselling centre and students and parents can avail of the services of the counsellor whenever it is necessary.



## ! CONVEYANCE

The students can make use of the school buses for their conveyance. The route and other details can be known from the office. **Boarding pass must be shown at the time of boarding the buses.** Strict discipline should be maintained by the students inside the school buses because it reflects the total discipline of the school. Those without the boarding pass and defaulters of conveyance fees are strictly prohibited from using the conveyance facility. Parents/Guardians or others are not permitted to use the school buses. Students/Guardians are required to be present at the boarding point 10 minutes before departure and arrival of the bus. **Bus fee shall be paid in four equal instalments along with the tuition fee.**

Using hired vehicle is discouraged. But those students who use hired vehicles for their conveyance, other than the school buses, shall report the same to school office, including the name, registration number etc. of the hired vehicles. However the school takes no responsibility in this regard.

Change in the use of school conveyance must be reported in the office and the journey card should be returned before the change is effected.

## ! SCHOOL ASSEMBLY



Senior Assembly	(IX to XII) -	Monday & Thursday
Junior Assembly	(V to VIII) -	Tuesday & Friday
Sub Junior Assembly	(III & IV) -	Monday, Wednesday & Friday
Kids' Assembly	(I & II) -	Tuesday & Thursday
Tiny Tots' Assembly	(LKG) -	Tuesday
	(UKG) -	Thursday
Special Assembly if any	-	Wednesday

*Learn from yesterday, Live for today, hope for tomorrow.*

## GENERAL RULES OF CONDUCT AND DISCIPLINE



Whenever individuals live together, discipline is necessary and, this is especially true of an educational institution. This discipline is formative, not repressive; it helps the student to develop self - control, which is the essence for a well-ordered and successful life. Therefore, the school requires of its students to conform to certain regulations aimed at the growth of the entire school and more so for the individual student.

1. It is compulsory for all the students to **SPEAK IN ENGLISH** in the school campus.
2. Students are expected to **COMPLY** strictly with the instructions relating to the **LANGUAGE SKILLS** and activities which are intended to motivate them to speak in English.
3. **Every student shall CARRY with him/her the SCHOOL DIARY DAILY.**
4. The warning bell before class is signal for all to go to their respective class rooms. This should be done in silence
5. All pupils are expected to be **PRESENT AT THE ASSEMBLY**. While marching to the assembly ground and returning to the class rooms they should observe silence. Late comers should get permission from the Principal/Vice Principal before entering the class.
6. Attendance is taken at the beginning of both the sessions in the morning and afternoon.
7. No child is permitted to leave the school premises without the permission granted by the Principal/Vice Principal and that too on the written request of the parents in the hand book.
8. Students are expected to **SHOW RESPECT** to all the members of the staff. They should stand up and greet the teachers when they enter and leave the class room
9. Students are expected to show gentleness and courtesy to their companions. Refinement should distinguish every pupil of this school.
10. All should BE habitually **CLEAN AND NEATLY DRESSED**. The **SCHOOL UNIFORM IS TO BE WORN ON ALL SCHOOL DAYS**. A student who is slovenly dressed may not be permitted into the class room or may even be sent home.
11. **BOYS OF SECONDARY AND SENIOR SECONDARY HAVE TO COME TO SCHOOL CLEAN SHAVED. MOUSTACHE, BEARD ETC ARE NOT ALLOWED.**
12. The Principal has the right to confiscate from the pupils, books newspapers, periodicals and other items which may be considered objectionable.



*Winners are not people who never fail, but people who never quit.*



13. MONEY SHOULD NOT BE LENT OR BORROWED nor should articles be exchanged among the students.
14. NO COLLECTION OF MONEY for any purpose whatsoever is to be made and no meeting, 'demonstration' party or picnic be held without the prior permission of the principal
15. Parents' visit to the members of the staff and any gathering arranged in their honour also requires the prior sanction of the Principal.
16. Any pupil desiring to be exempted from P.T. or games must produce a doctor's certificate to the effect that he/she is physically unfit to take part in them.
17. PROPER CARE SHOULD BE TAKEN of THE SCHOOL PROPERTY and pupils should not scratch or spoil desks or chairs or damage any school furniture, write or draw anything on the wall or any way damage things belonging to others, Damage done, even by accident, should be reported at once to the class teacher or to the Principal. Any damage done will be made good by the one who has done it. In the absence of this common fine will be charged from all the pupils of the class or classes. Any one who sees something damaged should report the matter to the Principal even if he/she does not know who has done it. No pupil should bring razor blades, or any sharp instrument to school.
18. All letters and correspondences addressed to students are subject to scrutiny by the Principal.
19. The school is not responsible for articles or money lost. It is NOT ADVISABLE TO WEAR ANY KIND OF ORNAMENTS except simple ear-studs by girls. Pupils below class V should not wear wrist watches in the school. NO STUDENT SHALL APPLY NAIL POLISH OR POLISH OF ANY KIND ON THE BODY.
20. Running, playing, shouting and whistling inside the school buildings are not permitted.
21. Parents/Guardians are not permitted to walk into class rooms or meet teachers during the class hours.
22. The name of the class and the section of the pupil should be clearly marked on all his/her belongings.
23. Students should MOVE IN LINE towards the water taps for washing hands at lunch time and intervals.
24. Students should behave in a refined manner. Wherever they go, they should always remember, that the school is judged by their conduct. They should always GREET their TEACHERS, ELDERS and FRIENDS in pleasant and audible tone of voice, whenever they meet them in the school or outside.
25. Cycle must be locked and kept only at the cycle stand. No vehicle should be driven in to the school campus. While entering or leaving the school gate, one must walk in and walk out.
26. Students who come to school, escorted by servants, should not leave the school before the servant arrives. In case of any delay, it should be reported to the school office.
27. Those who go home by themselves should reach home straight without loitering on the way. Students are warned NOT TO BUY ANYTHING especially eatables FROM STREET VENDORS. The school canteen supplies the required eatables for students from class V onwards
28. Enrollment in St. John's School implies on the part of Pupils and Parents willingness to comply with the requirements and regulations of the school.
29. The Principal has the right to suspend or order for the withdrawal of any pupil, without having



to state any reason provided that the Principal is satisfied that such a step is necessary in the interest of the school.

30. "All lasting education first begins at home". **PARENTS ARE REQUESTED TO CHECK THE DIARIES OF THE CHILDREN** at least once a week and ensure that instructions are being followed by their children properly.
31. Use of Pan Masala, chewing gum, tattooing etc. are strictly prohibited.
32. **MOBILE PHONES ARE NOT PERMITTED IN THE SCHOOL.** If mobile phone is found with pupils, it will be confiscated. Similarly pupils must not bring CD s, pen-drive, memory cards, i-pods etc to the school.
33. In emergency cases, the students can use phone from the reception with prior permission from the authorities of the school.
34. **VIOLATION OF THESE RULES WILL INVITE PENALTIES**

## HOSTEL FACILITIES



Boarding facility is provided for girl students from Class VI to XII

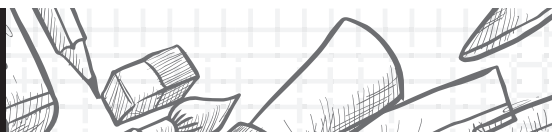
## CANTEEN CHOZA CAFÉ



Canteen facility is provided for the students of St. John's. However students from V to XII only are permitted to avail these facilities. The following items are available in the canteen.

**Tea | Coffee | Soft drinks | Snacks**

## STATIONERY STORE mercato dei bambini



Stationery articles can be bought from the store functioning in the campus.



*Don't let the fear of losing be greater than the excitement of winning.*

## TIPS FOR STUDY

or HOW TO LEARN MORE IN LESS TIME



1. Sit to study with a smiling face
2. Make a plan / timetable to study
3. Give importance to all subjects and languages.
4. Identify the difficult subjects and give more time to study the difficult ones.
5. Study difficult subjects when the mind is fresh.
6. Learning has two phases-study and revision.
7. First phase happens in the class room and second phase at home at different times.
8. When you study at school, always be attentive and do the activities with involvement.
9. Each day, come to school with preparation and expectation
10. Make a note of homework and assignments that your teachers give you daily
11. When you want to learn a new difficult chapter ask yourself the following questions and find the answers while you learn the new topic.
  - a. What are the ideas in this topic ?
  - b. What is the most important point?
  - c. What are the other important points ?
  - d. What are the examples given ?
  - e. What are some other examples I can find ?
  - f. Can I define the important concepts in this topic ?
  - g. What are the sub points of the important points ?
  - h. Why should I learn this chapter ?
  - i. Can I translate /summarize/ expand the idea/ reasons /methods etc in my own way ?
  - j. Can I support or disagree to the ideas in the chapter ?
  - k. Can I make a mind map /concept map/chart/diagram based on the topic ?
  - l. Can I solve some problems using the information I gathered from this topic ?
12. Learning is possible with physical presence, mental presence and spiritual presence.
13. Physical presence is easy, Mental presence is not easy.
14. Physical and mental presence will ensure spiritual presence.
15. To ensure presence of mind, give the mind some activities. The suggested activities are.
  - a. Finding main points, sub points, examples etc.
  - b. Defining concepts in your own words.
  - c. Consolidating the ideas.
  - d. Categorising the ideas
  - e. Analysing the ideas.
  - f. Summarising the ideas.
  - g. Try to write down all the above in a word, phrase or sentence.
  - h. You may also put the above in a table, chart, diagram, or graph.



*There are no secrets to success. It is the result of preparation, hard work and learning from failure.*



## A WORD TO THE PARENTS & GUARDIANS



Dear Parents/Guardians,

- a. **Kindly, make use of this Hand Book.** Valuable comments from teachers will be written on the page of the Hand Book marked **TEACHER'S REMARKS**.
- b. Please, do attend the P.T.A. meeting regularly. You will be able to meet the teachers during those days and discuss your child's progress with them.
- c. Please, visit the teachers during the intervals in **Reception room** only; lunch break time is ideal for visit.
- d. Please, remember that a disciplined child at home will be a disciplined child at school also. Take interest in their tests, assignments, and their daily work and also in their co - curricular activities.
- e. Private tuitions are not to be encouraged.
- f. Please, do not harass your children, abuse or punish them when they fall short of your expectations in academic performance. Try to encourage and instill confidence in them. Please, try to examine if YOU are in any way responsible for the backwardness of your child.
- g. Kindly, avoid criticizing the school or teachers in the presence of your children.
- h. Please, do not believe everything your children tell you about the teachers or school. Children are very imaginative and they cook up stories to escape punishment, scolding or negative comments.
- i. But if you have genuine complaints please, do not hesitate to ask the teachers directly or bring the matter to the notice of the school authorities.
- j. If any parent desires to take away his/her ward from the school, during the working hours, he/she shall obtain permission from the Principal/Vice Principal and shall also sign in the Movement Register. Parents are advised to send a letter of authorisation, if some one else is deputed to collect their wards from the school.
- k. Parents are requested to keep all the receipts of payments and other valuable documents of their ward, which are given from the school. The caution deposit will be refunded only after returning its receipt. Parents are also requested to send their wards to school in full uniform, to give enough attention to their health, study, growth etc. and to keep their uniform, identity cards, school bags, books, tiffin boxes and waterbottles etc. neat and tidy.

- l. Parents should not allow their wards to bring to school any valuable ornaments, money, fancy items, toys and weapons of any kind. The school takes no responsibility for the loss of any articles in the school premises.
- m. Lunch should be provided to children only in boxes along with a towel for keeping the lunch place of every student tidy. Excess food if any should be taken back home. Parent shall send food neither in plantain leaf nor in plastic sheets.
- n. Text books, note books etc should be neatly covered. All the belongings especially Umbrella, Lunch Box, Water Bottle etc. should be provided with some suitable marks of identification.
- o. Complaints, if any, shall be brought to the notice of the Principal/Vice Principal.
- p. Parents and students can put their complaints in the complaint boxes
- q. FINE ₹ 25/- WILL BE LEVIED FROM THE INDISCIPLINED STUDENTS. The amount shall be transferred to charity fund.
- r. **Parents are NOT PERMITTED to go to class rooms during working hours**

## PARENT-TEACHER MEETING



Keeping in mind the prime importance and advantage of close contact with the parents/ guardians for the growth of the institution, Parent-Teacher meetings are conducted, class wise, three times a year for all classes separately. Parents will be invited individually, as and when it is found necessary.

## VISITING TIME

- Teachers** : During Lunch Break / After class  
3.40 - 4.00 pm for LKG to VIII  
4.10 - 4.20 pm for IX to XII
- Principal** : 8.30 to 9.00, 2.00 to 4.30 pm



*Stay positive, work hard to make it happen.*



ST. JOHN'S

## CENTRE OF EXCELLENCE



A series of programmes have been planned for execution to make St. John's a centre of excellence.

We visualise

- Excellent facilities
- Excellent faculty and
- Excellent fellows

### Some of the salient features of the programme are :

#### 1. ENABLING CLASSROOMS

- Develop mentally vibrant classroom experiences which call for higher level thinking skills including analysis, synthesis, evaluation, interpretation etc.
- Facilitate expression of ideas and messages, form mental images - paintings, construction, music, play etc.
- Encouraging, sharing and gaining other's perspectives, move to new levels of awareness
- Help them learn through meaningful activity - open ended discussions and long term activities - development of interrelationship between things.
- Enable cross functional thinking across the curriculum
- Empower to work on in-depth exploration.

#### 2. ATMOSPHERE

- Nature friendly
- Spick and span
- Teacher friendly
- Calm, peaceful & serene
- Learner friendly
- Parent friendly

#### 3. TEACHER

- With the right attitude and aptitude.
- Know their role in the changed scenario.
- Always a co-learner
- Promotes innovation.

*Hard work will never betray you.*



- Provides new experience every time.
- Promotes thinking and creativity.
- Plans, prepares and executes.
- Makes learners self-reliant.
- Always aware of educational developments taking place globally.
- Makes herself / himself fresh through in service training.
- Makes the best use of science and technology in teaching.

#### 4. STUDENTS

- Unique individuals
- Self confident
- Creative and innovative
- Useful and responsible citizens.
- Excellent in thought, words, actions habits and character
- Acme of perfection
- Disciplined
- Pioneers & leaders

#### 5. SMART CLASS

Today's class rooms are marked by changes ushered in by technology. New technology driven initiatives are being taken up by institutions so as to enable teachers to make day-to-day teaching and learning more enriching and rewarding. At the same time, the world is transforming in to a knowledge era where information is serving as the springboard to growth and development. It is therefore imperative that institutions empower themselves by leveraging technology appropriately to meet the challenges of the future.

With a view to achieving the boon of technology, St. John's has installed 45 smart class rooms.

#### 6. ROBOTIC LAB

Robotic Lab & High tech Computer lab facilities will be available for our students.

#### 7. LANGUAGE LAB

Language lab will be made available for the students to have more practice in Communicative English.

#### 8. SPORTS AND GAMES

Special care has been taken to provide Sports and Games facilities to students. Facilities for the following games are provided.

Basket Ball	Volley Ball	Foot Ball
Badminton	Kho Kho	Kabaddi

All necessary facilities are there for sports events like, Sprint, Jumps and throws

#### 8. COMPETITIONS

The school helps the students to explore all possible opportunities to participate in inter-house, inter-school, regional and state level competitions. But the expenses and the risks of all competitions except the inter-houses must be borne by the students and parents.





# LKG - STD IV Uniform Model



01

**KG GIRLS**



02

**KG BOYS**



03

**STD I - III BOYS**



04

**STD I GIRLS**



05

**STD II - IV GIRLS**



06

**STD IV BOYS**

# LKG - STD IV

## LKG-UKG GIRLS

01

### Frock

Length of the Frock  
2.5" from the knee  
Frock Box Pleat

Piping 0.25"  
(Front only)



## STD I GIRLS



FRONT



BACK

Frock - Top length - upto waist

Bottom Length - 2" below the knee

## LKG-UKG BOYS Shorts (Elastic waist - with no zipper)



02

### Shirts and Shorts with Tie and Belt

- ▶ Length of the shorts - close to the knee
- ▶ Shirts half sleeve 3" above the elbow

03

### Shirts and Skirts with Tie and Belt

- ▶ Half sleeve 3" from elbow  
(No. of pant loop 5 Nos)
- ▶ Skirts 3.5" below the knee

04

### Shirts and Pants

- ▶ Executive pants 2 pleats on either side
- ▶ Bottom bells 12" loose
- ▶ Pants shouldn't be low waste and tight
- ▶ Shirts - should be loose
- ▶ Half sleeve 3" above the elbow



Girl's Side Slit



# Uniform Model

STD V - XII



01

STD V - VIII BOYS



02

STD V - VIII GIRLS

Boy's pocket design



Girl's Overcoat's collar



03

STD IX & X GIRLS



04

STD IX - XII BOYS



05

STD XI & XII GIRLS

## STD V - STD XII

01

### Shirts and Pants

- ▶ Executive Pants - 2 pleats on either side Loose Bells - 12", should not be tight and low waste.
- ▶ Shirts - Loose - Half sleeves - 3" from the elbow.

02

### Skirt Top and Overcoat

- ▶ Length of skirt 4" below the knee.
- ▶ Half sleeve Top 3" above the elbow.
- ▶ 4 buttons for the overcoat.

03

### Churidar & Overcoat

- ▶ Sleeves - 1.5" below the elbow.
- ▶ Length of the Top - 3.5" below the knee, without slit
- ▶ 4 buttons for the overcoat, with side slit

04

### Shirts and Pants

- ▶ Executive Pants with 2 pleats on either side. 13" loose bells, should not be low waste and tight.
- ▶ Shirts - Loose - Half sleeves 3" above the elbow.

05

### Churidar & Overcoat

- ▶ Full Sleeves - up to the wrist.
- ▶ Length of the Top - 3.5" below the knee, without slit
- ▶ Overcoat, with side slit

06

### Veil of Girls

- ▶ Girls who wear head veil should wear white colours on Wednesdays and beige colour (colour of pyjama) on other days.







# APRIL



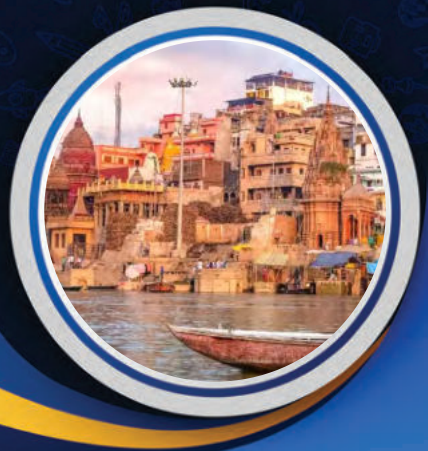
St Peter's Basilica  
Rome

SUN	MON	TUE	WED	THURS	FRI	SAT
30						01
02	03	04	05	06 Maundy Thursday	07 GOOD FRIDAY	08 SECOND SATURDAY
09 HAPPY Easter	10	11	12	13	14 Dr. B.R. Ambedkar Jayanthi	15 Happy Vishu
16	17	18	19	20	21 Ramadan	22 Happy EARTH Day
23	24	25	26	27	28	29

April 7 : World Health Day



# MAY



Kashi Vishwanath  
Temple, Varanasi

SUN	MON	TUE	WED	THURS	FRI	SAT
	01	02	03	04	05	06
07	08	09	10	11	12	13 <b>SECOND SATURDAY</b>
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 21 : National Anti-Terrorism Day

# JUNE



Great Jewish Synagogue  
Rome

SUN	MON	TUE	WED	THURS	FRI	SAT
				01 world MILK DAY	02	03 2nd WORLD BICYCLE DAY
04	05 WORLD ENVIRONMENT DAY JUNE 5	06	07 WORLD FOOD SAFETY DAY	08 World Oceans day	09	10 SECOND SATURDAY
11	12 WORLD DAY AGAINST CHILD LABOUR	13	14 BLOOD DONOR	15	16	17
18	19 NATIONAL READ BOOK DAY	20 WORLD REFUGEE DAY	21 HAPPY WORLD MUSIC DAY	22	23 INTERNATIONAL OLYMPIC DAY	24
25	26 STOP DRUG ABUSE International Day Against Drug Abuse (United Nations)	27	28 Eid al-Adha MUBARAK	29 National Statistics Day	30	

June 01 : Global Day of Parents

June 08 : World Brain Tumor Day

June 21 : International Yoga Day

# JULY



Kaaba, Mecca

SUN	MON	TUE	WED	THURS	FRI	SAT
30 	31 					01 
02 	03 	04 	05 	06 	07 	08 
09 	10 	11 	12 	13 	14 	15 
16 	17 	18 	19 	20 	21 	22 
23 	24 	25 	26 	27 	28 	29 

July 03 : International Plastic Bag Free Day

July 15 : World Youth Skills Day

July 17 : World Day of International Justice












July 20 : World Chess Day



# AUGUST



Mahabodhi Temple  
Bodhi Gaya, Bihar

SUN	MON	TUE	WED	THURS	FRI	SAT
		01	02	03	04	05
06 	07 	08	09	10 	11	12 
13	14	15 	16	17 	18	19 
20	21	22	23	24	25	26
27	28 	29 	30 	31 		

Aug 12 : Quit India Day

Aug 19 : World Photography Day

: World Humanitarian Day

Aug 20 : Sadbhavana Diwas or Harmony Day

Aug 21 : World Senior Citizen Day

Aug 28 : Ayyankali Jayanthi

Aug 29 : National Sports Day

# SEPTEMBER



Zoroastrian Fire Temple  
Yazd, Iran

SUN	MON	TUE	WED	THURS	FRI	SAT
					01	02 World Coconut Day
03	04	05 TEACHER'S DAY	06 Sreekrishna Jayanti	07	08 LITERACY DAY	09 SECOND SATURDAY
10	11	12	13	14	15 INTERNATIONAL DAY OF DEMOCRACY	16 World Ozone Day 2019
17	18 WORLD BAMBOO DAY	19	20	21	22 SHREE NARAYANA GURU SAMADHI	23 INTERNATIONAL DAY OF SIGN LANGUAGES
24	25	26 WORLD DEAF DAY	27 തമിഴിതം	28 WORLD RABIES DAY SEPTEMBER 28	29	30 TRANSLATION DAY

Sep 05 : Feast of Mother Teresa,  
International Day of Charity  
Sep 08 : International Literacy Day  
Sep 10 : World Suicide Prevention Day  
Sep 11 : National Forest Martyrs Day



Sep 15 : National Engineer's Day  
Sep 21 : International Day of Peace  
Sep 22 : World Rose Day/Cancer Free Day  
Sep 27 : World Tourism Day

# OCTOBER



Golden Temple  
Amritsar, Punjab

SUN	MON	TUE	WED	THURS	FRI	SAT
01  OLDER PERSONS	02 	03 	04  WORLD ANIMAL DAY	05 	06 	07  WORLD COTTON DAY
08 	09  WORLD POST DAY	10  FOUNDER'S DAY	11  national DAY OF THE GIRL CHILD	12 	13 	14  SECOND SATURDAY
15  WORLD STUDENTS DAY	16  WORLD FOOD DAY	17  Eradication Poverty	18 	19 	20  SOLIDARITY DAY	21 
22 	23  Mahanavami	24  Vidyarambham	25 	26 	27  INFANTRY DAY	28 
29 	30 	31  NATIONAL UNITY DAY Rashtriya Ekta Diwas				

Oct 02 : International day of Non-Violence  
Oct 04 : World Habitat Day  
Oct 24 : United Nations Day



# NOVEMBER



Lotus Temple  
New Delhi

SUN	MON	TUE	WED	THURS	FRI	SAT
			01 	02	03	04
05 	06	07 	08 	09	10	11 
12 	13	14 	15	16 	17	18
19 	20	21 	22	23	24	25
26 	27	28	29	30 		

Nov 12 : Public Service Broadcasting Day

World Pneumonia Day

Nov 14 : World Diabetes Day

Nov 19 : World Toilet Day

International Men's Day

# DECEMBER

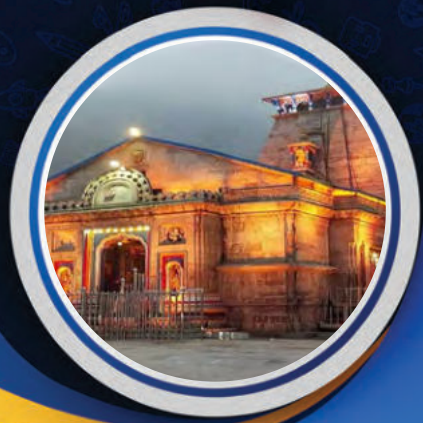


Nareli Jain Temple  
Ajmer

SUN	MON	TUE	WED	THURS	FRI	SAT
31 					01 	02 
03 	04 	05 	06 	07 	08 	09 
10 	11 	12 	13 	14 	15 	16 
17 	18 	19 	20 	21 	22 	23 
24 	25 	26 	27 	28 	29 	30 

Dec 02 : National Pollution Control Day  
Dec 31 : New Year Eve

# JANUARY



Kedarnath  
Uttarakhand

SUN	MON	TUE	WED	THURS	FRI	SAT
	01 	02 	03 	04	05	06
07	08	09 	10 	11	12 	13 
14	15 	16	17	18	19	20
21	22	23	24 	25 	26 	27
28	29	30 	31 			

Jan 15 : Indian Army Day

Jan 25 : National Tourism Day



# FEBRUARY



Saint Basil's  
Cathedral Moscow

SUN	MON	TUE	WED	THURS	FRI	SAT
				01	02 WORLD WETLANDS DAY	03
04 WORLD CANCER DAY	05	06 INTERNATIONAL DAY OF ZERO TOLERANCE TO FEMALE GENITAL MUTILATION	07	08	09	10 WORLD PULSES DAY
11	12	13 WORLD RADIO DAY	14	15	16	17
18	19	20 INTERNATIONAL DAY OF SOCIAL JUSTICE	21 INTERNATIONAL MOTHER LANGUAGE DAY	22	23	24
25	26	27 WORLD HUGO DAY 27 FEB 2020	28 HAPPY NATIONAL SCIENCE DAY 28 FEBRUARY	29		

Feb 6 : International Day of Zero Tolerance  
to Female Genital Mutilation

# MARCH



Bahai Temple  
Haifa, Israel

SUN	MON	TUE	WED	THURS	FRI	SAT
31 			01		01 	02
03	04	05	06	07 	08 	09 
10	11	12	13	14	15 	16 
17	18	19	20	21	22 	23 
24 	25 	26	27	28 	29 	30
08 	<p>March 24 : World Tuberculosis Day March 27 : World Theatre Day</p>					

# Tentative Dates



Notre-Dame de Paris

## JUNE

June 5	:	Unit Test 1 (X & XII)
June 26	:	PT1 (IX, X, XI) Term1 (XII)

## JULY

July 24	:	PT1 (I - VIII) Unit Test 2 (IX - XII)
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## AUGUST

Aug 18, 19	:	Arts Fest
Aug 22,23	:	Kids Fest
Aug 25	:	Onam Celebration

## SEPTEMBER

Sep 4	:	Reopening after Onam holidays Unit Test 3 (IX - XII)
Sep 7, 8	:	Lingua Fiesta
Sep 18	:	PT2 (I - X)
Sep 21	:	Term 2 (XII)
Sep 16, 23, 30	:	Lingua Fiesta (Sahodaya)

## OCTOBER

Oct 14	:	Arts Fest (Sahodaya) Non stage items
Oct 16	:	Term 1 (I - VIII) Unit Test 4 (IX - XII)
Oct 21	:	Sports meet
Oct 25	:	Kids sports
Oct 26,27,28	:	Arts Fest (Sahodaya) Stage items

## NOVEMBER

Nov 10	:	Exhibition
Nov 20	:	Unit Test 5 (IX - XII)
Nov 30	:	Family Day

## DECEMBER

Dec 4	:	Term 3 (XII)
Dec 11	:	PT3 (IX ,XI) Preboard 1 (Class X)
Dec 22	:	Christmas Celebration

## JANUARY

Jan 1	:	Reopening after Christmas holidays
Jan 4	:	Preboard 1, (Class XII)
Jan 22	:	PT3 (I - VIII)

## FEBRUARY

Feb 1	:	Preboard 2
Feb 12	:	Annual Exam IX, XI

## MARCH

March 15	:	Annual Exam (I - VIII)
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# Score Sheet

[illegible]



# Score Sheet

[illegible]

*Never let the fear of striking out stop you from playing the game.*



## Record of Late Arrivals

Date	Time of Arrival	Reasons	Signature of Parent	Teacher's Observations	Remarks

||

*Democracy and socialism are means to an end, not the end itself*

[illegible]



## Teacher's Remarks

[illegible]

—!!

*Learning is never done without errors and defeat.*









*Happiness depends on what you can give, not on what you can get*



[illegible]

— !! —

*The mind is not a vessel to be filled but a fire to be ignited.*



*Every great advance in science has been issued from a new audacity of imagination*

[illegible]



## List of Books Read

[illegible]

81

HAND BOOK // 2023-24

SHAPES AND SHARPENS THE PROGENY

ST. JOHN'S SCHOOL, MAR GREGORIOS CAMPUS

— 11 —

*I think it's possible to ordinary people to choose to be extraordinary.*

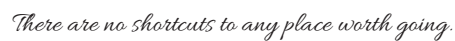


[illegible]



## Details of Outstanding Achievements

[illegible]

[illegible]



*The way to get started is to quit talking and begin doing.*



## Notes

86

HAND BOOK // 2023-24

SHAPES AND SHARPENS THE PROGENY

ST. JOHN'S SCHOOL, MAR GREGORIOS CAMPUS



*You don't have to be great to start, but you have to start to be great.*





## Notes

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HAND BOOK // 2023-24

SHAPES AND SHARPENS THE PROGENY

ST. JOHN'S SCHOOL, MAR GREGORIOS CAMPUS



*Don't be pushed by your dream. Be led by your dreams*



## Notes

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HAND BOOK // 2023-24

SHAPES AND SHARPENS THE PROGENY

ST. JOHN'S SCHOOL, MAR GREGORIOS CAMPUS

!!  
*The purpose of life is to fight maturity*



## LIST OF TEXT BOOKS



### LKG

01	Eng. Made Easy
02	Eng. Reader
03	Letter & Pre writing Practice
04	Number made easy
05	General Knowledge
06	Nursery Rhymes & Stories
07	Fun with colours
08	Ente Malayalam
09	എന്റെ മലയാളം അക്ഷരങ്ങൾ

### UKG

01	Eng. Made Easy
02	Eng. Reader
03	Cursive Writing Practice
04	Number made easy
05	General Knowledge
06	Nursery Rhymes & Stories
07	Fun with colours
08	Ente Malayalam
09	എന്റെ മലയാളം അക്ഷരങ്ങൾ

### STD I

01	Eng. Course book - New Pathways -
02	Cursive Writing

03	Meri Apni Hindi
04	നമൊഴി (Mal)
05	Earth Wise (EVS)
06	New Maths Time
07	Vibes (GK)
08	Touch pad (Computer)
09	My little world (Value Edu.)
10	Art Wiz

### STD II

01	Eng. Course book - New Pathways -
02	Cursive Writing
03	Meri Apni Hindi
04	Akshar Njyan (Hin)
05	Nanmozhi (Mal)
06	Ente Malayalam Aksharangaal
07	Earth Wise (EVS)
08	New Maths Time
09	Vibes (GK)
10	Touch pad (Computer)
11	My beautiful home (Value Edu.)
12	Art Wiz

### STD III

01	Eng. Course book - New Pathways
----	---------------------------------



02	Eng. Work book - New Pathways
03	Cursive Writing
04	Meri Apni Hindi
05	Akshar Njyan (Hin)
06	കേരളപാഠാവലി
07	Ente Malayalam Aksharangal
08	Earth Wise (EVS)
09	New Maths Time
10	Vibes (GK)
11	Touch pad (Computer)
12	My habbits (Value Edu.)
13	Art- Success with Art & Craft

### STD IV

01	Eng. Course book - New Pathways
02	Eng. Work book - New Pathways
03	Cursive Writing
04	Meri Apni Hindi
05	Akshar Njyan (Hin)
06	കേരളപാഠാവലി
07	Ente Malayalam Aksharangal
08	Earth Wise (EVS)
09	New Maths Time
10	Vibes (GK)
11	Touch pad (Computer)
12	Myself (Value Edu.)
13	Art- Success with Art & Craft

### STD V

01	Eng. Course book - New Pathways
02	Eng. Work book - New Pathways
03	Meri Apni Hindi
04	Keralapadavali
05	Adistanapadavali
06	Wow! Maths
07	Summore Maths practice
08	Science Success

09	Be an Explorer (S S)
10	Touch pad (Computer)
11	General Knowledge
12	Secret of happiness (Value Edu.)
13	Art- Success with Art & Craft

### STD VI

01	Eng. Course book - Honey Suckle
02	Eng. Work book - Honey Suckle
03	The pack with sun (Eng. Reader)
04	Dialogue
05	Vasanth Part I (Hindi)
06	Keralapadavali
07	Adistanapadavali
08	Mathematics (NCERT)
09	Guided W B (Maths Practice)
10	Science (NCERT)
11	History - Our Past I
12	Geography - The earth our habitat
13	Civics - Social & Political Life I
14	Map Practice (S S Map practice book)
15	Knowledge Trove (G K)
16	Next IT Skills (Computer)
17	Art of interpersonal skills (Value Edu.)

### STD VII

01	Eng. Course book - Honey Comb
02	Eng. Work book - Honey Comb
03	An Alien Hand (Eng. Reader)
04	It so happened - Dialogue
05	Vasanth Part II (Hindi)
06	Keralapadavali
07	Adistanapadavali
08	Mathematics (NCERT)
09	Guided W B (Maths Practice)
10	Science (NCERT)
11	History - Our Past II



12	Geography - Our Environment
13	Civics - Social & Political Life II
14	Map Practice ( S S Map practice book)
15	Next General Knowledge (G K)
16	Next IT Skills (Computer)
17	Success is a journey (Value Edu.)

### STD VIII

01	Eng. Course book - Honey Dew
02	Eng. Work book - Honey Dew
03	An Alien Hand (Eng. Reader)
04	It so happened - Dialogue
05	Vasanth Part III (Hindi)
06	Keralapadavali
07	Adistanapadavali
08	Mathematics (NCERT)
09	Guided W B (Maths Practice)
10	Science (NCERT)
11	History - Our Past III
12	Geography - Resource & Development
13	Civics - Social & Political Life III
14	Map Practice ( S S Map practice book)
15	Next General Knowledge (G K)
16	Next IT Skills (Computer)
17	Effective Leadership (Value Edu.)

### STD IX

01	Eng. Course book - Behivee
02	Eng. Moments
03	Words & Expression 1 (Eng. WB)
04	Sparsh Bhag - I Hindi NCERT
05	Sanchayan Bhag I (Hindi)
06	Keralapadavali Part 1 & 2
07	Adistanapadavali
08	Thejaswiyaya Vagmi - Mal
09	Mathematics (NCERT)
10	Science (NCERT)

11	"History - (NCERT) (India & the contemporary world - I)"
12	"Geography - NCERT Contemporary India -I"
13	Economics NCERT
14	Politics (Democratic politics) NCERT
15	Computer Applications
16	Responsible personal life (Value Edu.)

### STD X

01	Eng. Course book - The first Flight
02	Eng. Foot prints without feet NCERT
03	Words & Expression 2 (Eng. WB)
04	Sparsh Bhag - II Hindi NCERT
05	Sanchayan Bhag - II (Hindi)
06	Keralapadavali Part 1 & 2
07	Adistanapadavali
08	"Chattampi Swamikal Jeevithavum sandeshavum- Mal"
09	Mathematics (NCERT)
10	Science (NCERT)
11	"History - (NCERT) (India & the contemporary world - II) "
12	"Geography - NCERT Contemporary India "
13	Economics NCERT
14	Politics (Democratic politics) NCERT
15	Computer Applications
16	Personal maturity (Value Edu.)

### STD XI

01	English Hornbill
02	English Snapshot
03	Malayalam XI
04	Malayalam - Prathibhashalikal
05	Hindi Vidhan Part I
06	Hindi Aaroh Part I





07	Mathematics
08	Physics Part 1
09	Physics Part 2
10	Chemistry Part 1
11	Chemistry Part 2
12	Biology
13	Computer Science with Python
14	Business Studies
15	"Accountancy Financial Accounting Part 1"
16	Accountancy Financial Accounting Part 2
17	Economics : Introductory Micro Economics
18	Statistics for Economics
19	Themes in World History
20	Introducing Sociology
21	Understanding Society (Sociology)
22	Indian Constitution at work (Politics)
23	Political Theory (Politics)

14	"Introductory Macro Economics"
15	Indian Economic Development
16	"Partnership and Company accounts"
17	Computer Science
18	"Political Science Contemporary World Politics"
19	"Political Science In India since Independence"
20	"Sociology Social Changes and Development in India"
21	Sociology- Indian Society
22	Themes in Indian History I
23	Themes in Indian History II
24	Themes in Indian History III
25	Ammaykku - Malayalam
26	Themes in Indian History III
27	Ammaykku - Malayalam

## STD XII

01	English core - Flemmingo
02	"English (Sup. Reader - Vistas)"
03	Hindi Vidhan
04	Hindi Aaroh
05	Mathematics part - I
06	Mathematics part - II
07	Physics Part 1
08	Physics Part 2
09	Chemistry Part 1
10	Chemistry Part 2
11	Biology
12	Business Studies 1
13	Business Studies 2



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7	Ms. Asha Varghese	Jr. Clerk	8129105220
8	Ms. Sreeja Sarojam S.	Jr. Clerk	9846668814
9	Ms. Jomy John	Office Assistant	9526990085
10	Ms. Rosamma T.G.	Office Assistant	9567901975
11	Ms. Jinu S.	Office Assistant	9446430012
12	Ms. Sinimol Sunil	Office Assistant	9961202376

**BUS STAFF**

13	Mr. Animon T.	Driver	9947082124
14	Mr. Ani S.	"	9947329230
15	Mr. Anilmon Geevarghese	"	7561895581
16	Mr. Aju Peter	"	8137052393
17	Mr. Biju Mon	"	9961002899
18	Mr. Jose O.	"	9847254886
19	Mr. Laiju Y.	"	9446786035
20	Mr. Reji John	"	8086965101
21	Mr. Vinod T.	"	9446956800
22	Mr. A.S. Surendran (on contract)	"	9961847738
23	Mr. Sunny Zachariah	"	9444216171
24	Mr. Satheesh A	"	9747970737



25. Mr. Thomas C.G.		9447589490
26 Mr. Aju T.	Conductor	9496686606
27 Mr. Anoop Chacko	"	9605283832
28 Mr. Biju G.	"	9605234948
29 Mr. Bijumon G.	"	9072473375
30 Mr. Binu Abraham	"	9645542277
31 Mr. Liju Varghese	"	9446181886
32 Mr. Reji K.	"	8590814038
33 Mr. Sajan Paul	"	8606646828
34 Mr. Sibi Samuel	"	9496818843
35 Mr. Thomaskutty G.	"	9745096319
36 Mr. Shibu M Y	"	9947751097
37 Mr. Alexander Abraham	"	9633696384
38 Mr. Varghese T.	"	9961404250

### AUXILIARY STAFF

39 Ms. Ancy Nainan	Auxiliary Staff	8606470824
40 Ms. Ani O.	"	9446107628
41 Ms. Bijimol T.	"	9633803147
42 Ms. Jaya	"	9961913233
43 Ms. Jolly	"	9656674979
44 Ms. Jollykutty	"	9747955007
45 Ms. Lizy Joy	"	9526779368
46 Ms. Marykutty K.	"	9846018991
47 Ms. Siji A.	"	9961571375
48 Ms. Suma P.P.	"	9495806122
49 Ms. Manju M. Raju	"	8593935856
50 Ms. Siji John	"	9400343877
51 Ms. Sosamma Varghese	"	7736696882
52 Ms. Sumi S.	"	7561868672
53 Ms. Lincy Thomas	"	9495209806
54 Ms. Asha John	"	9947004261
55 Ms. Linimol G (on contract)	"	9048529169
56 Ms. Sandhya (on contract)	"	9895042193

### SECURITY

57 Mr. Jacob Francis	Security	9847301742
58 Mr. Issac Samuel (on contract)	"	9446181756



# TIME TABLE

	1	2	3	4	5	6	7	8
	9:15 - 10:00	10:00 - 10:45	10:55- 11:40	11:40-12:20	01:30 - 02:10	02:10 - 02:50	03:00 - 03:40	03:40 - 04:10
MON								
TUE								
WED								
THU								
FRI								
10:45 am - 10:55 am : SNACKS BREAK								
12:20 pm - 01:00 pm : LUNCH BREAK								
01:00 pm - 01:30 pm : ACTIVITY PERIOD								
02:50 pm - 03:00 pm : BREAK								

